

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 4th APRIL 2012 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor P Williams (Chair)
Councillor T Irons
Councillor E Coe
Councillor N Curl
Councillor P Dennis
Councillor J Garwood

District Councillor R Duffield

5 members of the public

1. Apologies for absence.

Apologies for absence had been received from the County Councillor.

2. Declarations of Interest.

Councillor Curl declared a personal interest in Agenda Items 5.5 being a member of the Parochial Church Council and 6 as she is a grazing rights holder and a prejudicial interest in Agenda Item 11.1 being one of the landowners. Councillor Dennis declared a personal interest in Agenda Item 6 as he lives on The Green.

3. Minutes of the Previous Meeting.

Councillor Dennis proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 7 March 2012 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1933

4.1. County and District Councillor's Reports.

The District Councillor reported that there was nothing new to report.

4.2 Public comment.

There was no comment from the public.

The meeting was re-convened at 1934.

5. Matters to report.

5.1 SLCC Annual General Meeting.

The Clerk reported that he had attended this as there was a presentation on the Localism Act but it was disappointing in that there is so much fine print that has not been released yet.

5.2 Community Car.

No coordinator or drivers had volunteered and it was decided to actively pursue the appointment of a co-ordinator and the recruitment of new drivers.

5.3 Diamond Jubilee event.

Nothing further had been decided and it was agreed that Councillor Dennis would contact the Bell PH.

5.4 Village Hall.

The grant had been received and the heating is to be installed in April and the

decoration to be done in May.

5.5 Churchyard.

The Rector informed the meeting that the old churchyard closed in 1855 and the new was created in 1897. The new area was consecrated in 1965 and technically there are plots available in this area but the hedges have grown and the spoil has been piled there. There is still a lot of space within the unconsecrated space and he said that he would find out if the area can be consecrated plot by plot as it is necessary in a municipal cemetery to have an unconsecrated area.

Councillor Dennis proposed and Councillor Coe seconded the resolution that part of the unconsecrated area be consecrated. All were in favour.

5.6 Resignation.

A letter had been received from Sally Whales resigning from the Parish Council for unenvisioned circumstances. The thanks and regrets of the Parish Council are to be conveyed to her. The Clerk will put in motion the Casual Vacancy procedure.

6. Brisley Common.

6.1 New Problems.

The clearance of the rabbits is not keeping pace with their multiplying.

6.2 Hedging at Harpers Green.

The Clerk reported that he had received quotes for this and forwarded them to Norfolk Wildlife Trust who would contribute £1000. Councillor Coe proposed and Councillor Curl seconded the resolution to pay the balance of the costs of the fencing and to award the contract to Jamie Dodd. All were in favour.

6.3 Caravan Site behind The Bell P.H.

It was agreed to raise no objection to the application to cross the Green but it was to be stressed that the access is to be left as it is at present, with no tarmac and no increase in size and if the access deteriorates the Parish Council would look to the owner of the Brisley Bell to reinstate.

7. Correspondence.

The following correspondence would be circulated.

7.1	Breckland Town and Parish Council Newsletter
7.2	The Playing Field winter 2011/12
7.3	Norfolk RCC Signpost March 2012

8. Finance.

8.1 Budget.

This had been circulated and was approved.

8.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Dennis proposed and Councillor Curl seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 01 12	11643.11
Plus receipts-Interest-2.51	
Burial Fee-273.00	<u>275.51</u>
	11918.62
Less cheques authorised 01 02 12	<u>255.22</u>
Balance at 29 02 12	11663.40
Less un-presented cheques authorised 07 03 12	<u>704.25</u>
Balance at 07 03 12	10959.15

Amount available for Section 137 : 222x£6.80 = £1509.60
Spend to Date : £0.00

Cheques for authorisation:

229	B J Leigh	Salary March-231.89 less PAYE 46.20	185.69
230	HMRC	PAYE	46.20
231	Brisley Parochial Church Council	Organist	65.00
232	Norfolk ALC	Subscription	90.82
233	Norfolk RCC	Subscription	15.00
234	Norfolk County Council	Allotment rent	835.00

8.3 Membership of NRCC.

It was agreed to renew membership as a non-voting member.

8.4 Donations.

It was agreed to place this on the agenda as to what to do long term and to consult the village.

8.5 Clerks Salary and Expenses.

Councillor Dennis proposed and Councillor Coe seconded the resolution to increase the payment for the use of his home as an office to £110 per annum and to pay mileage at 45 pence per mile for all travel excluding to Parish Council meetings.

9. Highways.

9.1 Matters raised at the last meeting.

The pothole at the Snug had been repaired. No information had been received regarding the flooding at Harpers Lane. The Technician is to check the vegetation at the start of the Green before any further work is carried out. The Highway and Community Rangers would be in the parish the week commencing 30 April.

9.2 New problems.

There were no new problems to report.

9.3 Highway Improvements.

Norfolk County Council had confirmed that the application for a new footway along Church Street had been successful. Councillor Dennis proposed and Councillor Curl seconded the resolution to proceed at a cost of £4510. All were in favour.

10. Regular Checks.

10.1 Report.

All checks had been completed and there was nothing to report. The purchase of flags is to be put on the agenda for the next month.

11. Footpaths.

11.1 Problems.

A complaint had been received that a horse on FP6 had kicked a walker but it is not known who the owner of the field is.

11.2 FP 10 AND 11.

No further information had been received on FP10 and FP11 but the post has

been erected at FP11.

11.3 FP2.

The landowner over which FP2 passes has spoken to Norfolk County Council who are happy with what is being done. The situation has improved with no bull in the field and it is hoped that the stiles will be fitted shortly.

11.4 FP1

A letter had been received from the owner about the footpath that passes Bay Tree Cottage stating that Norfolk County Council had been consulted and it had been confirmed that the owners are allowed to graze the horse.

12. Amenity Project.

12.1. Open Parish Meeting.

The Chairman reported that at the Open Parish Meeting support had been given for the project but it would be necessary to inform the parish of the financial costs when known.

12.2 Next Meeting.

This is to be held on 11 April at 1030 a.m.

13. Planning.

13.1 Applications.

13.1.1 3PL/2012/0277/EU-Kingsmead Gateley Road-erection of rear extension.

No objection was raised to the application.

13.1.2 3PL/2012/0288/F-Sunnyside House School Road-erection of house and detached double garage.

It was agreed to comment only that the site is too small and much less than the original planning application for this site.

14. Matters for the Next Meeting.

14.1 Higher level Stewardship.

15. Date of next Meeting

This was confirmed as Wednesday 2 May 2012 at the Village Hall at 7.30p.m.

The meeting closed at 2115 hours.