

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
1 JUNE 2016 AT THE VILLAGE HALL AT 7.00 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Dykes

3 parishioners.

1. Apologies for absence.

Apologies for absence had been received from Councillor Curl who was at another function and Councillor Jones who was on holiday. Apologies for absence had also been received from County Councillor M. Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPIs.

3. Minutes of the Previous Meeting.

Councillor Coe proposed and Councillor Brown seconded the resolution that the minutes of the meeting held on Wednesday 5 May 2016 having been circulated be approved with the amendment to 13.3 to remove signed and insert "was familiar with". All were in favour. The minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 6 minutes past 7.00p.m.

4.1 County and District Councillor Reports.

There were no reports given.

4.2 Public.

The Chair of Governors informed the meeting that the school does not wish to pursue a 20m.p.h. speed limit outside the school. The school is preparing to become part of the Norwich Diocesan Academy Trust so is fully committed to this and is not willing to take on any further responsibility.

The meeting was re-convened at 8 minutes past 7.00 p.m.

5. Matters to report.

5.1 School Community Day 20 June 2016.

The Chairman reported that the children would be leaving the school at 9.30 a.m. to walk to the church and undertake activities at the church. They then move to the play area and undertake activities there, have a picnic lunch and finish at 2.10 p.m. The winner of the stone picking competition will be announced and the prize awarded.

5.2 Pond Farm Fakenham Road.

Enforcement at Breckland Council had been informed that the site is possibly being used for residential accommodation and that the address had been given by a child at a local school.

5.3 Dog Bin at the Village Hall Car Park.

Councillor Coe had moved the bin and Breckland Council had thanked the Parish Council for its assistance in the matter. The Chairman thanked Councillor Coe for erecting the bin in its new location.

5.4 Request from a Parishioner about Foxes.

The Clerk reported that he had been contacted by a parishioner regarding foxes in a garden and whether there had been any other complaints. No one knew of any other instances and the Clerk would direct her to Environmental Health at Breckland Council if the problem continued.

6. Highways.

6.1 Matters raised at the last meeting.

The junction of B1145 and Woods Lane had been reported but it had not been repaired.

6.2 New problems.

The verge on Woods Lane will be requested to be cut. The verge at the junction of B1146 and School Road will be requested to be lowered. Norfolk County Council would also be requested to cut back the hedge at the junction of B1145 and School Road.

6.3 Footpaths.

Norfolk County Council will be requested to cut BR8 from School Road to B1146 on the correct line.

6.4 Survey on School Road.

The Clerk reported that the data from the Sam2 sign again showed speeding on School Road and this had been passed to the Safety Camera Partnership Team requesting that it installs its camera again. The PCSO had informed the Clerk that she had requested that the speed and volume of traffic be monitored with traffic strips. She had also indicated that visits would be made at peak times by the PCSOs to undertake speed checks. She had also raised the issue of a Speedwatch Team in Brisley. The Clerk had replied that there had been one but there were not enough volunteers to continue with this. The Chairman explained to a parishioner about Speedwatch and the Clerk will check with Beetley whether it would be possible to resurrect this as there are parishioners willing to volunteer for this.

7. Planning.

7.1 Applications.

There were no applications to consider.

7.2 Decisions.

The following decisions were noted and the conditions noted.

7.2.1 3PL/2016/0251/F-The Bell in Elmham Road- C/U from barn to 6no. accommodation units, erection of new store & toilet/shower block, siting of shepherd hut style accom. Permission.

7.2.2 3PL/2016/0048/F-The Bell Inn Elmham Road-part demolition of Inn and rebuild including enlargement of kitchen area & 1st Floor Office, restaurant extension. Permission.

7.3 Open Parish Meeting Regarding The Local Plan.

There had been no further feedback from Breckland Council. It was agreed to put a survey in the next newsletter which could be torn off and returned. The Clerk will attempt to find out the date of the next consultation. Councillor Dennis did not see why it was necessary to await the date of the consultation before finding out the views of the parish. Councillor Dykes suggested an extended forum after the next Parish Council meeting. Councillor Brown felt that it was necessary to have prepared questions for the parish so that the Open meeting could be structured to provide a way forward. Councillor Dykes would speak to Mr Dykes and Mr. Savage regarding this.

7.4 Request to Withdraw a Covenant at The Bell Inn.

The Chairman stated that he had a conversation with the owners of the Bell Inn who had contacted Land Registry. Land Registry had confirmed that it had made an error and a restriction should not have been entered against the title to the land. The owners apologised for the time the Parish Council had spent discussing the matter.

8. Brisley Common.**8.1 Problems.**

The soil piles at the front of the Bell Inn are to be monitored.

8.2 Higher Level Stewardship.

There was nothing to report on this.

8.3 Thistles on the North Green.

Councillor Jones had not been able to obtain a price for this yet as the contractor is so far behind due to the weather.

9. Finance.**9.1 Budget.**

Councillor Dykes proposed and Councillor Coe seconded the resolution that the budget be approved. All were in favour. An expenditure line for allotments is to be included.

9.2 Balances and Cheques for Authorisation.

The balances and cheques for authorisation had been circulated and Councillor Coe proposed and Councillor Dykes seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 03 16	31479.01
Plus receipts-Interest-2.59	
Allotment rent-50.00	
Breckland Precept-3775.00	
Breckland Rate Support Grant-76.50	
RPA Woodland Grant-2028.00	<u>5932.09</u>
	37411.10
Less cheques authorised 06 04 16-1276.22	
Loan interest repayment-247.00	<u>1523.22</u>
Balance at 30 04 16	35887.88
Less unrepresented cheques authorised 04 05 16	<u>1618.81</u>
Balance at 04 05 16	34269.07

Amount available for Section 137 :239 x £7.42 = £1773.38

Spend to Date : £0.00

Cheques for authorisation:

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513	B J Leigh	Salary May-£286.53 less PAYE 57.40	229.13
514	HMRC	PAYE May	57.40
515	Glasdon U.K. Ltd	Post for Dog Bin	48.20
516	William Jones (Farms) Ltd	Spraying Japanese knotweed and gravel for path.	120.00
517	G&G Fencing	Repairs at Patch Corner	309.60
518	Norse Eastern Ltd	Grass Cutting April and May	716.43
519	Mrs Susanne Rutter	Internal Audit	20.00

9.3 Annual Governance Statement for the Financial Year April 2015-March 2016.

Councillor Dykes proposed and Councillor Coe seconded the resolution that the Annual Governance Statement which had been circulated be approved for the financial year April 2015-March 2016. All were in favour. The Annual Governance Statement was duly signed by the Chairman and Clerk.

9.4 Accounting Statement for the Financial Year April 2015-March 2016.

Councillor Dennis proposed and Councillor Dykes seconded the resolution that the Accounting Statement which had been circulated be approved for the financial

year April 2015-March 2016. All were in favour. The Accounting Statement was duly signed by the Chairman and Responsible Financial Officer.

10. Amenity project.

10.1 Update on the Project.

Councillor Jones had fertilised the football pitch. The Chairman reported that he found what appeared to be asbestos on the edge of the play area in the hedge. It is difficult at present to access however Norfolk County Council will be contacted as it is their land. The football pitch is growing well. Lots of stones have been removed and the School Community Day should clear some more. Mr Alan Cross will install the goal posts and the interested parties will be consulted on the types of posts required. Removable would be preferable but they need to be well marked. It was agreed to expend £500 for the posts from the general fund.

10.2 Grass Cutting.

Norse Eastern Ltd is to be contacted to see whether by height adjustment the footpath to School Road and the area of matting in the play area can be cut. It was also queried whether the play area is being cut too short. However it was stated that all are generally happy with the cutting.

11. Regular Checks.

Patch Corner fencing has been repaired and this is fine. The play area had been inspected regularly and no faults found. Councillor Dykes will make up a new form for the allotments.

12. Correspondence.

The following correspondence would be circulated.

12.1

Environment Agency.

12.2

Clerks and Councils Direct May 2016.

13. Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public and press in view of the confidential nature of the business about to be conducted.

It was agreed unanimously to exclude all members of the public from the meeting.

14. Parish Clerk.

14.1 Resignation of The Clerk.

The Clerk announced that he would be resigning with effect from 31 August 2016. Councillor Dennis thanked him for all his work for the parish. Councillor Dykes stated that he had served the parish Council well over a number of years and it is very helpful that he is staying for three months.

14.2 Appointment of New Clerk.

The Chairman had drafted an advertisement which will be placed in the newsletter, Upper Wensum Diary, Norfolk ALC website and the Dereham and Fakenham Times. The closing date for applications is 8 July.

15. Matters for the Next Meeting.

There were no matters raised for the next meeting.

16. Date of next Meeting

This was confirmed as Wednesday 6 July 2016 at 7.00p.m. at the Village Hall.

The meeting closed at 2053 hours.