

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 4th JULY 2012 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor P Williams (Chair)
Councillor T Irons
Councillor E Coe
Councillor P Dennis
Councillor N Curl
Councillor J Garwood

County Councillor M Kiddle Morris
District Councillor R Duffield

4 members of the public

1. Apologies for absence.

Apologies for absence had been received from Councillors Curl who was away and this was accepted.

2. Declarations of Interest.

Councillor Dennis declared a personal interest in Agenda Item 7 as he lives on The Green.

3. Minutes of the Previous Meeting.

Councillor Garwood proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 6 June 2012 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1934

5.1. County and District Councillor's Reports.

The District Councillor reported that he had been approached by parishioners regarding FP10 and he was informed that the County Councillor had spoken to Norfolk County Council about this but the Parish Council had heard no more. The County Councillor informed the meeting that he had not had a reply but would speak to the Highways Engineer again. There was nothing to report from Norfolk County Council except that the Minerals and Waste Consultation had finished on 29 June.

5.2 Public comment.

A parishioner stated that the situation regarding FP10 as it appeared that the Parish Council was not doing anything because one of the landowners is a Parish Councillor.

The landowner over whose land FP2 crosses informed the meeting that a new small gate and large gate is due to be installed within the next month.

The meeting was re-convened at 1953.

5. Co-option to the Parish Council.

This was considered and deferred to the next meeting.

6. Matters to report.**6.1 Community Car.**

No coordinator or drivers had volunteered nor had there been any requests for transport to the Councillor or Clerk.

6.2 Gas Guns.

These are not operating now and there have been no other complaints. It was decided to monitor the situation especially for next year.

6.3 Breckland Town and Parish Council Forum.

No one had been able to attend this but the County Councillor advised that the Code of Conduct should be adopted and reviewed in 6 months.

6.4 Norfolk Rural Community Council AGM 11 July.

No one would be attending.

6.5 Website.

A parishioner had volunteered to take on the setting up and management of this. This was accepted and the Clerk would liaise with Sheryl Tinder.

6.6 Telephone Kiosk.

The Clerk is to contact BT to request that the kiosk is painted and repaired.

7. Brisley Common.**7.1 New Problems.**

It was agreed to request CGM to cut the knotweed at School Road. The ditch on the north side needs both sides cutting from Green Farm back to the Gateley road. A contractor is to be contacted to cut this in the autumn.

7.2 Higher Level Stewardship.

The Clerk reported that the first payment had been received and he is awaiting a meeting with Norfolk Wildlife Trust to arrange the management of the site.

7.3 Horse on the Green.

The Clerk will contact Councillor Curl regarding the information she had brought to the last meeting.

8. Correspondence.

There was no correspondence for circulation.

9. Finance.**9.1 Budget.**

This had been circulated and was approved.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Dennis proposed and Councillor Irons seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 30 04 12	12537.65
Plus receipts-Interest-2.45	
Breckland Community car 90.90	<u>93.35</u>
	12631.00
Less cheques authorised 04 04 12-111.20	
Less cheques authorised 02 05 12-852.58	<u>963.78</u>
Balance at 31 05 12	11667.22
Less unrepresented cheques authorised 06 06 12	<u>478.19</u>
Balance at 06 06 12	11189.03

Amount available for Section 137 : 222x£6.80 = £1509.60

Spend to Date : £0.00

Cheques for authorisation:

244	B J Leigh	Salary June-231.89 less PAYE 46.40	185.49
245	HMRC	PAYE	46.40
246	C.G.M.	Grass Cutting May	246.30
247	Mrs S Rutter	Internal Audit	12.00
248	B J Leigh	Salary July-231.89 less PAYE 46.40	185.49
249	HMRC	PAYE	46.40

9.3 Diamond Jubilee Event.

It was agreed to donate £75 to the Village Hall Jubilee Event.

10. Highways.

10.1 Matters raised at the last meeting.

There were no matters reported the last time VAS sign is now working.

10.2 New problems.

The Highways and community rangers would be in the parish the week commencing 30 July.

11. Regular Checks.

11.1 Report.

It was agreed to clear The Patch with a working party on 8 September. All other checks had been done and there was nothing to report.

12. Footpaths.

12.1 FP 10 AND 11.

The County Councillor would chase Norfolk County Council for an answer.

12.2 FP2.

This had already been reported by the landowner in the public part of the meeting.

12.3 CRB12 and Vine Cottage.

The Clerk had received a complaint about the grass on CRB 12 and the County Councillor would investigate with the Highways engineer. The hedge on the footpath at Vine Cottage needs cutting back and the Clerk will contact the owner.

13. Amenity Project.

The grant through the Woodland trust is awaiting finalisation but this should be about £32000 with a further £30000 over 15 years. Match funding from Breckland Council is being sought of £20000 and it is aimed to submit the grant by 13 August for a decision in November. An Open Parish Meeting is to be held on 19 September. Sarah Savage has formed a small working party to progress the play area and she will finalise plans with the Sub-Committee. Funding for the allotments of £5000 is being sought from Norfolk Community Foundation. Councillor Dennis proposed and Councillor Coe seconded the resolution that the grant application for to the Woodland Gant be signed. All were in favour.

14. Planning.

14.1 Decisions.

14.1.1 3PL/2012/0410/F-Mill House The Green-installation of a single micro scale wind turbine (14.97m to the hub, 5.6m diameter blades). Refused

15. Code of Conduct.

Councillor Irons proposed and Councillor Dennis seconded the resolution that the Code of Conduct be adopted and reviewed in 6 months.
All were in favour and the Code was duly adopted.

16. Matters for the Next Meeting.

There were no matters raised for the next meeting.

15. Date of next Meeting

This was confirmed as Wednesday 7 September 2012 at the Village Hall at 7.30p.m.

The meeting closed at 2046 hours.