

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON  
WEDNESDAY 2<sup>ND</sup> JULY 2014 AT THE VILLAGE HALL AT 7.30 P.M.**

**Present:** Councillor E Coe (Chair)  
Councillor K Brown  
Councillor P Dennis  
Councillor J Garwood  
Councillor S Jones

District Councillor R Duffield.

3 members of the public

**1. Apologies for absence.**

Apologies for absence had been received from Councillor Irons who was on holiday and Councillor Curl who was engaged on family business and these were accepted.

**2. Declarations of Pecuniary Interest.**

There were no DPIs.

**3. Minutes of the Previous Meeting.**

Councillor Garwood proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 4 June 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Resolution to Adjourn Meeting.**

Resolution to adjourn meeting for 15 minutes public participation was passed at 1933.

**4.1 County and District Councillor Reports.**

The District Councillor reported that he had received notification that the grant for £4888 from Breckland Council had been approved.

**4.2 Public.**

One parishioner requested that the verge at the junction of School Road and Fakenham Road be strimmed as there is now a visibility problem. The Highways and Community Rangers will be requested to do this when they are in the parish at the end of July.

A parishioner raised the concern about the Japanese Knotweed at the end of School Road. Councillor Dennis stated that the Himalayan Balsam appears to be strangling the knotweed but this needs cutting down. The parishioner offered to assist with this and it was agreed to do this on 3 June at 1830.

The meeting was re-convened at 1951

**5. Matters to report.**

**5.1 Website.**

The Clerk is still attempting to obtain a password.

**5.2 Clay Pigeon Shooting.**

Shooting had occurred on 7 June, 25 June and 2 July. Enforcement has attempted to contact the owners but had not had any success as yet. The Clerk had contacted the Chairman of Horningtoft Parish Council but he does not know who is shooting or exactly where. It was agreed to keep monitoring.

## 6. Highways.

### 6.1 Matters raised at the last meeting.

The data from the SAM2 sign showed that there was no significant speeding along either School Road or Church Street. The numbers of vehicles that were passing the sign is to be forwarded to all Councillors. A parishioner who had not been in favour of the posts had stated to a Councillor that the posts on Wiggs Green are working very satisfactorily.

### 6.2 New problems.

The hedge on Gateley Road needs cutting and Councillor Jones will do this as he rents the land.

### 6.3 Church Street.

The Clerk reported that the Highways Engineer visited the site the previous week but no new costing has been received. The work is likely to take place late August/early September.

### 6.4 Footpaths.

FP2 which crosses the Amenity project on the east side and the second field through to Harpers Green needs cutting and the landowners will be contacted. The Clerk reported that the Highways Technician had contacted him regarding the problems raised last month. He is looking at the problems but Norfolk County Council's policy is not to cut a path if it appears walkable with boots on and if it is overgrown then obviously no one walks it and therefore there is no need to cut it.

## 7. Planning.

### 7.1 Applications.

#### 7.1.1 3PL/2014/0633/F-Groom Cottage The Green-construction of garden room extension and loggia.

Councillor Jones proposed and Councillor Garwood seconded the resolution that no objection be raised to the application. All were in favour.

### 7.2 Decisions.

There were no decisions to report.

### 7.3 Local Plan.

This was deferred to the next meeting.

### 7.4 Open Space Audit 2014.

The letter and map from Breckland Council had been circulated. The Clerk reported that the map did not show any of the Common as open space and it was agreed to request that Breckland Council forward a new map detailing all the Common land before the response is sent.

## 8. Brisley Common.

### 8.1 New Problems.

The land outside the barns which have been sold is not being cut and the new owners are to be written to reminding them that it is not their land and please do not cut. The milkman has been requested not to use the tracks across the centre of the Green.

Councillor Jones will obtain prices for clearing the ditch at Panford Beck and the pond outside Manor Farm which needs clearing as well.

The Clerk will contact Bridget Diggins regarding the clearance of ponds on the south side.

The Patch was re-cut and it is now satisfactory.

It was agreed to recompense Justin Green for the fuel used to pump out the pond near to Manor Farm.

### 8.2 Higher Level Stewardship.

Councillor Jones reported that this is ticking along well and the work has been done for this year. He will contact Norfolk Wildlife Trust regarding a grant for the fencing.

**8.3 Knotweed.**

This had been discussed in the public part of the meeting.

**8.4 Topping of Thistles.**

Justin Green is doing the north side and the Clerk will check with Patrick Cooper for the south side.

**9. Finance.****9.1 Budget.**

Councillor Jones proposed and Councillor Brown seconded the resolution that the budget be approved. All were in favour.

**9.2 Balances and Cheques for Authorisation.**

These had been circulated and Councillor Garwood proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

**Bank Balance :-**

Balance at 30 04 14	13156.19
Plus receipts-Interest-	2.71
	13158.90
Less cheques authorised 07 05 14	1168.03
Balance at 31 05 14	11990.87
Less unrepresented cheques authorised 07 05 14-93.41	
unrepresented cheques authorised 04 06 14-5611.59	5705.00
	6285.87
Less VAT on Amenity project & HLS	2929.42
Balance at 04 06 14	3356.45
Less HLS Nett	1056.30
	2300.15
Plus Amenity Project Nett	23353.93
Balance at 04 06 14	25654.08

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

372	B J Leigh	Salary Jun-£242.97 less PAYE -48.60	194.37
373	HMRC	PAYE Jun	48.60
374	Norse Eastern Ltd	Grass Cutting	226.56
375	Norfolk Woods and Hedges	Weed spraying and replacement of stakes	978.00
376	Brisley Village Hall	Recycling Payment	138.55
377	B J Leigh	Salary July 242.97 less PAYE 48.60	194.37
378	HMRC	PAYE July	48.60
379	Peter Dennis Farm Services	Posts for Wiggs Green	109.38

**9.3 Norfolk RCC.**

It was agreed unanimously to renew membership at a cost of £20 for a non-voting member.

**10. Regular Checks.****10.1 Report.**

All areas are satisfactory and Councillor Dennis was reminded about the tile at the bus shelter.

**11. Amenity Project.****11.1 Update.**

The Chairman had circulated his report but since then the grant from Awards for All and Breckland Council match funding had been approved in principle. Ian Doughty had agreed to perform the opening ceremony.

Nick Saunders is to be requested to check the tree near to Gateley Road for ash die back disease.

An allotment holder had requested that he practice his scything on the woodland area. This was agreed as it would help keep down the grass.

**11.2 Spare allotments.**

It was agreed to spray these again.

**11.3 Opening Ceremony.**

It was agreed to hold a meeting on 9 July at 1400 when the Chairman had returned to discuss this.

**12. Correspondence.**

The following correspondence would be circulated.

**12.1**

**Clerks and Councils Direct July 2014.**

**13. Matters for the Next Meeting.**

There were no matters raised for the next meeting.

**14. Date of next Meeting**

This was confirmed as Wednesday 3 September 2014 at 7.30 p.m. at the Village Hall.

The meeting closed at 2120 hours.