

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
4 FEBRUARY 2015 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

District Councillor R Duffield

Two parishioners

1. Apologies for absence.

Apologies for absence had been received from Councillor Curl and these were accepted. Apologies had also been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

Councillor Coe declared a pecuniary interest under Appendix A in Agenda Item 7.1.2 and 7.1.3 being the owner of the property adjacent to the application.

3. Minutes of the Previous Meeting.

Councillor Coe proposed and Councillor Jones seconded the resolution that the minutes of the meeting held on Wednesday 3 December 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1933.

4.1 County and District Councillor Reports.

The District Councillor confirmed he had received the e-mail from the Clerk regarding the shooting at Pond Farm and he stressed that the dates must be logged to ensure that the number of days exceeds 28. The Clerk had informed Enforcement at Breckland Council that the shooting normally occurred on Wednesdays but they had not visited on a Wednesday. The District Councillor will ensure that a visit is made.

4.2 Public.

There were no comments from the public.

The meeting was re-convened at 1948

5. Matters to report.

5.1 Website.

The lady who is managing the website had contacted the person who had set up the site and he had answered the queries and she has now placed the items sent on the website.

5.2 CPRE Light Pollution Survey.

This was discussed and completed.

5.3 Funding of PCSOs.

The Clerk reported that a document is in the circulating correspondence about the possible funding of PCSOs by Parish Councils. This will be discussed at the next meeting when all have read the document.

5.4 Clearance at Patch Corner.

It was agreed to have a clearance working party on 17 February with a fall back day on 21 February.

5.5 Capita Town and Parish Planning Forum 10 February at Breckland Offices.

Councillors Coe and Dennis had been booked into this.

5.6 County farms Tenants meeting 2 March.

Councillor Dennis will hopefully attend.

5.7 NRCC Petition for Continued Funding from Defra.

It was agreed to support the petition to ensure NRCC continues to receive funding from Defra.

5.8 Community Car.

An offer had been received from a lady who would be willing to do the co-ordinating and an article is to be placed in the newsletter and the Upper Wensum requesting drivers.

6. Highways.**6.1 Matters raised at the last meeting.**

There were no items from the previous meeting to report on.

6.2 New problems.

A parishioner had raised concerns about the overhanging hedge at the end of School Road. This will be investigated and reported if necessary. The B1145 is to be closed from B1110 at North Elmham to Ramsley Farm for three days commencing on 16 February. The notice had been placed on the website.

6.3 Local Highways Improvement.

The widening of the footway on Church Street had been completed and Norfolk County Council had made the footway accessible for all. The Highways Engineer is to be thanked for his assistance with getting this to fruition.

6.4 Footpaths.

There was nothing to report on footpaths.

7. Planning.**7.1 Applications.****7.1.1 3PL/2014/1260/F-1 and 2 The Cottages Fludges Lane-removal of condition 5 & 6 on pp 3PL/2013/0930/F and installation of flue (retrospective).**

No objection had been raised to this application which had been received over the Christmas period.

Councillor Coe withdrew from the meeting.

7.1.2 3PL/2015/0068/F-The Old Carpenters Woods Lane-proposed extension.

No objection was raised to the application.

7.1.3 3PL/2015/0066/F- The Old Carpenters Woods Lane-proposed change of use from meadow land to garden amenity land.

No objection was raised to the application.

Councillor Coe rejoined the meeting.

7.2 Decisions.**7.2.1 3PL/2014/0947/F-Old Orchards Gateley Road-demolition of wooden walkway. Erection of brick and double glazed utility with tiled roof in place of existing structure. Permission.****7.2.2 3PL/2014/1260/F-1 and 2 The Cottages Fludges Lane-removal of condition 5 & 6 on pp 3PL/2013/0930/F and installation of flue (retrospective). Permission.**

7.3 Enforcement.

7.3.1 Matters Raised.

The Clerk reported that he had received an e-mail from Breckland Council to stating that when they had visited there had been no shooting. The Clerk had informed Enforcement that the shooting normally occurred on a Wednesday and as no visit had been made on a Wednesday a visit will be made on that day.

8. Brisley Common.

8.1 New Problems.

The owner of the sheep is to be written to requesting that he removes the fencing when there is no sheep on The Green to allow access. The previous week the fencing had been up with the sheep inside and this had worked well. A person is taking down the fence and driving across The Green and not putting the fence back up. It is hoped that this person can be identified so that he can be stopped from driving across The Green.

8.2 Higher Level Stewardship.

A cheque had been received from Norfolk Wildlife Trust for £800 for the additional fencing. NWT is also looking into the management of The Green to see if further funding is available. A further payment had been notified from Rural Payments Agency. A claim has to be made in future to receive payments and the Clerk should be written to in March regarding this.

8.3 Control of Himalayan Balsam.

A quotation had been received from Norse Ltd to cut the footpath on School Road seven times per season, cut the large area where there is Himalayan Balsam twice per season and treat with herbicide for a cost of £150 for the season.

Councillor Jones proposed and Councillor Brown seconded the resolution that the quotation for £150 be accepted. All were in favour.

8.4 Tracks across the Green.

A further track is being made on the east of the south side and the property owner will be contacted. The existing track needs to be maintained not a new track formed. A new track is also being made diagonally across the south side and signs are to be erected to stop this. The easements are to be checked.

8.5 Clearance of ditches.

The ditch near to manor Farm Barns has been cleared and this has reduced the water level in the ditch. The contractor is to return in the summer to level out the spoil at no additional cost.

8.6 Ditch under Manor Farm Barns.

Councillor Jones had been on site and felt that the problem is on land owned by Manor Farm The boundary of the Green is to be checked. Mr Mercer is to be written to about a possible site meeting.

8.7 Common Agricultural Policy.

This is to left on the agenda.

8.8 Use of Metal Detector on The Green.

It was agreed unanimously not to allow this and The Chairman will inform the parishioner.

8.9 Repair to the Culvert.

Norfolk County Council had confirmed that the culvert is not a Norfolk County Council asset and therefore the asset is deemed to be in the ownership of the adjacent landowner which is the Parish Council. Norfolk County Council will be contacted to arrange a meeting at the culvert to ensure that any repair carried out will not be damaged by large vehicles again.

8.10 Easement to Possible Future Holiday Accommodation at the Bell Public House.

No objection was raised to this easement provided that it is only whilst the holiday accommodation is part of the Bell P.H. Any legal costs involved are to be borne by the owner of the public house.

9. Finance.**9.1 Budget.**

Councillor Dennis proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Coe proposed and Councillor Garwood seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 10 14	7949.64
Plus receipts-Interest-3.40	
-Town Land Rent-120.00	
-Interest-3.44	<u>126.84</u>
	8076.48
Less cheques authorised 05 11 14-509.53	
cheques authorised 03 12 14-713.77	<u>1223.30</u>
Balance at 31 12 14	6853.18
Less VAT on Amenity Project & HLS	<u>499.84</u>
Balance at 31 12 14	6353.34
Plus HLS Nett	<u>412.70</u>
	6766.04
Plus Amenity Project Nett-23792.71	
Play Area Nett-11057.40	<u>34850.11</u>
Balance at 31 12 14	41616.15
Plus Income from Quiz Night Ring Fenced for Play Area	<u>418.05</u>
Balance at 31 12 14	42034.20

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £40.00

Cheques for authorisation:

411	B J Leigh	Salary Jan-£242.97 less PAYE -48.60	194.37
412	HMRC	PAYE Jan	48.60
413	Carpetime Ltd	Mesh for car park	1866.00
414	NGF Play Ltd	Balance of Play Equipment	13679.40
415	Brisley Village Hall	Recycling Payment	87.46
416	David Bracey	Play area Post installation inspection	144.00
417	Dewing Farm Services	Hedge Cutting Amenity Field	288.00

9.3 Clerk's Salary 2014-2016.

Councillor Garwood proposed and Councillor Coe seconded the resolution that this be SCP19 @ £9.551 per hour for 6 hours per week, with effect from 1 April 2015. This increase is in accordance with the National Agreement for Local Government Services.

10. Amenity project.**10.1 Children's Allotments.**

The Chairman had arranged a meeting with the school but this had to be cancelled as he was ill It has not been possible to arrange a meeting so this will be deferred until April.

10.2 Update on the Project.

The post Installation inspection of the play equipment had been done and a minor amendment carried out. The insurance was discussed which would cost £73.68 for the year. The site is automatically covered under the Public Liability section of the policy. It was agreed not to insure the equipment as there is a £250 excess for any claim. Weekly

inspections need to be carried out and Councillor Garwood agreed to do this. Three further trees are to be planted and these should be delivered in early March. The Chairman will ask Mrs Dykes to prepare a map of the site The bund will be finished in summer when it is dry and then an official opening will be considered. It was agreed to purchase 2 more rolls of matting for the car park.

11. Regular Checks.

11.1 Report.

These were all satisfactory.

12. Correspondence.

The following correspondence would be circulated:-

12.1

Guide to Cross Compliance 2015.

12.2

Norfolk Link December 2014.

12.3

Norfolk Police PCSO Funding.

12.4

Clerks and Councils Direct January 2015.

13. Matters for the Next Meeting.

13.1 Defibrillator.

13.2 Map for Amenity project.

14. Date of next Meeting

This was confirmed as Wednesday 4 March 2015 at 7.30p.m. at the Village Hall.

The meeting closed at 2121 hours.