

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
3 DECEMBER 2014 AT THE VILLAGE HALL AT 7.00 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

County Councillor M Kiddle Morris

1. Apologies for absence.

Apologies for absence had been received from District Councillor R Duffield.

2. Declarations of Pecuniary Interest.

There were no DPLs.

3. Minutes of the Previous Meeting.

Councillor Jones proposed and Councillor Coe seconded the resolution that the minutes of the meeting held on Wednesday 5 November 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.

4.1 County and District Councillor Reports.

The County Councillor reported that the budget consultation will finish on 19 December. There is a possibility that Council Tax will be increased by 1.995 which would mean a further £22 on a Band D property.

As a District Councillor informed the meeting that the regulations for affordable housing had been changed on 1 November. There is now no s106 agreement for Affordable Housing if there are less than 5 provided that the 5 are less than 1000 sq. metres in floor area. This also means that no money can be raised for Play Area contribution or Open Space contribution. The viability assessment for affordable housing is now nearer 20% than the 40% in the Local Development Framework. It is therefore possible that there would be five large houses rather than ten smaller. Councillor Curl queried about settlement boundaries and whether these would be maintained. Councillor Dennis queried why so many houses are needed as there is no employment. He was informed that Breckland Council has to cater for housing for 31000 jobs in Norwich. Councillor Dennis was disappointed that council houses had been sold off as there are now no houses in villages that many can afford.

4.2 Public.

There were no comments from the public.

The meeting was re-convened at 1953

5. Matters to report.

5.1 Website.

The website has been finished and this should now be maintained by a parishioner. The Clerk had corresponded with the Church Warden who will inform the Clerk what is needed after Christmas.

5.2 Dates of Meetings for 2015.

These were agreed as follows:-

Parish Council Meetings.

February 4th

April 1st

June 3rd

September 2nd

November 4^h

March 4th

May 13th

July 1st

October 7th

December 2nd

Annual Parish Council Meeting.

May 13th

Annual Parish Meeting.

April 1st

5.3 Tree in the corner of the Amenity Area.

The Clerk had spoken to the owner of the land next to the amenity field who had confirmed that the ash tree with die back disease belongs to him. The Clerk confirmed therefore no further action will be taken by the Parish Council.

6. Highways.

6.1 Matters raised at the last meeting.

All items raised at the previous meeting had been reported. The pothole had not been repaired and no work undertaken where the cones are still in place on B1145. The Rangers had been requested to side out the trod when next in the parish. No names had been received regarding dog fouling on School Road.

6.2 New problems.

No new problems were reported.

6.3 Local Highways Improvement.

Norfolk County Council had confirmed that following the site meeting the Highways Engineer had confirmed that the footway could be widened without altering the opposite kerb line. The overall cost may now be less than was anticipated.

6.4 Footpaths.

The Clerk had met the Highways Maintenance Supervisor and had checked FP6 and FP11. The Maintenance Supervisor had agreed to move the finger post for FP6 and had written to the landowner to have the field sprayed off on FP11. FP6 was accessible as the hurdles do not obstruct the footpath. However it had been confirmed that the bridge across the ditch at the end on the Common, which is rotten and needs repair, is not the responsibility of Norfolk County Council but the Parish Council. However as gesture of good will the board is to be replaced by Norfolk County Council.

6.5 Trod on B1145 on the South Green.

A site meeting had been held with the Highways Engineer on 18 November and this had been considered but because of the cost and the possible problems of siting this it was agreed not to proceed with this

6.6 Parking on School Road.

The Chairman had met the parishioner who recognised that the Parish Council and The School had done all they could to alleviate the problems. He suggested having an extended H-bar across his drive access as his neighbour has and the Clerk had requested this.

7. Planning.

7.1 Applications.

7.1.1 3PL/2014/0947/F-Old Orchards Gateley Road-demolition of wooden walkway. Erection of brick and double glazed utility with tiled roof in place of existing structure.

No objection was raised to the application.

7.1.2 The Carpenters Woods Lane.

An application had been received by Breckland Council for Lawful Development

Certificate for a proposed extension to dwelling to form a garden room. The Parish Council is not required to comment on this type of application.

7.2 Decisions.

7.2.1 3PL/2014/0917/F-Tumbleweed School Road-front bedroom extension and veranda, convert garage to bedroom & en-suite, replace flat roof with pitched roof. Permission.

7.3 Enforcement.

7.3.1 Matters Raised.

The Clerk reported that he had contacted Enforcement at Breckland Council again regarding the Cottages on Fludges Lane as no planning application had been received. Breckland Council had confirmed that it was still chasing the agent for an application. The Clerk had confirmed that the shooting is a genuine complaint as this has been monitored by the Parish Council for several months. Building Control had confirmed that the dwelling on land adjacent to Alkabar is being constructed in accordance with the drawings.

7.4 Local Plan.

It was agreed to respond to the consultation by stating that the settlement boundary, require a high level of affordable housing and that the number of large houses being allowed to be built should be strictly controlled so that there are adequate houses that are affordable and support the options to promote Breckland's rural economy.

8. Brisley Common.

8.1 New Problems.

There is a potential problem with cattle on the north and this will be monitored. It is thought that residents are still going to grade the track to the north.

8.2 Higher Level Stewardship.

Councillor Jones reported that he had met Helen from Norfolk Wildlife Trust who was impressed with the site. There is £500 available for the fencing and there may be funding available for The Green. It was agreed to give NWT permission to survey the Green.

8.3 Himalayan Balsam.

The Clerk had contacted Norse and he is awaiting a meeting.

8.4 Tracks across the Green.

The track across the South green appears to have recovered but the track on the north still needs closing. It was agreed to remove this from the agenda.

8.5 Clearance of ditches.

A start is still awaited from the contractor.

8.6 Manor Farm Barns.

The Clerk reported that the plans for the conversion are not on Breckland Council's website.

8.7 Common Agricultural Policy.

This is still developing and will be looked at again in the New Year

9. Finance.

9.1 Budget.

Councillor Jones proposed and Councillor Brown seconded the resolution that the budget be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Curl proposed and Councillor Coe seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 30 09 14 8803.41

Plus receipts- Interest-3.55

HMT Dividend-.14

3.69

	8807.10
Less cheques authorised 01 10 14	<u>857.46</u>
Balance at 31 10 14	7949.64
Less unpresented cheques authorised 05 11 14	<u>509.53</u>
Balance at 05 11 14	7440.11
Less VAT on Amenity Project & HLS	<u>499.84</u>
Balance at 05 11 14	6940.27
Less HLS Nett	<u>321.80</u>
	6618.47
Plus Amenity Project Nett	<u>32821.07</u>
Balance at 05 11 14	<u>39439.54</u>

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £40.00

Cheques for authorisation:

405	B J Leigh	Salary Nov-£242.97 less PAYE -48.60	194.37
406	HMRC	PAYE Nov	48.60
407	B J Leigh	Salary Dec-£242.97 Less PAYE-48.60	194.37
408	HMRC	PAYE Dec	48.60
410	Beetley Parish Council	16.66% of Society of Local Council Clerks Membership	27.83
409	J Relph	Work on Website	200.00

9.3 Precept 2015/16.

Councillor Coe proposed and Councillor Dennis seconded the resolution that this be set at £7250. All were in favour

10. Amenity project.

10.1 Children's Allotments.

The Chairman had circulated a document and it was agreed in principle to proceed with this. The Chairman will now check on the demand and feasibility of these and report at the next meeting.

10.2 Public Right of Way through the Woodland Project.

The Clerk reported that he had spoken to Norfolk County Council who had confirmed that a formal right of way could be created or a permissive path. Councillor Jones suggested that the funds for this could come from a Stewardship scheme so it would be prudent to wait until the schemes have been finalised This was agreed.

10.3 Update on the Project.

The play equipment is nearly all installed and this will be taped off until it is checked. The Clerk will contact RoSPA to arrange for the initial inspection. The advert for allotments is to be placed in the Upper Wensum magazine and surrounding village magazines. The Insurance is to be checked. The quiz night raised £418.05 which will be held in the Parish Council bank account but ring fenced for the play area.

11. Regular Checks.

11.1 Report.

A date for the clearance of the Patch is to be decided at the February meeting. There is a fence on the south with cattle grazing.

12. Correspondence.

There was no correspondence for circulation.

- 13. Matters for the Next Meeting.**
 - 13.1 Opening of Play Area.**
 - 13.2 Map for Amenity project.**

- 14. Date of next Meeting**

This was confirmed as Wednesday 4 February 2015

The meeting closed at 2205 hours.