

# DRAFT

## MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY 6 JULY 2016 AT THE VILLAGE HALL AT 7.00 P.M.

**Present:** Councillor T Irons (Chair)  
Councillor E Coe  
Councillor K Brown  
Councillor N Curl  
Councillor P Dennis  
Councillor J Dykes  
Councillor S Jones

District Councillor G Bambridge

3 parishioners.

**1. Apologies for absence.**

Apologies for absence had been received from County Councillor M. Kiddle Morris who was unwell..

**2. Declarations of Pecuniary Interest.**

Councillor Curl declared a DPI under Appendix A in Agenda Item 7.1.1 being the applicant.

**3. Minutes of the Previous Meeting.**

Councillor Dennis proposed and Councillor Coe seconded the resolution that the minutes of the meeting held on Wednesday 1 June 2016 having been circulated be approved . All were in favour. The minutes were duly signed by the Chairman.

**4. Resolution to Adjourn Meeting.**

Resolution to adjourn meeting for 15 minutes public participation was passed at 3 minutes past 7.00p.m.

**4.1 County and District Councillor Reports.**

The District Councillor reported on two matters.

Devolution :- at a free vote at Breckland Council it was decided not to pursue this but all households will still be consulted through Norfolk County Council. There was doubt as to where this new money was to come from as much of it appears to old money that had been allocated but has now been transferred to the new proposed organisation. There was opposition to an Elected Mayor as it is another level of Government and at present would have precept raising powers. The District Council wished that Breckland Council had continued with the consultation and then decided after the final proposals had been received from the Secretary of State. With the change of leadership of the Conservative Party devolution may not proceed as there might be different Chancellor in post.

Local Plan -: there will be a meeting of the Local Plan Working Group on 15 July which will be discussing Brisley especially the settlement boundary and any proposed sites. A discussion ensued on the benefits or not of a settlement boundary as with no settlement boundary sites would have to be approved by the parish whereas if there is a settlement boundary then infill would be allowed to take place. Councillors may attend others and it is an Open Meeting If the Parish Council wishes to speak at the meeting please inform him.

**4.2 Public.**

A parishioner informed the meeting that she had completed the "mudda" in May and had raised £1500-£1600. The defibrillator had been obtained and donated to the school.

The meeting was re-convened at 6 minutes past 7.00 p.m.

## **5. Matters to report.**

### **5.1 School Community Day 20 June 2016.**

The Head Teacher reported that despite it being a very wet Monday the day had been thoroughly enjoyed by all. The school children had started at the church where they did some weeding, dusting and drawings which could be used by the church in the future. Luckily because of the weather they were able to use the Village Hall for lunch and then moved to the Play Area where a total of 96 kg of stones were removed from the area. The Head Teacher thanked the Parish Council for their support for the day and it is hoped that another day will be done next year.

The Chairman thanked the Head Teacher for the work that the children undertook on the play area and stated that a prize had been given to the child who collected the most stones.

### **5.2 Devolution Briefing.**

Councillor Dykes had attend this on 16 July at which the briefing covered the basic facts. Fiona McDiarmid of Norfolk County Council gave the briefing and she was most informative. There will be a consultation for Parish Councils but there seems to be little change for Parish Councils unless there is a major project in the vicinity. Since the briefing North Norfolk and Breckland District Councils and Norwich City Council have voted not to continue. Even if these withdraw there would still be some money for those Councils but they would not have a voice at the table. The Secretary of State will decide if the devolution proceeds without these Councils.

### **5.3 Appointment of Clerk.**

The Chairman reported that there had been three expressions of interest, one of which had applied, nothing had been received from another and the third had been on holiday and had not come back to the Chairman. It was agreed that the interviewing panel would be Councillors Coe, Brown and Jones.

## **6. Highways.**

### **6.1 Matters raised at the last meeting.**

Norfolk County Council had replied regarding the junction of B1145 and Woods Lane And had stated that it does not meet their intervention criteria.

The verge on Woods Lane had been requested to be cut. The verge at the junction of B1146 and School Road had been requested to be lowered and Norfolk County Council had also been requested to cut back the hedge at the junction of B1145 and School Road.

### **6.2 New problems.**

The "WOODS LANE" sign had been damaged by the grass cutting contractor and this will be reported to Breckland Council who will also be informed that the sign prohibiting the parking of caravans on the south Green was missing. Considerable concern was raised about the state of the verges which all appear to need cutting and the Clerk will contact the County Councillor regarding this. The siting of the No Entry signs at the junction of B1145 and B1146 will be reported to Norfolk County council as these do not appear to be stopping vehicles driving up the incorrect access. The VAS sign is not working correctly on Church Street and this will be reported.

### **6.3 Footpaths.**

Norfolk County Council has been requested to cut BR8 from School Road to B1146 on the correct line. The Clerk will contact the contractor to ensure that the footpath at the end of School Road is cut.

### **6.4 Traffic on School Road.**

The Clerk reported that no further communication had been received from the PCSO and she will be contacted again. The Clerk had contacted the coordinator for the Speedwatch and he had confirmed that Brisley had not been withdrawn from the scheme and training would have to be undertaken if there are new members which he

would do. They would also have to be registered. If new locations are proposed Norfolk Constabulary would need to approve them. The parishioners who had volunteered are to send their details to the Clerk who will arrange the training. It was agreed to consider a local Highway improvement scheme at the next meeting and the Clerk will send all Councillors the details of the scheme.

## **7. Planning.**

### **7.1 Applications.**

Councillor Curl informed the meeting that she had contacted the Tree Officer to have some conifer trees as it is in a conservation area removed and he had granted permission

Councillor Curl withdrew from the meeting.

#### **7.1.1 3PI/2016/0667/HOU-Pond Farm The Green-alterations, extensions and alterations to farmhouse.**

No objection was raised to the application.

Councillor Curl rejoined the meeting.

### **7.2 Decisions.**

There were no decisions to report.

### **7.3 Open Parish Meeting Regarding The Local Plan.**

It was agreed to decide after the documents had been seen.

### **7.4 Local Plan Working Group Meeting 15 July.**

The District Councillor explained that this is an additional consultation as there have been additional applications for sites to be considered. The settlement boundaries will also be discussed at these meetings. Affordable housing may possibly be permitted where a need is shown. Councillor Brown will attend the meeting. The District Councillor stated that Brisley is not a service centre but it could have some development if the parish wants it. It was agreed to consider any response once any potential sites are known and what is the proposed policy on settlement boundaries. The Clerk will forward the link to the document to all Councillors.

### **7.5 Village Planning Survey.**

The Chairman reported that he had received 33 responses which is about 25% of all households. Of these 18 wanted no development, 15 wanted some development of which 7 wanted infill, 14 Affordable and 10 small scale. Of those that wanted some development sometimes more than one box was ticked.

Councillor Dennis stated that the rural areas are desperate for affordable housing and that there should be provision to provide these in rural areas not just in the larger settlements.

## **8. Brisley Common.**

### **8.1 Problems.**

A request had been received from Land Registry to amend the title deed for Harpers Green as a small parcel of land appears on two title deeds. It was agreed to object to this as the land does not seem to be on the original title deed and the access that was need to be used in the future to Harpers Green would be affected.

A request had been received from the Bell Inn to allow a small amount of lighting on The Green where it is intended to park vehicles. Councillor Dykes was in favour of allowing but Councillor Dennis felt that there should be no lighting. It was stated that there had never been lighting for parking in the past and it was not felt that it was needed now. It would also set a precedent on The Green which could lead to a profusion of lights. Councillor Dennis proposed and Councillor Brown seconded the resolution that the request be turned down. This was passed by 5 for and 2 abstentions.

When responding the Clerk is to request clarification on the area of The Green that appears to have had all the grass removed which was not the agreement reached with the owners.

### 8.2 Higher Level Stewardship.

This progressing well but will need to be topped later and David Dewing had quoted the same as last year of £240. It was agreed unanimously to accept this. He will also top the knotweed at the end of School Road at the same time.

### 8.3 Thistles on the North Green.

A grazing rights holder had started topping this as it been impossible to obtain a contractor to do this. Councillor Jones will discuss the payment with him as it was felt that he had an obligation to assist with the maintenance.

### 8.4 Norfolk Community Biodiversity Award.

Brisley parish Council is to receive an award at the event 19 July. Councillors Coe, Jones and Brown will be attending.

## 9. Finance.

### 9.1 Budget.

Councillor Dykes proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

### 9.2 Balances and Cheques for Authorisation.

The balances and cheques for authorisation had been circulated and Councillor Dykes proposed and Councillor Coe seconded the resolution that these be approved with two amendments. All were in favour.

#### Bank Balance :-

Balance at 30 04 16	35887.88
Plus receipts-Interest-	<u>2.79</u>
	35890.67
Less cheques authorised 04 05 16-1618.81	
D/Debit Anglian Water-28.34	<u>1647.15</u>
Balance at 31 05 16	34243.52
Less un-presented cheques authorised 01 06 16	<u>1500.76</u>
Balance at 01 06 16	32742.76

Amount available for Section 137 :239 x £7.42 = £1773.38

Spend to Date : £0.00

Cheques for authorisation:

-

520	B J Leigh	Salary Jun-£286.53 less PAYE 57.20	229.33
521	HMRC	PAYE Jun	57.20
522	Spire Solicitors LLP	ID Checks	36.00
523	Upper Wensum Diary	Advert	8.50
524	B J Leigh	Salary July -£286.53 less PAYE-57.40	229.13
525	HMRC	PAYE July	57.40
526	Mr T Irons	Purchase of Sweets for Community Day	5.00
527	Norse Eastern Ltd	Grass Cutting	340.22
528	Norfolk Woods and Hedges Ltd	Maintenance at Amenity Woodland.	1770.00
529	Pitchworks Ltd.	Goal Posts	578.70

**10. Amenity project.****10.1 Update on the Project.**

The goalposts have arrived and these should be erected in the next month. There has been damage to the matting in the play area and NGF Play will be requested to repair this. The Contractor will also be contacted to ensure this does not occur again. The Chairman informed the meeting that a stile had been erected to access the allotments despite the Parish Council not giving permission. The hedge had been removed and he felt that the stile was not safe. Councillor Dykes stated that she had said previously that there is a need and it is used continually. The original plan did show a gate at this point. It was agreed to obtain a price for a stile. It was agreed to undertake a risk assessment of the existing stile.

Norfolk Woods and Hedges had sprayed the area but he reported that there is mares tails prevalent which will need cutting and David Dewing will be instructed to cut between the trees. A few trees have blown over and it was agreed to obtain two prices for re-staking these so that they are upright.

1 section of guards need to be removed at the allotments and Councillor Jones will weed spray the vacant plots.

**10.2 Grass Cutting.**

Norse Eastern Ltd is to be contacted to see whether by height adjustment the footpath to School Road and the area of matting in the play area can be cut. It was also queried whether the play area is being cut too short. However it was stated that all are generally happy with the cutting.

**11. Regular Checks.**

Patch Corner is fine. The south green has a fence but the sign can not be seen as the grass has grown so much. Councillor Dennis stated that the north green looks as good as it has for several years. Councillor Dykes reported that the vacant plots are untidy and there is a problem with mares tails

**12. Correspondence.**

The following correspondence would be circulated.

**12.1****Clerks and Councils Direct July 2016.****12.2****Survey Results.****13 Matters for the Next Meeting.**

There were no matters raised for the next meeting.

The Chairman thanked the Clerk for all his work for the Parish.

**16. Date of next Meeting**

This was confirmed as Tuesday 6 September 2016 at 7.00p.m. at the Village Hall.

The meeting closed at 2120 hours.