

Brisley Parish Council

Bay Tree Cottage, School Road, Brisley, NR20 5LH

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 3rd OCTOBER 2018 AT 7.00 P.M IN THE VILLAGE HALL.

The public and press are cordially invited to attend.

Part of the meeting is open to the public to bring to the attention of the council any matters not covered in the agenda and to make representations on matters on the agenda.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interests.
3. To approve the minutes of the meetings held on Wednesday 5th September 2018.
4. County/District Councillor reports.
5. Open forum for Public Participation: a 15 minute opportunity to hear from members of the public.
6. Matters to report
 - a) To consider an in-house grass cutting scheme.
 - b) To consider any action in respect of the proposed new Garden Town.
 - c) To receive an update in respect of the Village Emergency Telephone System (VETS).
 - d) To consider purchase of PPE for volunteers.
7. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - b) To consider any new issues within the village.
 - c) To consider an application under the Parish Partnership Scheme for Village Gates.
8. Planning
 - a) Applications for consideration.
 - b) Decisions to note.
 - Tree House, Gateley Road (objections submitted) – currently undecided.
 - Hall Farm, Church Street – change of use of land for siting of single Shepherds Hut in field behind barn for use as a couples holiday let and the installation of a septic tank (objections submitted) – permission refused.
9. Brisley Common
 - a) To receive a report on Higher Level Stewardship.
 - b) To receive an update regarding the renovation of the ponds.
 - c) To receive an update on The Bell –
 - The installation of bollards.
 - Parking on the Common.
 - d) To consider the installation of footpath gates on the common.
 - e) To review the need for a trod.

10. Amenity Project

- a) To receive an update on the Centenary Field.
- b) To consider ditching work to alleviate flooding on the Gateley Road.
- c) To receive an update regarding the rent review.

11. To receive reports on the regular checks.

- North Green
- South Green
- Footpaths & Stiles
- Churchyard
- Play Area
- Patch Corner
- Allotments

12. Finance

- a) To receive a financial report for the year ending 31st March 2019.
- b) To note the external auditors report.
- c) To approve an S137 purchase of two wreaths.
- d) To approve the following payments.

• Clerk - Salary – October/Expenses	£tbc
• Wicksteed (Play Inspection)	£54.00
• PKF Littlejohn (Audit)	£240.00
• CiLCA Registration	£250.00 (Brisley £94.64)
• SLCC Membership Renewal	£128.00 (Brisley 48.45)
• Citizens Advice Bureau	£50.00
• Public Works Loan Board	£20,247.00 (direct debit due 23.10.18)

13. Correspondence for circulation.

(Any correspondence received after the agenda has been published will be circulated at the meeting)

14. To receive any new items for the next meeting (not for discussion).

15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 7th November 2018 at Brisley Village Hall.

Sheryl Irving
Clerk to the Council
brisleyparishcouncil@gmail.com
Thursday 27th September 2018
