

Brisley Parish Council

Bay Tree Cottage, School Road, Brisley, NR20 5LH

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 5th SEPTEMBER 2018 AT 7.00 P.M IN THE VILLAGE HALL.

The public and press are cordially invited to attend. Part of the meeting is open to the public to bring to the attention of the council any matters not covered in the agenda and to make representations on matters on the agenda.

S.A. Irving

Sheryl Irving
Clerk to the Council

brisleyparishcouncil@gmail.com

Wednesday 29th August 2018

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interests.
3. To approve the minutes of the meetings held on Wednesday 4th July 2018.
4. County/District Councillor reports.
5. Open forum for Public Participation: a 15 minute opportunity to hear from members of the public.
6. Matters to report
 - 6.1 To consider an application under the Parish Partnership Scheme for Village Gates.
 - 6.2 To consider an in-house grass cutting scheme.
 - 6.3 To consider any action in respect of the proposed new Garden Town.
 - 6.4 To receive an update in respect of the Village Emergency Telephone System (VETS).
 - 6.5 To consider a revised Burial Ground policy document.
7. Highways
 - 7.1 To receive an update on matters reported to Norfolk and Breckland Councils.
 - Pot hole on the Elmham Road.
 - 7.2 To consider any new issues within the village.
8. Planning
 - 8.1 Applications for consideration.
 - Hall Farm, Church Street – change of use of land for siting of single Shepherds Hut in field behind barn for use as a couples holiday let and the installation of a septic tank.
 - 8.2 Decisions to note.
 - Tree House, Gateley Road (objections submitted) – undecided.
 - Proposed Replacement Storage Building, Willow Farm, Gateley Road (supported) – permission granted.

9. Brisley Common
 - 9.1 To receive a report on Higher Level Stewardship.
 - 9.2 To receive an update regarding the renovation of the ponds.
 - 9.3 To receive an update on The Bell – installation of bollards.
 - 9.4 To receive an update regarding the Japanese Knotweed on The Hill.
 - 9.5 To consider the installation of footpath gates on the common.

 10. Amenity Project
 - 10.1 To receive an update on the Centenary Field.
 - 10.2 To consider ditching work to alleviate flooding on the Gateley Road.
 - 10.3 To receive a report from the Allotment Committee.
 - 10.4 To receive an update regarding the rent review.
 - 10.5 To consider any actions required resulting from the Play Area inspection report.

 11. To receive reports on the regular checks.
 - North Green
 - South Green
 - Footpaths & Stiles
 - Churchyard
 - Play Area
 - Patch Corner
 - Allotments

 12. Finance
 - 12.1 To receive a financial report for the year ending 31st March 2019.
 - 12.2 To appoint an internal auditor for year ending 31st March 2019.
 - 12.3 To consider a donation to Age UK (from the Townlands income).
 - 12.4 To consider financial support in respect of CILCA training for the Clerk.
 - 12.5 To approve an application for Clerks Training Bursary.
 - 12.6 To approve the following payments.

• Clerk - Salary – September/Expenses	£tbc
• Village Hall (recycling)	£233.26
• Norfolk PTS (CILCA)	£250.00 (£75.71 – Brisley%)
• Community Heartbeat (VETS)	£54.00
• Contractor (Grass Cutting)	£402.00
• Contractor (Weed Spraying)	£80.00
Payment made 6.8.18:	
• Contractor (Grass Cutting)	£150.00
 - 12.7 To consider any new projects for the financial year 2019/20.

 13. Correspondence for circulation.

(Any correspondence received after the agenda has been published will be circulated at the meeting)

 - Norfolk Constabulary August newsletter

 14. Matters for the next meeting (not for discussion).

 15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 3rd October 2018 at Brisley Village Hall.
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