

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY  
3 FEBRUARY 2016 AT THE VILLAGE HALL AT 7.00 P.M.**

**Present:** Councillor E Coe (Chair)  
Councillor K Brown  
Councillor N Curl  
Councillor P Dennis  
Councillor J Dykes  
Councillor S Jones

District Councillor B Borrett

5 parishioners.

**1. Apologies for absence.**

Apologies for absence had been received from Councillor Irons who was on holiday and these were accepted. Apologies for absence had also been received from County Councillor M Kiddle Morris and District Councillor G Bambridge.

**2. Declarations of Pecuniary Interest.**

Councillor Curl declared a prejudicial interest in Agenda Item 8.5 being the owner of the adjacent land.

**3. Minutes of the Previous Meeting.**

Councillor Dennis proposed and Councillor Brown seconded the resolution that the minutes of the meeting held on Wednesday 2 December 2015 having been circulated be approved. All were in favour. The minutes were duly signed by the Chairman.

**4. Resolution to Adjourn Meeting.**

Resolution to adjourn meeting for 15 minutes public participation was passed at 1906.

**4.1 County and District Councillor Reports.**

The District Councillor informed the meeting that the consultation on the Local Plan was in progress. This would provide the planning policies for the next twenty years and these would be more specific to Breckland. The Parish Council should respond whether it would like development or not and there would be a review of the settlement boundaries. If there is no settlement boundary then there would only be development in the parish with the support of the Parish Council. There was a lengthy discussion regarding settlement boundaries with some Councillors in favour of keeping the boundary and others wishing to remove the boundary from School Road completely. It was agreed to consider this at a later meeting prior to the consultation on settlement boundaries.

**4.2 Public.**

A parishioner raised the matter of Faster Broadband and the Clerk informed him that there would be fibre in the village but not until probably 2017. Thinking Wisp was also reported on and the Clerk reported that this is being installed at Horningtoft. He also wondered if there were any plan to do a "Clean for The Queen". The Parish Council stated not at this moment. He informed the meeting that he is organising a coffee morning at the Village Hall and the first one would be the following week. He also stated that the drains along School Road needed cleaning and the Clerk will contact Breckland Council regarding this.

The Chairman of the Governors informed the meeting that the governors and the Inspectors had highlighted the need for a defibrillator at the school and he wondered if

the Parish Council and the School purchase one jointly. There was concern that if the machine is sited at the school then it will not always be available to use. This would be discussed at a later date when the cost is known. There had been a break in at the school from Fakenham Road and 4 digger buckets had been taken. There was no damage to the school. The cricket pitch had been damaged by the sheep of a grazing rights holder. He stated that there were over 200 sheep which is more than he has rights for and he felt that the Parish Council should pay to repair the fence. He felt that this grazing rights holder is misusing his rights and the Parish Council is doing nothing about him. Councillor Dykes did not believe that it was the Parish Council's responsibility to pay for the repair of the fence and Councillor Dennis thought that the grazing rights holder should repair the fence if approached. Councillor Coe will speak to the grazing rights holder.

A parishioner stated that the application for The Bell looked very positive and he wished to support this. He also offered to assist with the preparation of a response to the Local Plan. It was agreed to hold a meeting to discuss this.

The meeting was re-convened at 1952.

District Councillor B Borrett withdrew from the meeting.

## **5. Matters to report.**

### **5.1 Website.**

The Clerk reported that he had contacted Breckland Council to have the Brisley website linked on their website. The time of the meeting is incorrect on the website and the Clerk will contact the maintainer of the website to clarify.

### **5.2 Clean Up for The Queen.**

It was agreed to request suggestions from parishioners via the newsletter.

## **6. Highways.**

### **6.1 Matters raised at the last meeting.**

There were no matters to report from the previous meeting.

### **6.2 New problems.**

It was reported that the wheelie bin cart was driving over the verge at the repaired culvert and Breckland Council will be contacted regarding this. A road sweeper is needed in the village following the flood on School Road. There was flooding on School Road and the Highways Engineer will be contacted to enquire if the ditches along the southern end of School Road are highways so that these can be cleared out. The landowners are to be reminded in the newsletter that it is their responsibility to maintain the ditches in front to their properties. Councillor Dykes felt that if the amount of rainfall is going to be the normal then a more robust system needs to be put in place to ensure that the drains and ditches are clear to cater for the increased rainfall. A parishioner had raised the problem of the dampness on Gateley Road as no sunlight gets to the road and whether any remedial work could be done. Councillors Dennis and Jones felt that little could be done as the fields to the side are higher than the road.

### **6.3 Footpaths.**

The footpath from Morters Hill had been ploughed and this will be monitored to ensure that it is passable. The footpaths across the amenity land have much less water in them this year.

### **6.4 Survey on School Road.**

The Highways Engineer had responded to the Clerk to state that the primary driver for sites attaining priority for traffic calming is personal injury accident figures. Five accidents in a three year period within a 100 metre radius equates to an accident cluster site, lesser figures along a route or in relative close proximity can indicate remedial measures are appropriate. Further more the circumstances under which the incidents occurred are relevant, for instance drunk driving, excessive speed, poor decision

making are incidents which do not show a trend demonstrating a need to change the network.

The Safety Camera Partnership Team had sited their camera on School Road but not in the correct place. The Clerk had informed them of this and it had been sited later opposite the Clink. Once this has been removed the Clerk will contact them to discuss what action will be taken in the future.

## 7. Planning.

### 7.1 Applications.

#### 7.1.1 3PL/2015/1376/F-Elm Tree Farm School Road-insert first floor window in south gable & 2 storey extension (part retrospective).

Councillor Dykes proposed and Councillor Brown seconded the resolution that this be supported. All were in favour.

#### 7.1.2 3PL/2015/1447/F-Hall Farm Church Street-erect entrance way to paddock.

Councillor Dykes proposed and Councillor Brown seconded the resolution that the application be objected to as it was felt that there was no necessity for another access along this stretch of road and it would cause highway safety issues. This was passed by a majority decision, with Councillor Curl abstaining.

#### 7.1.3 3PL/2016/0048/F-The Bell Inn Elmham Road-Part demolition of Inn & rebuild including enlargement of kitchen area & 1st floor office, restaurant extension.

Councillor Jones proposed and Councillor Dykes seconded the resolution that this be fully supported as it gives the greatest possibility to continue as a thriving business. All were in favour.

The Parish Council would comment this it would request that Breckland Council put a condition on any permission that the car park be screened to reduce noise and light interference to neighboring properties. There was also concern raised that as the car park is being reduced in size there may be inadequate parking spaces within the curtilage of the building for all cars and Breckland Council is to be requested to clarify this. The Parish Council did not agree with the comments of the Conservation Officer and it was agreed to state that the three bay windows shown on the plan should be kept.

### 7.2 Decisions.

There were no decisions to report.

### 7.3 Breckland Local Plan Preferred Options Consultation.

It was agreed to hold a meeting on either 22 or 24 March to which Andrew Savage and Dick Dykes would be invited to prepare a response to the consultation on the settlement boundary and future development. This will then be put to an Open Parish Meeting before it is forwarded to Breckland Council.

It was agreed to respond to this consultation by stating that the Parish Council supports the document and notes the implications regarding settlement boundaries. The Parish Council will be consulting the village and will forward its full response at the next consultation stage.

## 8. Brisley Common.

### 8.1 Problems.

It was agreed to check on the number of sheep that are allowed to be grazed and if grazing is still allowed between November and March. Councillor Coe will speak to the grazing rights holder.

### 8.2 Higher Level Stewardship.

The Grazing rights for 2016 need to be sorted at the next meeting.

### 8.3 Draft Management plan.

The Clerk will send this again as it appears that several Councillors had not received it.

**8.4 Thistles on the North Green.**

Councillor Dennis will contact Patrick Cooper to enquire if he will spray them this year.

**8.5 Access to the green**

A grazing rights holder had requested to move a gate onto his meadow to improve highway safety. This was agreed.

It was also agreed for Councillor Curl to remove the tarmac from the Green next to Pond Farm.

**9. Finance.****9.1 Budget.**

Councillor Dykes proposed and Councillor Brown seconded the resolution that the budget be approved. All were in favour.

**9.2 Balances and Cheques for Authorisation.**

The balances and cheques for authorisation had been circulated and Councillor Dykes proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

**Bank Balance :-**

Balance at 31 10 15	11462.45
Plus receipts-Interest-3.09	
Burial Fee-118.00	
Town Land Rent-120.00	
Interest-3.06	<u>244.15</u>
	11706.60
Less cheques authorised 04 11 15-1071.82	
Cheques authorised 02 12 15-1672.26	<u>2744.08</u>
Balance at 31 12 15	8962.52
Less VAT on Amenity Project & HLS	<u>1016.92</u>
Balance at 31 10 15	7945.60
Plus HLS Nett	<u>3246.66</u>
	11192.26
Plus Amenity Project Nett-19269.10	
Play Area Nett- 443.50	<u>19712.60</u>
Balance at 31 12 15	30904.86
Plus Income from Quiz Night Ring Fenced for Play Area	<u>418.05</u>
Balance at 31 12 15	31322.91

Amount available for Section 137 :234 x £7.36 = £1722.24

Spend to Date : £40.00

Cheques for authorisation:

486	B J Leigh	Salary Jan-£286.53 less PAYE 57.20	229.33
488	HMRC	PAYE January	57.20
489	Brisley Village Hall	Hire of Hall	189.00
490	FSG Signs and Graphics Ltd	Signs for Car parking	84.00
491	Dewing Farm Services	Topping Grass in Amenity Area	720.00
492	K. W. Services	Laying of mesh path	500.00
493	Beetley Parish Council	16.66%of subscription to Society of Local Council Clerks	27.83

**9.3 Rental for Town lands.**

The Clerk will try and find the acreage for the Town Lands from RPA.

**10. Amenity project.****10.1 Update on the Project.**

The RoSPA report is satisfactory and there are 2 items to check.

The tenancy agreement for the allotments needs to be amended and Councillor Dykes will do this.

It was agreed to lay hoggin at the entrance to overflow car park and at both ends of the mesh path. The cost would be £22.50 per ton and probably 20 tons will be needed.

The dog bin has been moved.

The tree guards need checking and Norfolk Woods and Hedges have priced in their contract for this.

Councillor Dykes proposed and Councillor Jones seconded the resolution that the hoggin be purchased and laid and that Norfolk Woods and Hedges be contacted. All were in favour.

**11. Regular Checks.**

Patch Corner had been cleared and the Parish Council is to thank, in the Upper Wensum magazine Councillor Brown and family and Bruce Cobby as without their help this would not have been possible. 10 new posts are needed and GG Fencing will be contacted to obtain a price.

**12. Correspondence.**

The following correspondence would be circulated.

**12.1****Clerks and Councils Directs January 2016****13. Matters for the Next Meeting.**

There were no matters raised for the next meeting.

**14. Date of next Meeting**

This was confirmed as Wednesday 2 March 2016 at 7.00 p.m. at the Village Hall.

The meeting closed at 2142 hours.