

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
1 APRIL 2015 AT THE VILLAGE HALL AT 7.35 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

District Councillor R Duffield

Twelve parishioners

1. Apologies for absence.

Apologies for absence had been received from Councillor Curl who was unwell and these were accepted. Apologies for absence had also been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPLs.

3. Minutes of the Previous Meeting.

Councillor Coe proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 4 March 2015 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1938.

4.1 County and District Councillor Reports.

The District Council stated that there was nothing to add to his report for the Annual Parish Meeting.

4.2 Public.

There were no comments from the public.

The meeting was re-convened at 1940

5. Matters to report.

5.1 Website.

The Chairman reported that the list of Councillors is still not correct and the latest newsletter is not on the site The Clerk will inform the website manager of the items.

5.2 County Farms Tenants Meeting.

The Clerk had contacted NPS and the reply had stated that there were no handouts and much of what was discussed was not relevant to the Parish Council.

5.3 Clearance at Patch Corner.

Councillor Dennis reported that he had strimmed around the pond and tidied up. The willows still need cutting back and thinning out as there is a danger that they will go over the pond. The fence is in need of attention as the uprights need replacing or reinforcing as they have been in situ since 2000. Councillor Dennis will organise a date for the clearance when he is back in Brisley. Councillor Dennis stated that a chain saw is needed for the work and Councillor Jones confirmed that he has one.

5.4 Neighbourhood Planning Meeting 27 March 1000-1600.

Councillor Brown had attended and reported that Mick Duggan from DCLG had opened

the meeting and stated that a Neighbourhood Plan means that a Parish Council would get 25% of CIL but as Breckland Council is not supporting CIL this is immaterial. Iain Withington stated that parishes do not really need a Neighbourhood Plan as a Parish Council can discuss the planning issues with Breckland Council and get the same results!!!! Swanton Morley and Mattishall are trying to produce a plan at the moment but both seem to think that Breckland Council is being obstructive. The cost of a plan varies from £4220 for Strumpshaw to £20000 for Plumstead/Thorpe Garden Village. Strumpshaw is the smallest parish to get a plan and Broadland Council is very positive and have two full time Neighbourhood Plan Officers whilst Breckland Council has none. Broadland was a pilot area and has a lot of plans which take about two years to produce. The consultants who produced the plan for Plumstead gave a presentation but Cringleford decided to do it on their own and produced a plan to a high standard. Broadland Council has a very good website with a lot of information. Councillor Brown felt that Brisley is too small to do a plan alone but could combine with other villages.. As Breckland Council seems to be anti the plans it is probably not worth doing but it should be kept in mind as if Breckland Council change their view then the Parish Council may well have to do one to ensure that it obtains the proper share of the monies available.

The main thing to note is that it does not mean that one can limit new building!!!!

The Neighbourhood Plan for Cringleford was available to look at.

5.5 Resignation of Councillor Garwood.

Councillor Garwood reported that she is not standing for re-election in May.

The Chairman thanked her for all her work for the Parish Council over many years.

Councillor Dennis hoped that the Parish Council could still tap into her mine of information.

5.6 Churchyard.

A complaint had been received from a parishioner regarding the moles in the churchyard and the poor clearance of the cuttings from the graves. The Clerk will arrange a mole catcher and contact the grass cutting contractor.

6. Highways.

6.1 Matters raised at the last meeting.

The potholes have been repaired and the hedge on School Road will be cut at the end of April. Councillor Dennis queried whether this could be done than but councillor Jones said they can be at this time of year if they are beside a road.

6.2 New problems.

Councillor Coe reported that he had been contacted by a parishioner who had informed him that horse are using the trod and damaging it. The Chairman felt that this should be monitored and if it becomes a problem then he will put a note in the parish magazine and in the newsletter.

There are potholes on Gateley Road which need repair and the junction of School Road and B1146 also needs repair and these need reporting.

6.3 Footpaths.

There was nothing to report on footpaths.

7. Planning.

7.1 Applications.

7.1.1 3PL/2015/0047/F-The Manor Barns Elmham Road-erection of oak framed, open front garage.

No objection was raised to the application.

7.1.2 3PL/2015/0266/F-Wuthering Heights School Road-two storey side extension to private residence.

No objection was raised to the application.

7.2 Decisions.

7.2.1 3PL/2015/0068/F-The Old Carpenters Woods Lane-proposed extension.

Permission.

7.2.2 3PL/2015/0066/F-The Old Carpenters Woods Lane-proposed change of use of meadow land to garden amenity land.

Permission.

7.2.3 3PL/2015/0149/F-Highfields School Road-single storey front extension and cladding/plinth to existing front and side extension.

Permission

7.3 Enforcement.

7.3.1 Matters Raised.

An e-mail had been received from the prospective District Councillor regarding the shooting but the contents were not understood. The Clerk will contact the prospective Councillor to clarify the e-mail.

8. Brisley Common.

8.1 New Problems.

No new problems had been reported.

8.2 Higher Level Stewardship.

Councillor Jones reported that Norfolk Wildlife Trust is very pleased with what is being done. NWT will do a management plan for The Green to see if there is more funding available and it is hoped to have a meeting with NWT in April and the survey will be completed at the site meeting.

8.3 Tracks across the Green.

The Clerk had written to the landowner of Panther Farm but no reply had been received. The Chairman was on site and the top end of the track has been repaired and there seems to be no problem. It was agreed not to put up any signs but to continue to monitor.

8.4 Ditch under Manor Farm Barns.

This was deferred to the next meeting.

8.5 Common Agricultural Policy.

Councillor Jones had enquired if the Parish Council can claim Single Farm Payment for The Green but it can as the Parish Council is not an active farm. The individual rights holders are able to claim Single Farm Payment in their own right.

8.6 Repair to the Culvert.

Norfolk County Council were met on site and after a discussion the Highways Department has agreed to put up soil banks and posts to stop vehicles driving on the area above the culvert. The Parish Council is to put in concrete sand bags to prevent another collapse. This is a compromise. The Clerk had not received a specification for the bags from Norfolk County Council. Norfolk County Council is not accepting responsibility but a compromise was achieved.

9. Finance.

9.1 Budget.

Councillor Jones proposed and Councillor Coe seconded the resolution that the budget be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Coe proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 01 15	6944.32
Plus receipts-Interest-	<u>3.62</u>
	6947.94
Less cheques authorised 04 02 15	<u>330.43</u>
	6617.51
Less unpresented cheques authorised 04 03 15	<u>2449.04</u>
Balance at 04 03 15	4168.47
Less VAT on Amenity Project & HLS	<u>4353.84</u>

Balance at 04 03 15	-185.37
Plus HLS Nett	<u>1953.24</u>
	1767.87
Plus Amenity Project Nett-20881.71	
Play Area Nett-491.00	<u>21372.71</u>
Balance at 04 03 15	23140.58
Plus Income from Quiz Night Ring Fenced for Play Area	<u>418.05</u>
Balance at 04 03 15	23558.63

Amount available for Section 137 :234 x £7.36 = £1722.24

Spend to Date : £0.00

Cheques for authorisation:

425	B J Leigh	Salary Mar-£248.33 less PAYE -49.80	198.53
426	HMRC	PAYE Mar	49.80
427	Felthorpe Forest Nursery	Trees for Play Area	118.20
428	T Irons	Additional Stakes and guards for play area	19.95
429	Sustainable Furniture UK Ltd	Picnic Benches	720.00
430	Norfolk ALC	Subscription	96.24

9.3 Purchase of a Defibrillator.

The Co-op was making some available but these have all committed. East of England Ambulance Service has been contacted as it has another 1000 to distribute. No reply has yet been received. The Chairman will contact it again. The Chairman is still awaiting NARS to respond to the dates for training on CPR

10. Amenity project.

10.1 Children's Allotments.

The Chairman suggested deferring this as he will be contacting the school again after the holidays.

10.2 Update on the Project.

The Chairman reported that the 3 3metrehigh trees around the stones are in place and in bud.

The bund is in place as of 1 April but the debris needs to be cleared before seeding. Councillor Dennis said that no more top soil is needed although Neville Middleton has some but it was decided not to have any more and The Chairman will report this to Neville Middleton. The bund needs rolling with a garden roller which Councillor Coe has. The Chairman will contact Billy Fordham to try to get a working party together to help with the rolling and clearing of debris.

The tables will be installed soon as they are in the village hall and it has been too windy to install.

Jane Dykes has contacted Ian Doughty who has passed on a contact in his firm to prepare a map. It is probable that the Parish Council will have to prepare the artwork. As there are still vehicles crossing the amenity land Councillor Jones will put up a chain on the School Road access to stop this. Dog waste appears to be brought in by car and is filling the dog bins. It was suggested that a dog bin be placed at the entrance to the overflow Village Hall car park and a price will be obtained for a new bin.

11. Regular Checks.

11.1 Report.

No problems were reported.

12. Correspondence.

The following correspondence would be circulated:-

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|-------------|------------------------------------|
| 12.1 | BT Adopt a Kiosk |
| 12.2 | CPRE Light pollution Survey |
| 12.3 | Norfolk ALC |

13. Matters for the Next Meeting.

There were no matters raised for the next meeting.

14. Date of next Meeting

This was confirmed as Wednesday 13 May 2015 at 7.30 p.m. at the Village Hall.

The meeting closed at 2035 hours.

The Chairman thanked everyone for attending and encouraged them to come again!!!