

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 3rd JULY 2013 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood

District Councillor R Duffield

One member of the public

- 1. Apologies for absence.**
Apologies for absence had been received from Councillor Jones who was away on business in USA and this was accepted. Apologies had also been received from County Councillor Kiddle Morris.
- 2. Declarations of Pecuniary Interest.**
There were no declarations of pecuniary interest.
- 3. Minutes of the Previous Meeting.**
Councillor Dennis proposed and Councillor Coe seconded the resolution that the minutes of the meeting held on Wednesday 5 June 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.
- 4. Resolution to Adjourn Meeting.**
Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.
 - 4.1 County and District Councillor Reports.**
There was no report from the County Councillor.
District Councillor Duffield reported that it had been a quiet month. The Big Switch and Save campaign had saved residents on average about £100. This is now being extended to include oil and residents need to register their interest with Breckland Council.
 - 4.2 Public.**
A parishioner raised the matter of whether the Parish Council had requested permission to make a path across the secondary car park to the Amenity Project. The Chairman informed her that he had attended a Village Hall Committee meeting and informed it of the plans for the Amenity Project. He explained why the access is needed to the play area and then using a new footpath onto School Road so that parents are able to park at the Village Hall and walk to the school. There are two possibilities that are being investigated, one is matting through which the grass can grow or a trod. The Clerk will write to the Village Hall committee requesting permission.
The parishioner also suggested that cars could park on the Hill which would alleviate the problem round the track.

The meeting was re-convened at 1947

5. Meeting regarding Parking on School Road..

It has not been possible to arrange this but the Clerk is to keep trying. The School had met with the complainants and both sides had been able to air their views.

6. Matters to report.**6.1 Website.**

The new website is installed but not all the information has yet been posted. This should be done in the next month.

6.2 Community Car scheme.

The Clerk had contacted the person who said that he might be willing to do the coordinating but unfortunately he is not able to do this. A request will be placed in the Upper Wensum Diary for a co-ordinator.

6.3 Norfolk Rural Community Council.

Councillor Coe may attend the meeting on 16 July.

7. Brisley Common.**7.1 New Problems.**

There are only a few sheep left on The Green there should not be a problem for the rest of the year as the person who tends them is undergoing a course. The liability is to be clarified regarding the B1145 and also whether an unfenced road sign can be installed.

7.2 Higher Level Stewardship.

Harpers Green needs additional fencing and prices will be obtained and whether a grant is available from Norfolk Wildlife Trust and if capital payments can be used for this from Natural England. The area is currently being grazed by cattle.

8. Correspondence.**8.1**

Norfolk Link June

8.2

Clerks and Councils direct July 2013

9. Finance.**9.1 Budget.**

Councillor Curl raised the query about the amount in the balance of the accounts as the income is less than the expenditure and there is likely to be a shortfall by the end of the financial year. The Clerk informed her that a transfer had been received from Norfolk County Council but the bank statement had not been received to confirm that this had been lodged. The amount is for £3260.75. Councillor Coe proposed and Councillor Curl seconded the resolution that this be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Dennis proposed and Councillor Coe seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 30 04 13	6486.62
Plus receipts -Interest-1.21	
-VAT Refund-593.64	<u>594.85</u>
	7081.47
Less cheques authorised 01 05 13	<u>1455.87</u>
Balance at 31 05 13	5625.60
Less unrepresented cheques authorised 05 06 13	<u>926.39</u>
Balance at 05 06 13	4699.21

Amount available for Section 137 : 227x£6.98 = £1584.46
Spend to Date : £100.00

Cheques for authorisation:

302	B J Leigh	Salary June-£231.89 less PAYE 30.40	201.49
303	HMRC	PAYE	30.40
304	CGM	Grass cutting May	246.30
305	B J Leigh	Computer Ink	61.97
306	T Irons	Grant Application Expenses	4.62
307	B J Leigh	Salary July 231.89 less PAYE 30.40	201.49
308	HMRC	PAYE July	30.40
309	Breckland Council	Planning Application	192.50

10. Highways.

10.1 Matters raised at the last meeting.

Nothing had been reported at the last meeting.

10.2 New problems.

There were no new problems to report

10.3 Footpaths.

The gates on the footpath to Harpers Green had been altered and were working well. Next year a stile may have to be sited as the livestock will be grazing both sides. On FP12 the finger post has been moved and the footpath not re-instated. The Clerk will write to Norfolk County Council regarding this and about FP1 to ensure that the access to this complies with all current legislation.

10.4 Road closure School Road.

The closure was noted from 15-19 July.

The Clerk had been contacted by the school to delay the closure until the school had closed for the summer holidays. Norfolk County Council had been contacted but no reply had been received regarding this.

11. Regular Checks.

11.1 Report.

All areas are satisfactory with some fencing on both south and north with flags. The Patch is satisfactory and the Clerk will contact PM Restoration again to see if it will clean the benches.

12. Amenity Project.

12.1 Update.

Grant applications had been forwarded to Norfolk Foundation Trust and Breckland Council for match funding. The application to Awards for All is being held in abeyance until the necessity for planning permission is clarified. NPS is to be contacted to ascertain its views on the change of use. An additional quote for rustic timber equipment is being obtained. A meeting of the sub-committee is to be held on 9 September provided all can attend.

13. Planning.

13.1 Applications

There were no applications.

13.2 Decisions.

**14.2.1 3PL/2013/0160/F-Alkabar & Sunnyside House School Road-
erection of 4 bedroom cottage style house, detached garage &
demolish existing outbuildings. Permission**

14. Matters for the Next Meeting.

There were no matters for the next meeting.

15. Date of next Meeting

This was confirmed as Wednesday 4 September 2013 at 7.30p.m at the Village Hall

The meeting closed at 2035 hours.