

Minutes of the meeting of Brisley Parish Council Held on Tuesday 7th February at 7pm at the village Hall

Present: Councillor T Irons
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Dykes

3 members of the public

- 1. Apologies:-** Councillor Curl
District Councillor Gordon Bainbridge
County Councillor Mark Kiddle-Morris

- 2. Declarations of Pecuniary Interest**

There were no declarations of Pecuniary Interest.

- 3. Minutes of the previous meeting.**

The minutes of the meeting of 6th December 2016 having been circulated were proposed as a true and accurate record by Councillor Dennis, and seconded by Councillor Coe. All were in favour. The minutes were duly signed by the Chairman.

- 4. Centenary Fields**

The lease agreement for the land makes no mention of returning soldiers. The files which could indicate this are held at County Hall Archive, Tony Irons to contact County Archive, and also Christine Roos, who holds much information regarding Brisley village History.

- 5. Resolution to Adjourn Meeting.**

Resolution to adjourn meeting for 15 minutes for public participation was passed at 7.10pm.

5.1 there were no District or County Councillor reports.

5.2 It was suggested to contact Mary Carden, and Anne English for further village history.

5.3 It was raised that `The Old Clink` was encroaching on to the field bank next to the house, with concrete bench, flower pots and extension of parking space. It was agreed that councillors would view this and it would be put on to next months agenda.

5.4 It was raised that the large pothole on School Road had not been mended.

6. Matters to report.

6.1 to receive report on election of new councillor.

Councillor Brown explained the time scale for the election of the new parish councillor. This is under Breckland's control, and we expect to hear from them after the statutory time has passed. We will be notified if we must hold an election.

6.2 To receive report on Parish Website.

Councillor Irons to look into removing the .gov website, new website to be advertised on the village hall notice board, and in the village magazine.

6.3 To receive report on storage facilities in Church Yard

Councillors to consider this further, with continuation of discussion at next meeting. Request from Parishioner via Rev Robin Stapleford to inter ashes of relative in Churchyard. Councillor Dykes proposed this be allowed, councillor Dennis seconded, unanimously agreed. Councillor Brown to contact Rev Robin to give agreement.

6.4 To receive report on townlands.

Agenda item combined and discussed with item 10.3.

6.5 To receive report on Clerk.

Council notified Judith Rolleston resigned for a second time, and subsequently withdrew her resignation for a second time. Councillor Dennis requested a sub committee meeting to discuss this, Councillor Brown seconded, and meeting arranged for 9.30am on Thursday 16th Feb.

7. Highways

7.1 Receive report on Rangers

Councillor Brown to contact highways to add pothole on Gately road to jobs for rangers, as they have yet to attend, also to report digging out of drain at top of School Road seems to have made problem worse. They have dug out grubs.

7.2 Report on any new problems in village.

Pot hole on Gately Road –dealt with above.

7.3 Receive report on Footpaths.

Footpath opposite the Clink has not been cleared, (actually Bridleway) still impassable. Highways to be contacted to review. (Councillor Brown).

7.4 Discuss Gritting on School Road

Councillor Brown to contact Highways to ask them to put School Road (back) on Gritting Schedule.

7.5 Report on damaged road sign and damaged kerb stone.

Reported and scheduled for repair.

7.6 Discuss Bridleways.

Council discussed request from parishioner for them to contact land- owners to request permission to ride over lands. Decided this is beyond Councils remit. Councillor Irons to contact parishioner.

8. Planning.

8.1 Applications

No applications received.

8.2 Permissions.

3PL/2016/1495/VAR. Park House North Elmham. Permission.

3PL/2016/1270/VAR. Brisley Bell. Permission.

3PL/2016/1424/HOU. Hill Cottage. Permission.

9. Brisley Common.

9.1 To Receive Report on any Problems.

Problem reported of sheep invading garden, Councillor Irons to contact Katie and Toby to explain rights of commoners and their animals, and to offer advice on fencing etc
Reported letter from NALC concerning Nitrate fertilisers. Graziers, cricket club etc need to record if nitrate fertiliser has been applied to land. Letter to be circulated, and discussed further at next meeting.

9.2 To receive report on clearing of ditch.

Ditch on common has been cleared, looks very much better. Tree to be removed and further section to be cleared this year.

9.3 To Receive Report on Higher Level Stewardship.

Councillors Dennis and Coe to meet with Helen Baczkowska from Norfolk Wildlife Trust to discuss maintenance of ponds on common, and possibility of putting in some gates. Meeting arranged for March 8th 2017.

9.4 Receive Report on spoil heap near manor Farm Barn.

Councillors Coe, Dennis and Brown viewed the spoil heap near Manor Farm Barn. As it is too wet to work on this at the moment it will be reviewed later in the Spring.

9.5 Receive Report on pond near Manor Farm Barns.

Will consider maintenance of pond in conjunction with Norfolk Wildlife Trust during meeting detailed above. Councillor Brown to write to Mike Read.

10. Finance.

10.1 Budget as circulated.

No formal budget produced. Councillor Coe proposed and Councillor Dennis seconded that cheques are signed, this was unanimously agreed.

10.2 Internal Auditor.

Need to appoint new internal auditor as previous one has given up. Will wait for Bryan Leigh to give us names of potential new ones.

10.3 Charity Return For Townlands.

Councillor Irons to ask Judith Rollestone if letters have been sent to the parties who rent the Townlands. Discussed if we need to tender the lands again. Discussed if it would be sensible to sell Townlands if possible. These to be considered and put on Agenda for next meeting. Contact point for Charity Return to be changed to Councillor Irons. Charity return to be submitted by Councillor Brown/Irons. We have been advised that income streams should be separate or identified on a separate line.

10.4 Discuss Contract for Clerk.

To be left for sub-committee meeting.

11. Amenity Project.

11.1 Receive Report on Project.

No updates, point to be removed from agenda.

11.2 Discuss Play Area Inspection by David Bracey.

Councillor Brown proposed, Councillor Dykes seconded proposal for David Bracey to perform inspection. Councillor Brown to arrange for this to be done in April.

11.3 Discuss Cutting Plan.

Dewing Farm Services to be contracted to cut hedges around Harpers Green, and around Amenity Project.

Norse to be contracted to cut grass on playground, allotments, paths on amenity project, and other grass cutting around village, including Church Yard. Norse to be contracted to spray round trees on amenity project. Councillor Irons to ask Norse to increase cutting of allotment paths from 7 to 14 times a year.

Councillor Irons to get quote from Norse to cut visibility splay at junction of School Road and Fakenham Road – to discuss at next meeting.

Councillor Irons to obtain quote to weed kill and cut Japanese Knotweed and Himalayan Balsam on the Hill, - 4 times a year.

11.4 Allotments.

Councillor Dykes reported that 3 ½ allotments are vacant as of now. All rents collected bar one. Allotments to continue to be advertised in Village Magazine.

12. Report on Regular Checks.

South green checked, Patch checked, -no problems, Councillor Dennis to arrange clearing of the Patch at later date.

13. Correspondence.

Clerk to circulate correspondence as received.

14. Matters for next Meeting.

15. To Confirm that the next meeting of Brisley Parish Council will be held on Tuesday 7th March 2017 at 7.00pm at Brisley Village Hall.

Meeting closed at 21.30.

