

## Brisley Parish Council

Minutes of the meeting held in the Village Hall on **WEDNESDAY 6<sup>TH</sup> JUNE 2018** at 7.00pm.

**Present:** Cllr E Coe (Chair)  
Cllr K Brown (Vice-Chair)  
Cllr P Dennis  
Cllr B Green  
Cllr T Irons  
Cllr H Collinge  
Cllr N Curl

County Councillor M Kiddle-Morris  
Six members of the public  
Sheryl Irving (Clerk)

### **1. Welcome and apologies for absence.**

The Chairman welcomed everyone to the meeting. Apologies were received from District Councillor Gordon Bambridge.

### **2. To receive declarations of interests.**

There were none received.

### **3. To approve the minutes of the meeting held on Wednesday 2<sup>nd</sup> May 2018.**

Cllr Irons proposed that the minutes of the meeting held on 2<sup>nd</sup> May 2018 be signed as a true record, this was seconded by Cllr Green and agreed by Council. The Chairman duly signed the minutes.

### **4. County/District Councillor reports.**

C/Cllr Kiddle-Morris updated Council on the following issues:

- The Chairman of the County Council, Cliff Jordan, had resigned due to serious ill health issues. He is being replaced by Andrew Proctor, currently Chairman of Broadland District Council.
- The Mineral and Waste consultation continues, with four sites near to Brisley, three of which are likely to be suitable. Comments will be invited from parish councils later in the year.
- There are now four mobile phone detectors operating in the county which are able to identify if phones are handheld or bluetooth in vehicles. The funds to purchase the detectors were received from Public Health England.

The Chairman thanked C/Cllr Kiddle-Morris for his input.

### **5. Open forum for Public Participation: a 15 ~~minuteminutes~~ opportunity to hear from members of the public.**

The following issues were raised:

- The new grass contractor has proved disappointing, particularly with regard to the allotments, what does the Council intend to do – the Council agreed and the issue will be discussed later in the meeting.
- The two BT telephone boxes in the village are in a poor condition, can they be repainted – the Council agreed and the Clerk will contact BT.
- The applicant spoke once again in support of the Tree House application, highlighting objections raised previously by the Council:
  - No benefit to local community – all local business are supportive of the application.
  - It will set a precedent- there will be no further development, the intention is to provide peace and solitude to visitors.
  - Later conversion to residential – it is a one room tree house and would be difficult.
  - Damage to local wildlife – shooting in the woodland will cease, a bat and vole survey will be carried out and the installation is very sympathetic.
  - Increased traffic – yes, but only marginally so.
  - Access – the access road will be hardstanding but this will grass over and be topped, there will be no tarmac.

The Council continued to raise concerns regarding future developments but will wait and consider further documentation once received.

## **6. Matters to report**

### **6.1 To receive a report on the community defibrillator.**

Cllr Irons reported that there had been good attendance at the second induction session with over 30 people in the village now trained. The Village Emergency Telephone System has ten volunteers and will be in operation very soon. Signs will be erected around the village to indicate where the defibrillator can be found.

### **6.2 To consider the removal of posts on Church Road footpath.**

A request had been received to remove the posts, which stopped anyone with a pushchair using the path; they had originally been installed to stop motorcyclists using the path. Cllr Irons proposed the removal, this was seconded by Cllr Dennis and agreed by Council.

### **6.3 To consider a response to the Norwich Western Link consultation.**

C/Cllr Kiddle-Morris confirmed that the funds for the link road would come from Government and not the Norfolk road budget. The road was considered essential and a decision was needed prior to the dualling work on the A47 which is due to commence in 2020.

Council agreed a comment should be submitted to the consultation process in support of a bridge over the Wensum Valley, but one with some inspired architecture.

### **6.4 To receive an update on the General Data Protection Regulations.**

The Clerk reported that Council were now fully compliant in respect of the regulations.

### **6.5 To consider regular strimming of School Road junction.**

This matter had been raised at a recent meeting with a representative from the Highways Department who will try and add the junction to the 'urban cut schedule' which would increase the number of cuts per year. Council agreed to wait until a response was received.

## 7. Highways

### 7.1 To receive an update on matters reported to Norfolk and Breckland Councils.

- Flooding issues at top end of School Road – Highways Department will be investigating this matter in the next four weeks and, depending on the problem, may be able to resolve it this year.
- Pot hole on Gateley Road – completed.
- Pot holes on School Road – completed.
- Pot holes on the Elmham Road – completed but one pothole remains which will be reported.
- Culvert on School Road (entrance to bridleway) – Highways Department are investigating who is responsible for this culvert.

### 7.2 To consider any new issues within the village.

The Horningtoft sign has fallen down and will be reported.

## 8. Planning

### 8.1 Applications for consideration.

There were no new applications for consideration.

### 8.2 Decisions to note.

- Tree House, Gateley Road – objections submitted – decision awaited.

### 8.3 To receive an update in respect of Pond Farm (D/Cllr Bambridge).

In the absence of D/Cllr Bambridge there was no full report, however, he had informed the Clerk that officers had visited the site and found nothing untoward. Council were not in agreement with this finding and the matter will continue to be pursued.

## ~~9. 8.3 To receive a report on the Norfolk Strategic Framework.~~

### . Brisley Common

#### 9.1 Matters regarding The Bell Public House - to consider a transfer request received from solicitors.

Cllr Curl proposed that Council approve the transfer request, this was seconded by Cllr Irons and agreed by Council.

#### 9.2 To receive a report on Higher Level Stewardship ~~update in respect of the Trod across the Green.~~

Cllr Dennis reported that the Harpers Green was now being grazed.

At this point in the meeting, C/Cllr Kiddle-Morris left the meeting. The Chairman thanked him for attending.

#### 9.3 To receive an update regarding the renovation of the ponds.

A meeting is being held on the 11<sup>th</sup> June 2018 to progress this issue, with interested parties attending, including the Norfolk Wildlife Trust representative and Grazing Rights holders.

**9.4 To receive an update regarding a request to use the common as a launch site for a hot air balloon.**

The request had been withdrawn due to the difficulties surrounding the grazing animals.

**10. Amenity Project**

**10.1 To receive an update on the Centenary Field~~consider establishing a policy working group.~~**

Cllr Irons reported he had not been able to make any progress with this issue and C/Cllr Kiddle-Morris will now meet with the officer concerned to try to make headway.

**10.2 To consider ditching work to alleviate flooding on the Gateley Road.**

Cllr Dennis had not been able to progress this matter.

**10.3 To consider treatment of vacant allotment plots.**

In view of the contractors reluctance to cut the empty plots, combined with the presence of invasive weeds, Council agreed the vacant plots should be weed-sprayed.

Cllr Dennis requested that Council reconsider the option of the purchase of a mowing machine and a strimmer to enable the Council, with the assistance of volunteers, to maintain the amenity area (including the allotments and play area) themselves. The new grass cutting contract for the current year has been a disappointment to date and other options need to be considered. Other councils are in a similar position with other contractors, the problem is not one confined to Brisley. Cllr Dennis proposed that the Council consider the viability of purchasing their own machinery, this was seconded by Cllr Green and agreed by Council. Cllr Dennis will research this issue and report at the next meeting.

In the meantime, the contractor is to be requested to confirm his ability to fulfil his contract. Other options will be considered in the event that the current situation continues.

A request had been received from the current contractor for an additional payment in respect of the first cut, as the grass had been very long. Council did not approve this request as the contractor had been late starting the cutting, which had resulted in the long grass.

At this point in the meeting, Cllr Collinge left the meeting.

**10.4 To consider an amendment to the allotment plot tenancy agreement.**

Cllr Brown proposed an amendment regarding removal of structures from allotments by exiting tenants, this was seconded by Cllr Irons and agreed by Council.

**10.5 To consider approval of the annual play area inspection.**

Council agreed the annual play area inspection should be carried out.

**10.6 To consider employing handyman to block (unauthorised) School Road entrance.**

Concerns were raised that the issue had now spread to the whole of the amenity area and blocking the School Road entrance would have little effect. It was agreed that temporary laminated signs should be placed on the pathway.

## **11. To receive reports on the regular checks.**

- North Green – Cllr Green reported that all was well.
- South Green – Cllr Curl reported that all was well.
- Footpaths & Stiles – Cllr Curl reported that the stile to Cooper’s farm was slightly loose and may need attention in the future.
- Churchyard – some trees had been chopped down which would make grass cutting easier. The Chairman thanked Cllr’s Dennis and Green for attending to this.
- Play Area – the Chairman reported that the new notice board is nearly in place. Cllr Irons will be replacing the broken ties on the goal posts.
- Patch Corner – the deep water signs have been erected but the area now needs strimming.
- Allotments – the hedge will need trimming this year.

## **12. Finance**

### **12.1 To receive a financial report for the year ending 31<sup>st</sup> March 2019.**

Following some minor queries, Cllr Irons proposed acceptance of the report, this was seconded by Cllr Curl and agreed by Council.

### **12.2 To consider an offer of compensation from the Bank of Ireland.**

An offer of £50 compensation had been received in respect of the poor level of service, Cllr Curl proposed acceptance of the offer, this was seconded by Cllr Irons and agreed by Council.

### **12.3 To approve the following payments.**

Cllr Curl proposed approval of the following payments, this was seconded by Cllr Irons and agreed by Council.

- Clerk - Salary – June/Expenses      £325.84
- Norfolk Parish Training & Support    £60.00

## **13. Correspondence for circulation.**

The following correspondence was noted:

- HAGS Brochure.
- Glasdon Brochure.
- Clerks & Councils Direct

## **14. Matters for the next meeting (not for discussion).**

The following issues were raised for the next meeting:

- To consider an annual maintenance programme for the overspill car park.
- To consider any applications under the Parish Partnership Scheme.

## **15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 4<sup>th</sup> July 2018 at Brisley Village Hall.**

The meeting date was noted.

The meeting closed at 8.55pm.

**Signed:**

**Date:**

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