

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 1st MAY 2013 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown (after co-option)
Councillor N Curl
Councillor P Dennis
Councillor S Jones

District Councillor R Duffield

1. Election of Chairman.

Councillor Dennis proposed and Councillor Jones seconded the resolution that Councillor Irons be elected Chairman. All were in favour and the declaration of acceptance of office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Dennis proposed and Councillor Jones seconded the resolution that Councillor Coe be elected Vice-Chairman. All were in favour and the declaration of acceptance of office was duly signed and witnessed.

3. Apologies for absence.

Apologies for absence had been received from Councillor Garwood and this was accepted. Apologies had also been received from the County Councillor.

4. Declarations of Pecuniary Interest.

There were no declarations of pecuniary interest.

5. Minutes of the Previous Meeting.

Councillor Dennis proposed and Councillor Jones seconded the resolution that the minutes of the meeting held on Wednesday 3 April 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. Co-option to the Parish Council.

Councillor Coe proposed and Councillor Dennis seconded the resolution that Katherine Brown be co-opted to the Parish Council. All were in favour and the Declaration of Acceptance of Office was duly signed and witnessed.

7. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1941

7.1. County and District Councillor's Reports.

The District Councillor reported that he had been contacted by a member of the public who was interested in developing the land to the east of the Council Houses on Gateley Road. He had also been contacted by a parishioner who was objecting to the development on School Road and he had informed her why it had not been possible to refer this to the Planning Committee. The Clerk confirmed that an extension had been requested from Breckland Council and this had been agreed. The application had been discussed at the April meeting. He also confirmed that he had been contacted regarding the problems of parking

at the school where several cars had been damaged and a person hit by a car. There is an obstruction problem along and Councillor Dennis felt that a meeting of all parties should be convened to attempt to resolve the matter. Councillor Jones agreed with this proposal.

7.2 Public comment.

There was no comment from the public.

The meeting was re-convened at 2011

8. Matters to report.

8.1 Website.

The website had not as yet been set up as the computers at County hall had not been working on the day set aside for the training.

8.2 Community Car.

The Clerk reported that four drivers from Beetley would be willing to drive for Brisley and as all live in East Bilney the increased cost would be negligible. The Clerk will pursue the matter of a co-ordinator and report to the next meeting.

9. Management Advisory Committee for The Green.

Councillors Coe, Jones and Dennis were appointed.

10. Fencing on The Green.

Councillor Coe was appointed to check on the north side and Councillor Curl the south side.

11. Patch Corner.

Councillor Dennis was appointed to check the fencing around Patch Corner.

12. Signatories.

The existing signatories would remain and it was agreed not to add Councillors Brown and Jones.

13. Brisley Common.

13.1 New Problems.

The sheep are still escaping from the north side and the unauthorised access to the track from Gateley Road across the Green will be fenced off in the autumn to ensure that this does not become a regular access. There is still a lot of dog fouling especially on the allotment site and the Dog Warden will be requested to visit the area.

13.2 Higher Level Stewardship.

The Clerk reported that the Grazing Rights Holder can lease his grazing rights. The Clerk is to check with Norfolk County council on these rights. It was agreed that Justin Green could graze the area although there is no grass at present and the matter will be discussed at the next meeting.

13.3 The Hill.

It was agreed to facilitate a meeting with all parties. The Clerk would attempt to find a suitable date for the Parish Council, The School, Norfolk County Council, Police, parents and residents of School Road. Councillor Dennis suggested that an access be created off Fakenham road but Councillor Curl stated that there is no finance available for this. It may be possible to utilise the bottom area of the amenity project for a hard standing to reduce the number of cars along School Road. All these possibilities would be discussed at the meeting.

14. Correspondence.

There was no correspondence for circulation.

15. Finance.

15.1 Budget.

Councillor Curl proposed and Councillor Coe seconded the resolution that the budget as circulated be approved. All were in favour.

15.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Curl proposed and Councillor Jones seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 28 02 13	6269.53
Plus receipts -Interest-1.22	
NCC-Recycling Payment-127.68	<u>128.90</u>
	6398.43
Less cheques authorised 06 03 13	<u>2106.92</u>
Balance at 31 03 13	4291.51
Less unrepresented cheques authorised 03 04 13	<u>1923.47</u>
Balance at 03 04 13	2368.04

Amount available for Section 137 : 227x£6.98 = £1584.46

Spend to Date : 0.00

Cheques for authorisation:

289	B J Leigh	Salary April-£231.89 less PAYE 30.40	201.49
290	HMRC	PAYE	30.40
291	Norfolk RCC	Subscription	20.00
292	EACH	Donation	100.00
293	B J Leigh	Flash Drives	13.98
294	Norfolk County Council	Allotment Rent	835.00
295	M P Dennis and Sons	Maintenance of the Green.	255.00

15.3 Insurance.

It was agreed to remain with Came & Company at a cost £397.43

15.4 Grit Bin on Gateley Road.

Permission had not been granted from Norfolk County Council to site a grit bin on Gateley Road.

16. Highways.

16.1 Matters raised at the last meeting.

The repair to the ironwork outside Cattlegrids had been repaired and the potholes filled.

16.2 New problems.

There were no new problems reported

16.3 Footpaths.

The finger post at FP12 had been knocked down and moved and this will be reported.

17. Regular Checks.

17.1 Report.

The south side has fencing with flags for the cattle. The seats at the Patch need a good clean and the Clerk will contact PM restoration for a price.

18. Amenity Project.

The estimates have been received for the play area and the applications drafted and will be forwarded in the next month. The equipment will cost about £13000 and Councillor Jones will seed in the next fortnight as he has now received the seed.

19. Planning.**19.1 Applications.**

There were no applications to discuss.

19.2 Decisions.

19.1.1 3PL/2013/0111/F-The Cottages Fludges Lane-extensions to existing cottages, inc. demolition of existing outbuilding and erection of detached garage. Withdrawn

19.3 Community Infrastructure levy.

The Clerk had attended the drop –in session and reported that Brisley is in the area where the levy will be £60 per square metre. 15% of this, maximum £100 per dwelling will be forwarded to the Parish Council for improvements to the infrastructure. A further consultation will take place in the autumn.

19.4 Statement of Community involvement.

Breckland Council is preparing a revised statement to reflect the changes to the regulations

20. Matters for the Next Meeting.**20.1 Churchyard inspection..****15. Date of next Meeting**

This was confirmed as Wednesday 5 June 2013 at the Village Hall at 7.30p.m.

The meeting closed at 2135 hours.