

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 5TH MARCH 2014 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor P Dennis
Councillor J Garwood
Councillor N Curl

County Councillor M Kiddle Morris
District Councillor R Duffield.

3 members of the public.

1. **Apologies for absence.**
Apologies for absence had been received from Councillor Jones who was at another meeting and these were accepted.
2. **Declarations of Pecuniary Interest.**
There were no DPs.
3. **Minutes of the Previous Meeting.**
Councillor Coe proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 5 February 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.
4. **Resolution to Adjourn Meeting.**
Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.
 - 4.1 **County and District Councillor Reports.**
The County Councillor reported that the budget meeting on 17 February had agreed to no increase in the Council Tax. There has been a £1million reduction in the highways maintenance budget.
The District Councillor stated that there was nothing to report from Breckland Council.
 - 4.2 **Public.**
The Chairman of the Governors at Brisley Primary School thanked the Parish Councillors for their attendance at the launch of the parking leaflet. This has now been distributed to all parents. He raised the matter of dog fouling on School Road as this has become a problem again and the school encourages parents to walk their children to school from the Village Hall Car park. The Chairman would place an article in the newsletter and also into the Upper Wensum Diary.
The matter of clay pigeon shooting at Pond Farm was raised and Breckland Council will be contacted on this. It will also be confirmed whether any one is living on the site. Councillor Garwood will keep a record of the times that shooting occurs.

The meeting was re-convened at 1951

5. **Parking on School Road.**
The Chairman had met Mrs Dykes and the Freedom of Information request had

been withdrawn.

The Chairman produced proposals that had been discussed:-

1. Parking is allowed on Wiggs Green up to 15 metres from the highway.
2. Signage is to be erected at the end of the 15 metre parking zone.
3. Posts are to be sited and the ground repaired. Mrs Dykes has agreed that her builder had created some damage and would contribute to the repair.
4. Mrs Dykes had stated that the land in front of the property is in their ownership.

Councillor Dennis felt that this was an acceptable compromise. Councillor Coe stated that the 15 metres from the highway goes beyond where the posts are shown to be erected and this is not a solution to the parking problems on School Road. It was agreed that the area would be visited on 7 March at 0830 mark the site so that all would know where the bollards are going. Councillor Curl wished for any posts to be purchased in this financial year and Councillor Brown felt a temporary fence should be erected to allow the Green to recover. Once the area had been marked then a decision will be made at the next meeting.

6. Matters to report.

6.1 Website.

The website manager for Beetley will do any training for £30 plus telephone assistance. A time will be arranged with the lady who has confirmed she is willing to assist.

6.2 Breckland LABV meeting.

The Clerk had attended this meeting and he explained the workings of this. Breckland Council would enter into partnership with a private sector organisation who would provide finance and Breckland would provide assets such as land or buildings. The scheme would mean that some assets would be improved and new projects would be commenced earlier than would have been possible without the private sector. The partnership would commence in the autumn with the first schemes being undertaken in the first five years. There are no parcels of land that are owned by Breckland Council in Brisley.

6.3 War Memorial.

It was agreed to visit the War Memorial and ascertain what is needed to be done. The Clerk will forward the link to Breckland Council's grant for World War 1 commemorations to Councillor Curl.

6.4 Boundary Commission Proposals.

Councillor Curl proposed and Councillor Coe seconded the resolution that the proposals be objected and suggest that Brisley is in Hermitage Ward not Upper Wensum as this is in line with the benefice and historically there has always been more connection to the other parishes in Hermitage Ward rather than Upper Wensum.

6.5 Breckland Town and Parish Council Forum 27 March.

Councillor Coe may attend.

6.6 Annual Parish Meeting.

The same format would be followed with an update on the Amenity Project and the Stewardship Scheme.

6.7 Community Asset Register.

It was agreed not to register The Brisley Bell public house.

6.8 Charity Request.

The Clerk reported that he had received a request from a parishioner who was assisting with the organisation of a sponsored cycle ride to the Tower of London in aid of the church floor. The parishioner had requested whether it could use a Parish Council charity to obtain gift aid. The Clerk had contacted the Chairman and it was agreed that a Parish Council charity could not be used. The Clerk had

suggested that a Friends of St. Bartholomew's Church be established. Councillor Curl stated that the church is already a charity and she would contact the organisers.

7. **Brisley Common.**

7.1 **New Problems.**

It was agreed to block the unofficial track onto Gateley Road to allow it to recover. A letter of thanks is to be sent to Michael Rix thanking him for all his help on the Green before Christmas. Councillor Jones is planning the next phase at Harpers Green and will report at the next meeting.

7.2 **Higher Level Stewardship.**

Councillor Jones had still only received one written quotation for the fencing at £3.40 per metre. The two others he had contacted had verbally informed him that the price would be £5.30 and £4.95 per metre.

It was agreed to accept the quotation for 200 metres of fencing at £3.40 per metre from Gary Palmer.

7.3 **Ponds**

A request had been received from a parishioner for a study of the ponds on Brisley Green to be undertaken by a team of PhD students. The parishioner had also requested that if a pond was cleared by her could she keep the wood.

It was agreed to allow the survey to take place but there would not be any funding from the Parish Council and the parishioner could keep the wood. The Chairman will speak to the parishioner.

8. **Correspondence.**

The following correspondence would be circulated.

8.1 **Norfolk Link February 2014**

9. **Finance.**

9.1 **Budget.**

It was agreed to transfer to next years budget any balances not used on The Common and election expenses. The Chairman thanked Councillor Dennis for all his work on the allotment water which had saved a considerable amount of expense. The Chairman also thanked the volunteers for the hedge planting and this will be stated in the Upper Wensum Diary and the newsletter.

Councillor Curl proposed and Councillor Coe seconded the resolution that the budget be approved. All were in favour.

9.2 **Balances and Cheques for Authorisation.**

These had been circulated and Councillor Curl proposed and Councillor Coe seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 12 13	10143.90
Plus receipts - Interest-1.01	
- HMT-0.14	
- Burial Fee-258.00	<u>259.15</u>
Balance at 31 01 13	10403.05
Less unpresemtd cheques authorised 05 02 14	<u>234.23</u>
Balance at 06 02 14	10168.82
Less VAT on Amenity project	<u>2494.64</u>
Balance at 06 02 14	7674.18
Plus HLS Nett	<u>973.70</u>
	8647.88
Plus Amenity Project Nett	<u>15493.66</u>
Balance at 06 02 14	24141.54

Amount available for Section 137 : 227x£6.98 = £1584.46

Spend to Date : £140.00

Cheques for authorisation:

346	B J Leigh	Salary February-£234.23 less PAYE 30.80	203.43
347	HMRC	PAYE February	30.80
348	B J Leigh	Use of Home as office April 2013-March 2014-100.00 Telephone April 2013- March 2014-48.00 Postage March 2013- February 2014-12.69 Mileage March 2013- February 2014 31 miles @ .45 per mile-13.95	174.64
349	Beetley Parish Council	Photocopying March 2013- February 2014 Stationery March 2013- February 2014	61.05
350	Beetley Parish Council	Cost of photocopying for Planning Application	3.40
351	Mr T Irons	Items for Tree Tagging	11.58
352	Brisley Village Hall	Hall Hire	196.00
353	Michael Rix Groundworks	Clearance of Scrub	1620.00

9.3 Rate Support Grant.

Breckland Council had now agreed to pay the Rate Support Grant to Town and Parish Councils. The Parish would now receive an additional £209. It had not been possible because of time constraints to amend the precept requested.

9.4 Grass cutting 2014.

Norse had confirmed that the contract price would be held for three years.

10. Highways.

10.1 Matters raised at the last meeting.

The Clerk reported that the SAM2 sign has finished its trial and the data is being analysed. The sign will now go to Weasenham, Harpley and then possibly Tittleshall before coming to Brisley.

10.2 New problems.

There are potholes on Woods Lane and at the junction of School Road and Fakenham Road and these will be reported.

10.3 Church Street.

The Clerk reported that the bids for both schemes had been successful. The documentation will be sent out in due course.

10.4 Footpaths.

The Clerk had received a complaint that FP10 is blocked by an electric fence across the top of the stile. Councillor Garwood will go and check this. FP11 has not been reinstated and although it is not a problem at present it may be in the future.

11. Regular Checks.

11.1 Report.

The water is very high At The Patch, there are no fences to the south. There is a tile that has slipped on the roof of the bus shelter.

12. Amenity Project.

12.1 Update.

The Chairman reported that the water inspector is attending the next week, the allotments will all be marked out this week, and the gap in the hedge from the village hall car park will be made smaller. The planning application has been finalised and this should come out for consultation in the next few days. The cost of a ½ allotment plot is £30.

13. Planning.**13.1 Applications.****13.1.1 3PL/2014/0107/F-2 The Green-Erection of single storey rear extension to existing cottage.**

No objection was raised to the application.

13.2 Decisions.**13.2.1 3PL/2014/011/F-Park House Brisley Road North Elmham-proposed garden room to side of property, cart lodge type garage to rear of property. Permission****14. Matters for the Next Meeting.**

There were no matters for the next meeting.

15. Date of next Meeting

This was confirmed as Wednesday 2 April 2014 to follow the Annual Parish Meeting at the Village Hall

The meeting closed at 2131 hours.