

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 3rd APRIL 2013 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

County Councillor M Kiddle Morris
District Councillor R Duffield

Two members of the public

1. Apologies for absence.

Apologies for absence had been received from Councillor Curl who was on holiday and this was accepted.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Jones proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 6 March 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1931.

4.1 County and District Councillor Reports

The County Councillor informed the meeting that elections for the County Council would take place on 2 May.

The District Councillor informed the meeting that 3000 had signed up for the Big Switch and Save which is the highest number in District Councils. A review of wards is taking place by the Boundary Commission and Breckland Council offered to reduce the number of wards from 54 to 50 which has been accepted by the Boundary Commission. He stated that he could see no reason to refer the planning application to the Planning Committee nor could he see any planning reason to object to the application. All applications in excess of 10 dwellings will have to produce a drainage plan which in April 2014 will have to be submitted for all dwellings this is the responsibility of Norfolk County Council working side-by-side with the District Councils.

4.2 Public.

There were no matters from the public.

The meeting was re-convened at 1953.

5. Co-option to the Parish Council.

No one had volunteered to be co-opted to the Parish Council

6. Matters to report.

6.1 Website.

Nothing further had been received from Norfolk ALC and the Clerk will contact the association.

6.2 Breckland Town and Parish Council Forum 21 May.

Councillor Coe would be attending.

6.3 Community Infrastructure Levy 23 April.

A drop in session is to be held from 2.30pm to 6.30pm at Dereham Memorial Hall.

7. Brisley Common.

7.1 New Problems.

The only problem at present is the horse and these have promised to be removed shortly.

7.2 Higher Level Stewardship.

Only one quote has been received and the Clerk will contact the contractor for another.

7.3 The Hill.

A parishioner had requested that the area be fenced off so that the area can be re-seeded to recover the area lost to inconsiderate parking and driving. The fence is not to be permanent.

Councillor Dennis proposed and Councillor Jones seconded the resolution that temporary posts be erected with a rope between and then the area graded and seeded. All were in favour.

This would be done at the end of April. The school is to be informed.

8. Correspondence.

8.1

Came & Company Parish Matters

8.2

Norfolk RCC-Signpost March 2013

9. Finance.

9.1 Budget.

Councillor Coe proposed and Councillor Garwood seconded the resolution that this be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Garwood proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

Bank Balance :-

| | |
|---|----------------|
| Balance at 31 01 13 | 6845.87 |
| Plus receipts -Interest | <u>1.35</u> |
| | 6847.22 |
| Less cheques authorised 06 02 13 | <u>577.69</u> |
| Balance at 28 02 13 | 6269.53 |
| Less un-presented cheques authorised 06 03 13 | <u>2106.92</u> |
| Balance at 06 03 13 | 4162.91 |

Amount available for Section 137 : 227x£6.98 = £1584.46

Spend to Date : £0.00

Cheques for authorisation:

| | | | |
|-----|----------------------|---|---------|
| 285 | B J Leigh | Salary March-£231.89 less PAYE 30.20 | 201.69 |
| 286 | HMRC | PAYE | 30.20 |
| 287 | Country Boys Gardens | Scrub Clearance at Harpers Green | 1600.05 |
| 288 | Norfolk ALC | Subscription | 91.53 |

9.3 Donations 2013/14.

It was confirmed that the Parish Council would donate to EACH this financial year £100.

9.4 Grit Bin Gateley road.

Nothing further had been heard.

9.5 Norfolk RCC.

Councillor Dennis proposed and Councillor Jones seconded the resolution that the Parish Council become non-voting bronze members at a cost of £20. All were in favour.

10. Highways.**10.1 Matters raised at the last meeting.**

The potholes had been repaired. The Clerk reported that he had contacted the police regarding the traffic along School Road and a visit may ensue. Councillor Jones stated that a lot of vehicles use School Road at about 1630 and possibly a traffic monitoring team could be present at that time. The Clerk reported that he had attended site with the landowner and Highways Engineer at Harpers Lane. Norfolk County Council is to repair the culvert and undertake more investigative work on the ditches running into School Road. The confirmed that the ditch along School Road is not highway property and is the responsibility of the landowners of the properties.

10.2 New problems.

There is dropped ironwork near to Cattlegrids on B1145. The Highways and Community rangers will be in the parish the week commencing 29 April.

10.3 Footpaths.

The dog bin needs re-fixing on Gateley road and the landowner is to be contacted to repair the stile at the south end of the Green.

10.4 Local Highway Improvement Scheme.

It was agreed to join with other parishes to purchase a Son of Sam sign to inform vehicles if they are travelling within the limit. This would be available on a rota basis and be erected for about two weeks at a time.

11. Regular Checks.**11.1 Report.**

All areas are satisfactory.

12. Grazing Rights holders meeting.**12.1 Grazing at Harpers Green.**

No one had as yet requested to graze cattle on the site. It was agreed to check to see if it is legal to sub-let the grazing rights and charge for this.

12.2 Grazing Rights Holders Meeting.

This had ironed out several matters and it had been agreed to hold these every 6 months. It is for the benefit of all to keep holding the meetings.

13. Amenity Project.**13.1 Update.**

Councillor Jones would undersow the winter barley with grass. Councillor Irons and Councillor Dennis would investigate the supply of material for the path through to School Road. A play equipment company is to draw up a draft plan for the area. When the area has been harvested at the end of August Bridget Diggins and Jane Dykes would mark out the area and the allotments would be started at that time. Concern was expressed at the cost of a water meter and it was thought that a timed meter from 1700 to 2100 would be satisfactory at a cost of about £70. The Chairman stated that he thought that funds could be obtained for about £19500 from various sources for the play area.

14. Planning.

14.1 Applications

14.1.1 3PL/2013/0160/F-Alkabar School Road-erection of four bedroom cottage style house and detached garage including demolition of existing domestic outbuildings.

No objection was raised to the application although it was to be requested that confirmation be given on the disposal of water from the septic tank.

14.2 Decisions.

The following decision was noted.

14.1.2 3PI/2013/0006/F-Adjacent Sunnyside House School Road-erection of detached house and garage (amended scheme to 3PL/2012/0288/F). Permission

15. Matters for the Next Meeting.

There were no matters for the next meeting.

16. Date of next Meeting

This was confirmed as Wednesday 1 May 2013 at 7.30p.m at the Village Hall

The meeting closed at 2105 hours.