

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
6 APRIL 2016 AT THE VILLAGE HALL AT 7.42 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Dykes
Councillor S Jones

5 parishioners.

1. Apologies for absence.

Apologies for absence had been received from District Councillor B Borrett and Mr A Cross.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Dennis proposed and Councillor Coe seconded the resolution that the minutes of the meeting held on Wednesday 2 March 2016 having been circulated be approved. All were in favour. The minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1943 hours.

4.1 County and District Councillor Reports.

The County Councillor informed the meeting that the full text for devolution is available on Norfolk County Council's website for the Council meeting the following Monday. He also stated that he is monitoring the effect of the changes to e-planning by Norfolk County Council to ensure that all Councillors can obtain the plans.

The District Councillor stated that the proposed planning changes would mean that the local planning authority will consult on the in principle application but does not have to consult on the technical application. He said that the new Local Plan will not come into force until approved by the Inspector. Due to the extended consultation period this was likely to be January 2017.

4.2 Public.

There were no matters raised by members of the public.

The County and District Councillors withdrew from the meeting.

The meeting was re-convened at 1952 hours.

5. Matters to report.

5.1 Community Car Scheme.

The Chairman confirmed that there was only one person who had requested a journey and it was agreed to not proceed with a scheme. The journey for this person would be undertaken as an informal arrangement and the item will be removed from the agenda.

5.2 Clean for the Queen.

A parishioner had raised the possibility of having a clean up of the outside of the village hall. He will report back in May with possible dates. This will be discussed at the May meeting. The Church barbeque will be held on 11 June.

5.3 Local Councils Legal Library Update.

It was agreed not to subscribe to this.

5.4 Faster Broadband.

The Clerk reported that a new communications cabinet will be installed near to the existing cabinet on The Green in the next 12 months. There was a possibility of an additional or new cabinet on School Road as well as The Green location.

6. Highways.

6.1 Matters raised at the last meeting.

The potholes on School Road and also on B1145 had been reported but no answer had been received when these would be repaired.

6.2 New problems.

The potholes on Gateley Road will be reported

6.3 Footpaths.

FP16 from the Village Hall to Church Street is very slippery and wet. It was discussed whether to lay bark, granite chippings or 20mm gravel and if a weed suppression membrane should also be laid before the final surface is put down. Councillor Jones stated that he had 20 mm gravel which he would transport to lay on the footpath. Councillor Coe proposed and Councillor Curl seconded the resolution that adequate gravel be purchased from Councillor Jones for the footpath. This was passed by a majority decision.

6.4 Survey on School Road.

The Clerk reported that the Safety Camera Partnership Team had confirmed that the speeding on School Road was not of a high enough speed percentage to warrant intervention by the team. This result was queried by a parishioner. It was agreed to continue with the SAM2 sign and also to investigate stickers for wheelie bins. The Chairman had also contacted the MP to request his support in getting an answer to the problems. He had assisted Yaxham in obtaining Wig Wag signs which would give a non-enforceable 20 m.p.h. zone near to the school. It was also agreed to request that the PCSO or traffic police attend a Parish Council meeting to explain why no action is taken at present. The Highways Engineer is also to be contacted to explain why it will not support traffic calming measures and to attend a Parish Council meeting. A further request will be made to get a PCSO to a meeting. Councillor Dykes stated that there is less funding available and rural areas are not seen as a priority as the authorities prioritise higher density areas. It was also queried about the speed on Church Street but the results from the SAM2 sign had not shown any major speeding problem.

7. Planning.

7.1 Applications.

7.1.1 3PL/2016/0251/F-The Bell in Elmham Road- C/U from barn to 6no. accommodation units, erection of new store & toilet/shower block, siting of shepherd hut style accom.

Councillor Curl proposed and Councillor Jones seconded the resolution that the application be fully supported but to request as a condition that adequate screening was erected on the western boundary. All were in favour.

7.2 Decisions.

There were no decisions to report.

7.3 Breckland Local Plan Meeting.

The meeting had been held on 22 March at Brisley Hall and it was agreed at this meeting that the Parish Council had not missed anything in the first consultation. The meeting agreed to look at the future and to get village input. Mr A Savage has agreed to prepare questions for the village consultation and it was agreed to await until the next consultation date is known before arranging a Open Parish meeting/drop-in.

7.4 Planning Changes Consultation.

Councillor Dykes had spoken to Mr A Savage regarding this and the thrust is to make the permission for house building easier to obtain. If there are any comments these are to be forwarded to the Clerk for a response to be made.

7.5 Norfolk County Council Planning Consultations.

Norfolk County Council is to send out all applications electronically and the costs to obtain hard copies was noted.. It will be seen whether this is acceptable in the future as some of the plans may be too large to be printed out by the Clerk. Councillor Dykes stated that she has the facility to print these out if necessary.

7.6 Clay Pigeon Shooting.

The Chairman had received an e-mail from Breckland Council stating that it had received a complaint that the shooting is causing annoyance to residents in School Road. The Clerk will send the name of the organiser to Breckland Council.

8. Brisley Common.**8.1 Problems.**

Councillor Jones had met with NWT who stated that there were too many sheep on the Green at this time of year The owner of the sheep had also been using a teleporter to place fodder on the Green which has damaged part of it. This is not acceptable and the owner of the sheep will be written to formalising this. It may be possible to obtain funding to install permanent gates to access the Green when the electric fence is in place and possible funding for the spraying of thistles. The ponds are also to be surveyed by NWT.

8.2 Higher Level Stewardship.

There was nothing to report on this.

8.3 Draft Management plan.

This had been covered under 8.1

8.4 Thistles on the North Green.

This had been covered under 8.1

8.5 Grazing Rights Holders Meeting.

Councillor Coe reported that this had been held on 16 March and the problems with the sheep were aired and the owner had stated that he will be moving some of the sheep off. It was also agreed that enough wire be purchased for the cricket field and this will be erected by the owner of the sheep. The wire costs £29 per 50 m + VAT.

8.6 Ponds on The Green.

The ponds on the Green are to be surveyed again by Freshwater Habitats Trust. This will involve new eDNA technology.

9. Finance.**9.1 Budget.**

Councillor Dykes proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

9.2 Membership of Norfolk Association of Local Councils.

Councillor Jones proposed and Councillor Coe seconded the resolution that the Parish Council remains a member. All were in favour.

9.3 Balances and Cheques for Authorisation.

The balances and cheques for authorisation had been circulated and Councillor Jones proposed and Councillor Coe seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 03 02 16	8965.06
Plus receipts-Interest-2.65	
Norfolk County Council-recycling 106.17	<u>108.82</u>
	9073.88
Less cheques authorised 03 02 16	<u>503.36</u>

Balance at 29 02 16	8570.52
Less unrepresented cheques authorised 02 03 16	<u>765.82</u>
	7804.70
Less VAT on Amenity Project & HLS	<u>1219.92</u>
Balance at 02 03 16	6584.78
Plus HLS Nett	<u>3981.16</u>
	10565.94
Plus Amenity Project Nett-20000.00	
Play Area Nett- 810.37	<u>20810.37</u>
Balance at 02 03 16	31376.31

Amount available for Section 137 :239 x £7.42 = £1773.38

Spend to Date : £0.00

Cheques for authorisation:

502	B J Leigh	Salary Mar-£286.53 less PAYE 57.20	229.33
503	HMRC	PAYE March	57.20
504	Norfolk ALC	Membership	100.43
505	East Anglian Stone Ltd	Granite for Car Park	534.06
506	A J & E M Hill	Work on Amenity project	355.20

9.4 Rental for Town lands.

This was deferred until next month to search for a plan.

9.5 Maintenance at Patch Corner.

Councillor Jones proposed and Councillor Curl seconded the resolution that the quotation from GG Fencing for £258.00 + VAT be accepted for the replacement of the posts and rails. All were in favour.

9.6 Membership of Community Action Norfolk.

It was agreed unanimously not to renew membership.

9.7 Fixed Term Deposit Account.

The Clerk reported that Bank of Ireland need a new mandate for this account as it is to be opened in Northern Ireland. This will necessitate the obtaining of authorised identifications of signatories. It was agreed that the Clerk will contact Spire Solicitors regarding this and that only three signatories will be needed.

10. Amenity project.

10.1 Update on the Project.

Councillor Dennis is working on the football pitch clearing the stones and any assistance would be advantageous. The area will then need fertilising and Councillor Jones will do this. Councillor Jones would like to use the area not planted, for hay and this was agreed. He will fertilise the football pitch at the same time as he fertilises the area for hay and roll the area. Norfolk Woods and Hedges will be contacted to spot spray and replace guards and stakes.

10.2 Allotments.

The report will be done next month. A delivery of manure had been arranged.

10.3 Tenancy Agreement.

The new tenancies were agreed which included the addition of £100 that the Parish Council will spend on water. The cost of the water for the year would need to be known by November to charge the tenants if necessary for the next year. Councillor Dykes will distribute the new agreements to all the allotment holders.

11. Regular Checks.

There is no fence on the south but there are three tracks across. There is a fence on the

north and too many sheep. The play area is OK. Patch Corner fencing is in hand and Norfolk County Council is to be contacted regarding the two way valve to ensure that it is working satisfactorily.

12. Correspondence.

The following correspondence would be circulated.

12.1 Signpost.

13. Matters for the Next Meeting.

There were no matters raised for the next meeting.

14. Date of next Meeting

This was confirmed as Wednesday 4 May 2016 at 7.00p.m. at the Village Hall.

The meeting closed at 2140 hours.