

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 4th JUNE 2014 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood

County Councillor M Kiddle Morris
District Councillor R Duffield.

- 1. Apologies for absence.**
Apologies for absence had been received from Councillor Jones who was unwell and these were accepted..
- 2. Declarations of Pecuniary Interest.**
There were no DPIs.
- 3. Minutes of the Previous Meeting.**
Councillor Coe proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 7 May 2014 having been circulated be approved with the change to 7.2 to read Community Car and add added to 14.1 after Project. All were in favour and the minutes were duly signed by the Chairman.
- 4. Resolution to Adjourn Meeting.**
Resolution to adjourn meeting for 15 minutes public participation was passed at 1935.
 - 4.1 County and District Councillor Reports.**
The County Councillor reported that at the Council meeting on 28 May the Committee system had been brought in with a Policy and Resources Committee chaired by the Leader George Nobbs and four other committees.. This was achieved by a rainbow alliance with two Committees having a UKIP Chairman, 1 a Lib/Dem and one a Labour. The system will be reviewed in November. A further £3.4million will be needed for the cancellation of the incinerator contract because of changes in interest rate and at present the Council is considering taking a further £9000,000 from Highways and £175,000 from the Libraries. The 2nd Home Bonus that was possibly going to be changed is now not being amended this financial year.
The District Councillor reported that a new Joint Chief Executive has been appointed and a new Deputy Director who has an entrepreneurial bias from a business background. The Local Plan was discussed and the consultation that will be commencing in the autumn. A strategic Housing Assessment has to be carried out which now must take account not based just on the borders of Districts but also of the market for houses for other areas of employment. This means that Breckland District falls into the catchment area of Norwich and the number of houses for those employed in Norwich must also be considered. It was agreed to discuss this further at the July meeting.
 - 4.2 Public.**
There were no matters from the public.

The meeting was re-convened at 2002

5. Matters to report.

5.1 Website.

The Clerk has not been able to access the website as there appears to be a problem with the company who hosts the site for Norfolk Association of Local Councils.

5.2 Clay Pigeon Shooting.

Nothing had been heard recently and the Clerk had spoken to the Chairman of Horningtoft Parish Council but he does not know who is undertaking the shooting. Enforcement has responded to the request to check on Pond Farm but no response has yet been received.

5.3 Pond Survey.

The Chairman reported that he had received a report following the survey and this was read out as follows. Dr Carl Sayer and his crew spent two very useful weekends doing sampling etc, and on their last evening Bridget Diggins fed 10 with a BBQ to thank them. Carl contacted me just last week to say they will not have all the report till late summer as there is a lot of data to process on plant life, amphibians, water quality etc.

However you can report that in the main, the ponds are in excellent condition. There are crested newts in just about all of them.

The plant life is healthy and no foreign invasive species are currently present so the villagers surrounding ponds should be encouraged to resist planting any water plants from garden centres.

Several are as previously reported heavily overgrown and silted up. Bridget Diggins has established that one or two people on the east side of the green would help with clearing in the autumn and taking wood for firewood. I also know that the chap used by Bridget Diggins for pond digging out, Dominic Arnold, charges £30 per hour and is absolutely brilliant.....much better I hate to say than Tracey who is very nice but not as deft with his digger, and according to Carl Sayer we don't need to completely dig out ponds but rather dig out deep holes in certain places so they don't dry up. If this is done we can reintroduce the Crucian Carp now sadly missing.

6. Brisley Common.

6.1 New Problems.

Councillor Dennis will cordon off the track on the north side from Gateley Road to allow this to recover. The thistles on both sides need to be topped and Justin Green will be requested to top them twice on the north side and Patrick Cooper to do the south side.

6.2 Higher Level Stewardship.

The Clerk reported on behalf of Councillor Jones who had reported that the cattle are grazing and the fencing has kept the cattle within the area of Harpers Green.

6.3 Tracks on The Green.

It was agreed to place an article in the newsletter initially to attempt to restrict the movement of vehicles to the tracks on each side of the Green and not across the middle. If this is not successful it may be necessary to place notices at each end of the crossing tracks requesting that vehicles keep to the main tracks. It was agreed to speak to both the postman and the milkman to request that they keep to the main tracks. The notices would specify that the tracks are for access for Grazing Rights Holder. The matter will be reconsidered in September.

6.4 Posts on Wiggs Green./

It was confirmed that the posts have been sited where these were marked at the site meeting and everybody appears to be happy with the arrangement.

7. Correspondence.

The following correspondence would be circulated.

7.1 Environment Agency.**8. Finance.****8.1 Budget.**

Councillor Coe proposed and Councillor Dennis seconded the resolution that the budget be approved. All were in favour.

8.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Garwood proposed and Councillor Coe seconded the resolution that these be approved. All were in favour.

It was agreed that if the cutting at Patch Corner is not rectified then payment will be withheld. Councillor Brown will meet with contractor on site to resolve the matter.

Bank Balance :-

Balance at 31 03 14	9783.17
Plus receipts-Interest-2.25	
-Breckland Precept-3500.00	
-Breckland Rate Support Grant-104.86	
-Dividend-0.14	<u>3607.25</u>
	13390.42
Less cheques authorised 02 04 14	<u>234.23</u>
Balance at 30 04 14	13156.19
Less unrepresented cheques authorised 07 05 14	<u>1261.44</u>
	11894.75
Less VAT on Amenity project & HLS	<u>2929.42</u>
Balance at 07 05 14	8965.33
Less HLS Nett	<u>1056.30</u>
	7909.03
Plus Amenity Project Nett	<u>23118.93</u>
Balance at 07 05 14	31027.96

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

367	B J Leigh	Salary May-£242.97 less PAYE -48.60	194.37
368	HMRC	PAYE May	48.60
369	Norse Eastern Ltd	Grass Cutting April and May	453.12
370	Susanne Rutter	Internal Audit	30.00
371	Norfolk County Council	Local Highway Improvement	4885.50

8.3 Payment of Interest on PWLB Loan by Direct Debit.

Councillor Curl proposed and Councillor Dennis seconded the resolution that the interest be paid by Direct Debit. All were in favour.

8.4 Accounting Statement for the financial year ending March 31 2014.

The Clerk informed the meeting that, after discussion with the Internal Auditor the figures that had previously been circulated had been amended as the credit from CGM and the cheque received were both in the accounts, therefore this amount was in twice. It had been agreed by the Clerk with the Internal Auditor to ensure that the VAT is correct only the credit note would be included.

Councillor Coe proposed and Councillor Dennis seconded the resolution that the Accounting Statement for the financial year April 2013 to March 2014 be approved. All were in favour and this was duly signed by the Chairman and

Responsible Financial Officer.

8.5 Annual Governance Statement for the financial year ending March 31 2014

Councillor Dennis proposed and Councillor Coe seconded the resolution that the Annual Governance Statement for the financial year April 2013 to March 2014 be approved. All were in favour and this was duly signed by the Chairman and Clerk.

9. Highways.

9.1 Matters raised at the last meeting.

The SAM2 sign will be erected in the next couple of days and it was agreed to site on School Road and then Church Street.

9.2 New problems.

No new matters were raised.

9.3 Church Street.

The Clerk reported that the contract had been received and this had been circulated. This was discussed at length and the effects on the cash flow was highlighted and this will be carefully monitored. It was felt that this was an ideal use of the funds available to the Parish Council at this time and the cost was considered to be minimal to obtain a safe passage along Church Street for parishioners. The Clerk will contact Breckland Council to enquire if match funding is available for this.

Councillor Coe proposed and Councillor Brown seconded the resolution that the contract be signed for the improvements at a cost of £4885.50. All were in favour.

9.4 Footpaths.

The problems with the signage and accessibility of FP6 from Gateley Road to the Green, FP11 from Mortice Hill to Fludges Lane which has not been re-instated and BR8 from School Road to Fakenham Road which needs the grass cutting will all be reported. No response has been heard about the cost of kissing gates. The dog bin post at the footpath on Gateley Road has rotted and a new post will be installed. The dog bin on the corner of Woods Lane has been move further away from the road but it was not known who had done this.

10. Regular Checks.

10.1 Report.

There are cattle on the south side with fencing and the north is satisfactory. The Patch is satisfactory although the tile that has slipped on the roof of the bus shelter has not yet been repaired.

11. Amenity Project.

11.1 Update.

The Chairman reported that there are four allotment plots remaining.

Grants have been applied for for the play area from:-

Awards for All-£9700, Breckland Council Recreational Payments £2500, Norfolk Community Foundation £3000, and Breckland Council match funding. This could give an income of £20000 which would be adequate to get the project underway. The Clerk had spoken to Andrew Bird regarding the notice board and he is looking into this. This needs to be erected so that an opening ceremony can be held. It was agreed to hold an opening ceremony on Friday 25 July at 1830 and to invite Ian Doughty to officially open the area. The format is to be discussed fully at the next meeting.

Councillor Dennis will liaise with Councillor Jones to mow between the trees.

11.2 Mopeds.

These had not been herd again so it was decided to remove from the agenda.

12. Planning.

12.1 Applications.

There were no applications to consider.

12.2 Decisions.

There were no decisions to report.

13. Matters for the Next Meeting.

13.1 Opening Ceremony.

14. Date of next Meeting

This was confirmed as Wednesday 2 July 2014 at 7.30 p.m. at the Village Hall.

The meeting closed at 2140 hours.