

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 2nd APRIL 2014 AT THE VILLAGE HALL AT 7.37 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

County Councillor M Kiddle Morris
District Councillor R Duffield.

5 members of the public.

1. **Apologies for absence.**
There were no apologies for absence.
2. **Declarations of Pecuniary Interest.**
There were no DPIs.
3. **Minutes of the Previous Meeting.**
Councillor Coe proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 5 February 2014 having been circulated be approved with the addition of "at another meeting" in apologies for absence.. All were in favour and the minutes were duly signed by the Chairman.
4. **Resolution to Adjourn Meeting.**
Resolution to adjourn meeting for 15 minutes public participation was passed at 1942.
 - 4.1 **County and District Councillor Reports.**
There were no reports given as all had been stated at the Annual Parish Meeting.
 - 4.2 **Public.**
One member of the public spoke on behalf of two parishioners who did not wish to see any bollards on Wiggs green The Chairman of the Governors of the Primary School stated that he did not like to be threatened by a resident that the matter of the parking would be reported to OFSTED that the school is not being community friendly so that a poorer assessment would be received. He also stated that the Head Teacher is fed up with continual problems and that there has been parking there for years and it is the most sensible place to park. He also said that a resident had told an employee at the school that it was private land and she is not allowed to park there. Another resident totally agreed with all that had been said and agreed that it is the best place to park and things should be left as they are.

The meeting was re-convened at 1947

5. **Parking on School Road.**
A visit had been made to Wiggs green and the dimensions from the road marked out.

Councillor Dennis felt that there should be an arc of posts around the north east corner of the Green. This would still allow access around the Green and allow parking. Councillor Coe queried whether any signs would be erected. Councillor Dennis suggested that the signs should read access only but Councillor Coe stated that if that is on the sign there could be no parking around the track for anyone including residents. He also said that the residents should park in a single line not double park to allow free movement round the Green. Councillor Curl stated that she was against any signs on The Green and that she hoped that the posts would be a sufficient compromise.

Councillor Coe felt that common sense should prevail and that the posts will not protect the Green and that it is a waste of the Parish Council's money to erect these.

Councillor Dennis proposed and Councillor Brown seconded the resolution that an arc of 8 posts be erected on the north east corner of the Green.

This was carried by a majority decision of 6 to 1 with Councillor Coe objecting to the posts.

The posts are to be 100mm round with chamfered tops.

Mrs Dykes offered to contribute to the cost but Councillor Coe thought this would just exacerbate the situation and The Chairman stated that it is Parish Council matter.

6. Matters to report.

6.1 Website.

The Clerk is still trying to arrange a time to sort the website.

6.2 War Memorial.

It was agreed that the War memorial looks satisfactory. Councillor Curl will report back to the PCC. Nothing more will be done at the moment.

6.3 Breckland Town and Parish Council Forum 27 March.

The Clerk had attended but did not feel that it was one of the better meetings. There is still a lot of anti-Breckland feeling from some parishes which means that the meetings are waylaid by them. There was a proposal that parish liaison Officers will be utilised to ensure Town and Parish Councils have a contact. This will be a senior officer within Breckland Council but the Clerk can not see how the officers will have the time to deal with calls from Councillors and Clerks. The system is to be trialled with the town councils first. The District Councillor also felt that this was not a practical way forward.

6.4 Dog Fouling.

A letter from a parishioner stating that dog waste had been thrown into their hedge was read out. It was agreed to keep placing articles in the newsletter and any names of culprits are to be forwarded to the Dog Warden

7. Brisley Common.

7.1 New Problems.

Hoggin has been place on some of the tracks and the access to Panther Farm across the Green was queried. It was reported that the matter had been raised previously and it had been decided that the easement was not specific about where the owner could drive and therefore the owner of Panther Farm was not restricted to the track to the east of The Green.

The track to the north is to be closed as the sheep have now moved. It was agreed to reiterate that there is no general right of access across the Green and the people should keep to the recognised tracks on each side.

7.2 Higher Level Stewardship.

Councillor Jones reported that the fencing should have been done but the contractor had had an accident with his tractor so that it will be later in April. It is still expected that a donation will be received from Norfolk Wildlife Trust and a

capital payment is to be requested from Natural England. The Clerk reported that there had been a change of payment dates from next year.

8. Correspondence.

The following correspondence would be circulated.

8.1 Clerks and Councils Direct March 2014

9. Finance.

9.1 Budget.

It was agreed to add the HLS Scheme and the Amenity Project to the budget. Councillor Jones proposed and Councillor Coe seconded the resolution that the budget be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Curl proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 01 13	10403.05
Plus receipts - Interest-1.94	
- CGM-refund-246.30	<u>248.24</u>
	10651.29
Less cheques authorised 05 02 14	<u>234.23</u>
Balance at 28 02 14	10417.06
Less unrepresented cheques authorised 05 03 14	<u>635.92</u>
	9781.14
Less VAT on Amenity project & HLS	<u>2765.30</u>
Balance at 06 03 14	7015.84
Less HLS Nett	<u>376.30</u>
	6639.54
Plus Amenity Project Nett	<u>15554.34</u>
Balance at 06 03 14	22193.88

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

354	B J Leigh	Salary March-£234.23 Additional hours worked for Amenity project October 2012-March 2014- 40 hours at 9.009 per hour-360.36 less PAYE -118.80	475.79
355	HMRC	PAYE March	118.80
356	Norfolk Woods and Hedges	Hedging for allotments	846.00
357	Peter Dennis Farm Services	Fittings for Water Pipe	138.72
358	Public Works Loan Board	Interest	244.29

9.3 S150 of Local Government Act 1972.

The requirement that there are two signatories for cheques has now been repealed. The Parish Council does not have to change from its current two signatures but if it does additional financial regulations must be in force. It was agreed unanimously that two signatures should continue to be required for all cheques. It was also agreed that it was the feeling of all the members that a single signatory system does not give adequate protection to the Parish Council or to the Clerk.

9.4 Consultation on the Audit Procedure.

The transparency for Parish Councils with a turnover of less than £25000 is being consulted on and it was agreed to respond in agreement with this and state that it would be an additional hour of the Clerk's time to process the data needed.

Councillor Curl withdrew from the meeting.

9.5 Cricket Club.

The cutters on the mower for the cricket club has come to the end of its life and to employ a contractor to cut the area during the year will cost about £1000. The cricket club has the opportunity to purchase a ride on mower with three blades from another cricket club for £500. There is grass to be cut at the Amenity project but this mower may not be suitable as it could damage the blades. The cricket club has insufficient funds to purchase this at this time and the cricket club wondered if the Parish Council would provide a grant or loan to assist with the purchase. The cricket club apologised for the late notification of this but the opportunity was not known until after the agenda was sent out. The Clerk stated that the mount in donations could be used for this rather than a recipient outside the village.

Councillor Coe proposed and Councillor Garwood seconded the resolution that the Parish Council purchase the mower and donate to the cricket club. All were in favour.

10. Highways.

10.1 Matters raised at the last meeting.

The Clerk reported that the SAM2 sign is now going round. The potholes have been filled but more have appeared.

10.2 New problems.

The repeater sign on Gateley road which has been damaged and the footway on Church Road which needs sweeping will be requested to be added to the Rangers programme

10.3 Church Street.

The Clerk reported that the scheme to widen the footway will have to be extended but the Highways Engineer is hopeful that any extra cost will be borne by Norfolk County Council. It is hoped that the schemes will take place in June/July.

10.4 Footpaths.

The Clerk reported that he had contacted the landowner regarding the electric fence on FP10 and that this has now been moved.

11. Regular Checks.

11.1 Report.

The Patch is satisfactory although Norfolk County Council is to be contacted to ensure that the valve to allow water to move both ways near to the bus shelter is working correctly. Councillor Dennis will repair the tile that has slipped on the roof of the bus shelter.

12. Amenity Project.

12.1 Update.

The Chairman reported that one more plot has been let so that makes 101/2. The water is connected but it not getting to the standpipe. Councillor Dennis will check this. There was nothing else to add to the report given to the Annual Parish meeting. The rent holiday is to be chased again with the County Councillor. The cost of cutting by Norse was noted and Councillor Dennis said that he would cut the area for the cost of the fuel.

12.2 Hedging.

Two requests had been received for hedging/fencing at the allotments. It was agreed that a Committee of allotment Holders needs to be formed to run the allotments and Councillor Brown will attempt to form one. Councillor Coe felt that low fences should be allowed now but this needs to be reconsidered in the future. It was agreed that these should be no higher than 750mm and of natural material

12.3 Metal Detection on the Amenity Project.

It was agreed not to allow this to take place.

13. Planning.**13.1 Applications.****13.1.1 3PL/2013/1136/F-Land off School Road as far as Gateley Road-change of use of part of agricultural land to children's play area and bund.**

As the Parish Council is the applicant no comment can be made.

13.2 Decisions.**13.2.1 3PL/2014/0107/F-2 The Green-Erection of single storey rear extension to existing cottage. Permission****13.2.2 3PL/2014/0037/F- Land adjacent to Alkabar School Road-erection of four bedroom detached dwelling with garage (amended scheme 3PL/2013/0160/F) Permission.****14. Matters for the Next Meeting.****14.1 Jackdaws****14.2 Clay pigeon shooting****15. Date of next Meeting**

This was confirmed as Wednesday 7 May 2014 to follow the Annual Parish Meeting at the Village Hall

The meeting closed at 2150 hours.