

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 4TH MAY 2016 AT THE VILLAGE HALL AT 7.00 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Dykes

County Councillor M Kiddle Morris

PCSO Hayley Greenhill.

3 members of the public.

1. Election of Chairman.

Councillor Coe proposed and Councillor Brown seconded the resolution that Councillor Irons be elected Chairman. All were in favour.
The Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Brown proposed and Councillor Dennis seconded the resolution that Councillor Coe be elected Vice-Chairman. All were in favour and the declaration of acceptance of office was duly signed and witnessed.

3. Apologies for absence.

Apologies for absence had been received from Councillors Curl and Jones who were both ill these were accepted.

4. Declarations of Pecuniary Interest.

There were no DPIs.

The meeting was adjourned.

The Chairman explained to the PCSO that a survey had been carried out on School Road which showed that there was speeding and that it is used as a cut through from B1146 to B1145. The SAM2 sign had also shown that there was speeding and the results had been forwarded to the Safety Camera Team. The Safety Team Camera had been sited on School Road but the results from this had shown that there was insufficient excess of speeding to warrant taking any further action.

The PCSO stated that there is an Officer at Wymondham who will work with Parish Councils to enforce issues. She will speak to him and see what could be done. It may be that a strip can be laid across the road to monitor speed and volume. She also stated that it may be possible for police to attend at critical times. There is a problem with identifying who can use the road for access. The PCSO can though come out and check speeds. The PCSO stated that she would liaise with the Clerk on the matter. Norfolk County Council has for the next year no budget for any traffic management schemes. This includes any measures to reduce speed along School Road undertaken by Norfolk County Council. Enforcement of speed and any restrictions is the responsibility of the police.

She also stated that she had checked the crime figures and there has been no crime in Brisley in February.

5. Minutes of the Previous Meeting.

Councillor Coe proposed and Councillor Dykes seconded the resolution that the minutes of the meeting held on Wednesday 6 April 2016 having been circulated be approved with the following amendments.

4.1 ADD " He said that the new Local Plan will not come into force until approved by the inspector. Due to the extended consultation period this was likely to be January 2017 "

5.4 ADD "There was a possibility of an additional or new cabinet on School Road as well as the Green location "

7.4 NO CHANGE

All were in favour and the minutes were duly signed by the Chairman.

6. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 24 minutes past the hour of 7.00 p.m.

6.1 County and District Councillor Reports.

The County Councillor reported that the information on devolution is available on Norfolk County Council's website which is updated regularly and is easy to access. The following Friday he is attending a briefing on the latest updates.

He has seen it mentioned that there could be a level of authority for the eastern powerhouse and under this only Parish Councils. There is some opposition at all levels against an elected mayor and Peterborough Unitary is now against.

Councillor Dennis asked why Norfolk County Council had signed up to it and the County Councillor explained that it had only signed up to continue discussion. A Unitary authority could be the next possibility which he would not welcome as it proved very divisive in the past. The Electoral Commission had been tasked to look at alternatives and three had been mooted but none had been approved.

6.2 Public.

The Chairman of the Cricket Club asked for an update on the fence at cricket pitch and Councillor Coe stated that he is awaiting the wire.

The meeting was re-convened at 35 minutes past the hour of 7.00 p.m.

7. Matters to report.

7.1 Website.

There has been a problem but all seems to have been resolved.

7.2 Clean for The Queen at the Village Hall.

The Parish Council was informed that there was no need to have a special day for this. The Chairman informed the meeting that he had spoken to the Head Teacher who wishes to have a Community Day when she will bring the school children to the Amenity project. He suggested that little fingers might be gainfully employed in picking stones. He asked if there is anything else that the Councillors can think of. It was stated that lots of stones had been cleared by the Cross and Spencer families but there are still lots of small stones. If any Councillor has a suggestion please inform the Chairman and he will contact the Head Teacher. Councillor Dykes suggested that the tree plots could be surveyed and any problems noted.

7.3 Clay Pigeon Shooting.

The information had been forwarded to Breckland Council and it was stated that there is shooting on Wednesdays and Saturday which must breach the planning regulations. It was also stated that a child has given that address as where he

lives. Breckland Council will be informed. There are also cars for sale at the site.

7.4 Grass cutting.

A lengthy discussion was held. Councillor Dykes asked the Clerk if a contract had been sent to him by Norse. He stated that when he received the invoice it did not agree with his costings which is why he obtained a list from Norse. He confirmed that no contract had been sent out to him at the beginning of the year. It was agreed that Norse would be contracted to do the following:-

Mow and strim Churchyard, Patch Corner and Village Hall on 2 occasions per month April to end October.

Mow overspill car park on 6 occasions per year.

Apply herbicide to paths/gravel in churchyard and car parks	1321.60
Reduction for part of cemetery maintained by Mr Kerrison (2016)	-77.00
Cut and strim around all obstacles within the children's play area next to the allotments fortnightly April to October inclusive (14 cuts)	560.00
Cut footpath from allotments to School Road monthly April to October Inclusive (7 cuts)	80.00
Cut surrounds and pathways within allotment boundary fence monthly April to October inclusive (7 cuts)	80.00
7 cuts per season to footpath crossing large area at end of School Road	50.00

David Dewing will cut the paths in the Amenity project and between the trees and the area of Knotweed at the end of School Road.

Councillor Jones will spray the knotweed.

The areas that have not been cut should be cut that evening or on Thursday

8. Management Advisory Committee for The Green.

Councillors Coe, Dennis and Jones were appointed unanimously..

9. Fencing on The Green and Harpers Green and The Patch.

Councillor Coe was appointed to check on the north side and Councillor Curl the south side. Councillor Jones will check the fencing at Harpers Green. Councillor Dennis was appointed to check the fencing around Patch Corner.

10. Weekly Play Area Inspection.

Councillor Irons would inspect the play area weekly.

11. Inspection of Allotments.

Councillor Dykes would inspect regularly and report back.

12. Signatories.

It was confirmed that all Councillors be signatories. All were in favour. The following would signatories to the Deposit Account- Councillors Irons, Coe and Dykes. Spire Solicitors had agreed to certify the necessary documents and the Clerk will forward the information to the Councillors. The cost would be £10 per person.

13. Highways.

13.1 Matters raised at the last meeting.

The potholes on Gateley Road had been reported and repaired. The Clerk had requested when the potholes at the western end of the village would be repaired and these had also now been done. The Highways Inspector had confirmed that he is investigating the two-way valve at Patch Corner.

13.2 New problems.

The state of the junction of B1145 and Woods Lane is to be reported.

13.3 Footpaths.

About two-thirds of the gravel has been laid on FP16 and another load of gravel is needed from Councillor Jones. FP11 has been sown and needs to be sprayed off and the Clerk will contact Norfolk County Council. Councillor Coe informed the meeting that when the contractor was cutting back the trees he has kindly placed the sawdust along the path to the dog bin on Church Street near to Woods Lane.

13.4 Traffic on School Road.

The Clerk reported that he had received from Norfolk County Council confirmation that there is no budget in the current financial year for requests for reviews of traffic management programme. The budget had been reduced over the past five years and had now been removed totally. The County Councillor emphasised that it is the responsibility of the police to enforce any current regulations. The Chairman stated that if there is the money from private sources available to implement traffic calming measures will it get done. The County Councillor stated it would set a precedent and the County Council will not licence it if it sees no need. The Clerk had received the information on the wheelie bin stickers and the Chairman stated these are only visible when the wheelie bin is put out. Councillor Dykes suggested that the Parish Council write back to Mr Cross and query if any individual is willing to assist with the purchase of stickers. It was queried whether there would be any objection to signing up to The Memorandum of Understanding as the wheelie bins should only be put out on the days that are specified for collection. The Chairman will write an article for the newsletter.

The Chairman reported that he had received a response from the M.P. who had stated that he would be prepared to become involved to get a 20m.p.h. limit outside the school if the school had explored all other avenues, so this is now in the hands of the School Governors to decide if any further progress is to be made.

14. Planning.

14.1 Applications.

There were no applications to consider.

14.2 Decisions.

There were no decisions to report.

14.3 Bell Inn.

The Chairman had received a telephone call and an e-mail from the owners of the Bell Inn requesting a letter of consent to approve the deed of release of the restrictive covenant on the land to the rear of the Bell. The owner stated that the Parish Council had requested that a stipulation had been placed in the Deed Of Easement across the land to the front of The Bell Inn. The Clerk stated that this clause was put in the Deed of Easement by the owners solicitor and it is a standard clause.

Councillor Dykes stated that she was familiar with hundreds of these releases in the past and the Parish Council should send a letter so as not to hold up planning. Councillor Coe did not believe that any planning permission would be delayed because of this query at Land Registry. A lengthy discussion ensued about what building was involved which needs a deed of release. Councillor Brown stated that she would not agree to a letter being sent without reading and understanding the current easement.

Councillor Dykes proposed and Councillor Dennis seconded the resolution that the Parish Council send a letter agreeing to the release of the clause. This was not carried as the voting was two for and two against.

The Chairman stated that the Parish Council should take legal advice on this

matter to ensure that the easement request did not exceed the Parish Council's original agreement to allow access conditional to a single business before sending any letter and he will contact the owner to inform her of the Parish Council's decision.

14.4 Date for the Open Parish Meeting.

It was agreed that there is no need to consider this at present and the Parish Council should await the dates of the consultation. It was agreed to leave this on the agenda for the next meeting.

14.5 Planning Changes Consultation.

It was noted that no response had been sent to the consultation.

15. Brisley Common.

15.1 New Problems.

No problems were reported.

15.2 Higher Level Stewardship.

There was nothing to report.

15.3 Spraying of Japanese Knotweed.

Councillor Jones had spot sprayed this at the end of School Road but unfortunately it is too wet at present to be able to be cut. He will get a price for this if the Parish Council requires.

15.4 Spraying of Thistles on North Green.

Councillor Jones has spoken to a contractor but he has not received a price as the contractor is behind with spraying because of the weather. It will be done in June which will be satisfactory, as there is little to spray at present. He is hoping to get the chemical from NWT.

16. Finance.

16.1 Budget.

Councillor Dykes proposed and Councillor Coe seconded the resolution that the budget be approved. All were in favour.

16.2 Insurance for 2016/17.

As the three year agreement had expired a revised schedule had been sent to the Clerk from the brokers. They were recommending Ecclesiastical Local Councils Scheme at a cost of £397.03 for a three year agreement. Last year the Parish Council paid £400.56 and Insurance Premium Tax had increased over the last year.

Councillor Dykes proposed and Councillor Coe seconded the resolution that the quotation from Came and Company be accepted for a three year agreement at accost of £397.03. All were in favour.

16.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Coe proposed and Councillor Dennis seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 29 02 16	32590.13
Plus receipts-Interest-2.70	
Allotment rent-100.00	<u>102.70</u>
	32692.83
Less cheques authorised 03 02 16-84.00	
cheques authorised 02 03 16-1129.82	<u>1213.82</u>
Balance at 31 03 16	31479.01
Less unrepresented cheques authorised 06 04 16	<u>1276.22</u>
Balance at 06 04 16	30202.79

Amount available for Section 137 :234 x £7.36 = £1722.24

Spend to Date : £40.00

Cheques for authorisation:

507	B J Leigh	Salary Apr-£286.53 less PAYE 57.20	229.33
508	HMRC	PAYE Apr	57.20
509	Environment Agency	Drainage Charges	38.28
510	Norfolk County Council	Rent for Amenity Field	835.00
511	B J Leigh	Computer Ink	61.97
512	Came and company	Insurance	397.03

16.4 Town Lands.

Nothing further had transpired.

17. Regular Checks.

17.1 Report.

The fencing at Patch Corner had been ordered.

All checks had been completed and no faults found.

18. Amenity Project.

18.1 Update.

Councillor Jones has fertilised the football pitch. He also stated that a lot of uncovered trees had been stripped of bark, and Norfolk Woods and Hedges will be contacted to spot spray and to reinstate where necessary. Councillor Jones also suggested grass seeding the area around the allotments and he would be happy to spray this area off and reseed provided the Parish Council purchases the seed and he can have the hay next year. This was agreed in principle provided that meadow grass be used. The payment from RPA for the woodland maintenance has at last been received. The football pitch had been de-stoned and the grass needs to thicken up prior to the goal posts being erected.

18.2 Allotments.

Councillor Dykes read out the report from the Allotment Spring Meeting in the absence of Alan Cross who had sent his apologies.

Councillor Dykes asked the Clerk how many new tenancies he had received back and he replied that he had not got a clue and had not brought that file with him. Councillor Dykes requested that he forward her the details of those who had returned and he agreed to this.

19. Correspondence.

The following correspondence would be circulated.

19.1

Environment Agency.

19.2

Clerks and Councils Direct May 2016.

20. Matters for the Next Meeting.

There were no matters raised for the next meeting.

21. Date of next Meeting

This was confirmed as Wednesday 1 June 2016 at 7.00 p.m. at the Village Hall

The meeting closed at 2125 hours.