

# Brisley Parish Council

Bay Tree Cottage, School Road, Brisley, NR20 5LH

Thursday 1st February 2018

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 7<sup>th</sup> FEBRUARY 2018 AT 7.00 P.M IN THE VILLAGE HALL FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT ON THE ATTACHED AGENDA.**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND.**

**PART OF THE MEETING IS OPEN TO THE PUBLIC TO BRING TO THE ATTENTION OF THE COUNCIL ANY MATTERS NOT COVERED IN THE AGENDA AND TO MAKE REPRESENTATIONS ON MATTERS ON THE AGENDA.**

*S.A. Irving*  
Sheryl Irving

Clerk to the Council  
brisleyparishcouncil@gmail.com

## AGENDA

1. To receive apologies for absence.
2. To receive declarations of interests.
3. To approve the minutes of the meeting held on Wednesday 6<sup>th</sup> December 2017 and the minutes of the extraordinary meeting held on Tuesday 30<sup>th</sup> January 2018.
4. County/District Councillor reports.
5. Open forum for Public Participation: a 15 minute opportunity to hear from members of the public.
6. Matters to report
  - 6.1 To consider the co-option of Mr Henry Collinge to the Council.
  - 6.2 To receive a report on repairing the village sign.
  - 6.3 To receive a report on the community defibrillator.
  - 6.4 To receive an update in respect of the Brisley sign on School Road.
  - 6.5 To receive an update in respect of training:
    - CILCA training for clerk.
    - Training seminar for councillors.
  - 6.6 To consider registration to the Breckland Lottery Scheme.
  - 6.7 To receive an update regarding the village website.
7. Highways
  - 7.1 To receive an update on matters reported to Norfolk and Breckland Councils.
    - Kerb stone on School Road.
    - Jetting gully at top of School Road.
    - School Road culvert.
  - 7.2 To consider any action required in respect of flooding issues.
  - 7.3 To receive an update regarding the Norwich Western Link.
  - 7.4 To consider any new issues within the village.
8. Planning
  - 8.1 Applications for consideration.
    - Groom Cottage, The Green

- 8.2 Decisions to note.
    - Ramsdale, School Road.
    - Tree house, land off Gateley Road.
    - Agricultural Barn, Church Street.
  - 8.3 To consider how to deal with Planning applications.
  - 8.4 To receive an update regarding the Breckland Local Plan.
9. Brisley Common
- 9.1 To consider matters regarding The Bell Public House.
    - To receive a report on the Section 38 application.
    - To consider a transfer request received from solicitors.
    - To consider allowing a trench to carry electric supply.
  - 9.2 To receive a report on Higher Level Stewardship.
  - 9.3 To consider any further maintenance work required.
10. Amenity Project
- 10.1 To receive an update in respect of the Adult Exercise Equipment grant application.
  - 10.2 To consider the purchase of a notice board for parking area.
  - 10.3 To receive an update on the Centenary Field.
  - 10.4 To consider membership of the Playing Fields Association.
11. To receive reports on the regular checks.
- North Green
  - South Green
  - Footpaths
  - Stiles
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
12. Finance
- 12.1 To receive an update on financial matters.
  - 12.2 To note a previous S137 payment.
  - 12.3 To approve the following payments.
    - Sheryl Irving - Salary – Jan/Expenses                   £309.64
    - Village Hall Hire 2017                                       £262.50
    - NGF Play – End Cap Set (x2)                               £29.88
    - Wave (Anglian Water)                                       £27.48 (DD)
  - 12.4 To approve the use of the 2018 Table of Parochial Fees.
  - 12.5 To consider the way forward in respect of Council banking arrangements.
13. Correspondence for circulation.
- Letter from Chief Constable regarding cuts to PSCO numbers.
  - Clerks & Councils Direct
14. Matters for the next meeting (not for discussion).
15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 7<sup>th</sup> March 2018 at Brisley Village Hall.