

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 13TH MAY 2015 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor E Coe (Chair)
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Dykes
Councillor S Jones

County Councillor M Kiddle Morris
District Councillor G Bambridge

2 members of the public.

Prior to the commencement of the meeting the Declaration of Acceptance of Office was signed and duly witnessed for all Councillors present.

1. Election of Chairman.

Councillor Dykes proposed and Councillor Jones seconded the resolution that Councillor Irons be elected Chairman. All were in favour.

2. Election of Vice-Chairman.

Councillor Curl proposed and Councillor Dennis seconded the resolution that Councillor Coe be elected Vice-Chairman. All were in favour and the declaration of acceptance of office was duly signed and witnessed.

3. Apologies for absence.

Apologies for absence had been received from Councillor Irons who was on holiday and this was accepted.

4. Declarations of Pecuniary Interest.

There were no DPIs.

5. Minutes of the Previous Meeting.

Councillor Dennis proposed and Councillor Jones seconded the resolution that the minutes of the meeting held on Wednesday 1 April 2015 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1936.

6.1 County and District Councillor Reports.

The County Councillor congratulated the Councillors on being elected unopposed. He said that it had been very quiet over the election period but he will always follow up highways problems if contacted.

The District Councillor also reported that it had been a quiet period so had little to report. He is possibly going to be elected Chairman of Breckland Council at the Annual General meeting.

6.2 Public.

The Chairman of the School Governors reported that a planning application will be lodged with Breckland Council for an additional classroom. This is vital for the survival of the school. Luckily this is a church school which helps with the finance

but the school must still raise 10% of the cost. The design is identical to the library and will not be visible from the road. As there may be changes to the primary schools in the local area this will allow a specific reception class and an increase in numbers. If this extension is not built then in two years the school would have to turn refuse children a place at the school. It is hoped that the Parish Council will support the plans. Any Councillor can visit the school to have a look at the proposed site by contacting the Chairman of the Governors.

The meeting was re-convened at 1958.

Councillor Curl withdrew from the meeting.
County Councillor M Kiddie Morris withdrew from the meeting.

7. Matters to report.

7.1 Website.

There is still a problem with the list of Councillors on the website and the Clerk will e-mail the up to date list to the website manager.

7.2 Clearance at Patch Corner.

Councillor Dennis has been unavailable but he will try and arrange a date.

7.3 Clay Pigeon Shooting.

It was agreed that all should keep records. The e-mail from the District Councillor was discussed which seems to imply that shooting can only occur for 28 days on the site. Breckland Council is to be contacted again and to mention that it has been reported that the site is now occupied.

7.4 CPR Training/ Purchase of Defibrillator.

This was deferred to the next meeting.

7.5 Brisley Cricket Club.

The meeting was adjourned.

The Chairman of the Cricket Club informed the meeting that he has had to close the club as there are only 6 players. It is a sad day as there has been cricket on the Green since 1796. It is hoped that the pitch and outfield will be kept cut. There is a standing charge for electricity and water but as this will not be needed this can be turned off. There is a mower and roller which are valuable but could be needed in the future. Councillor Dennis suggested that the cutting continue for a year and the plight is advertised to possibly attract new players or a club to use the pitch which has three teams such as Dereham. It was suggested that the EDP be contacted.

The meeting was reconvened.

Councillor Jones proposed and Councillor Dennis seconded the resolution that the site be kept cut and that the parish Council fund the cost of fuel and maintenance. All were in favour.

7.6 Churchyard.

The Clerk reported that he had received an e-mail from a parishioner requesting the procedure for a Vote of No Confidence in the Parish Council. He had replied stating that there is no facility for this as Councillors are elected for a 4 year term and if he has a complaint against a Councillor it should be referred to Breckland Council. If it is a complaint against the Clerk then it should be addressed to the Parish Council. The Clerk also stated that if the complaint was regarding the moles in the churchyard and the cutting of it then he had employed a mole catcher and spoken to the grass cutting contractor to ensure that no risings are left on the graves. No further communication had been received.

- 8. Management Advisory Committee for The Green.**
Councillors Coe and Jones were appointed unanimously..
- 9. Fencing on The Green and Harpers Green and The Patch.**
Councillor Coe was appointed to check on the north side and Councillor Curl the south side. Councillor Jones will check the fencing at Harpers Green. Councillor Dennis was appointed to check the fencing around Patch Corner.
- 10. Weekly Play Area Inspection.**
Councillor Irons or Councillor Brown would inspect the play area weekly. This would be confirmed at the next meeting.
- 11. Signatories.**
Councillor Dennis proposed and Councillor Jones seconded the resolution that all Councillors be signatories. All were in favour. A new bank mandate is to be raised to incorporate Councillor Dykes.
- 12. Highways.**
- 12.1 Matters raised at the last meeting.**
The are potholes on Gateley Road and the junction of School Road and B1146 Had been reported. The brambles on School Road had been cut back.
- 12.2 New problems.**
Norfolk County Council is to be requested that the brown signs that have appeared have been granted permission. The Highway Community Rangers are to be requested to side out Woods lane.
- 12.3 Footpaths.**
The Clerk had contacted Norse eastern Ltd regarding the footpath on School Road which had not been cut or the area of Himalayan Balsam strimmed. This had been done the day of the meeting.
- 13. Planning.**
- 13.1 Applications.**
- 13.1.1 3PL/2015/0430/F-Newcroft School Road-conservatory to front.**
Councillor Dykes informed the meeting that this had now been withdrawn.
- 13.2 Decisions.**
The following decisions were noted.
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| 13 .2.1 3PL/2015/0047/F-The Manor Barns Elmham Road-erection of oak framed, open front garage. | Permission |
| 13.2.2 3PL/2015/0266/F-Wuthering Heights School Road-two storey side extension | Permission |
- 14. Brisley Common.**
- 14.1 New Problems.**
No problems were reported.
- 14.2 Higher Level Stewardship.**
Councillor Jones reported that at present there are no cattle grazing Harpers green. A parishioner stated that horses should be allowed to graze and he knew of a person who has horse and cattle who would graze the area. It was agreed to check the agreement to see if horse would be permitted as the agreement may need to be amended.
- 14.3 Tracks across The Green.**
It was agreed to send another letter to the landowner who is continuing to cross the Green to Fludges Lane and a complaint had been received from a parishioner regarding agricultural vehicles.

14.4 Ditch under Manor Farm.

As the property is now for sale it was agreed to do nothing further at present and remove from the agenda. The overflow ditch on the boundary with the Bell Public House also needs clearing but it was agreed to await developments on the sale of both properties.

14.5 Common Agricultural policy.

There is nothing in the new policy that can be utilised by the Parish Council and this is also to be removed from the agenda.

14.6 Culvert on The Green.

The concrete has been removed and Councillor Jones will contact Michael Rix for a price to repair the culvert with sand bags and a new pipe.

15. Finance.**15.1 Budget.**

Councillor Jones proposed and Councillor Dennis seconded the resolution that the budget be approved. All were in favour.

15.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Dykes proposed and Councillor Brown seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 27 03 15	4170.80
Plus receipts-Interest-2.19	
HMT Dividend-.14	
Breckland-precept-3625.00	
Breckland-Rate support grant-104.86	
Vat refund-645.05	<u>4377.24</u>
	8548.04
Less cheques authorised 01 04 15	<u>344.57</u>
Balance at 01 05 15	8203.47
Less VAT on Amenity Project & HLS	<u>143.02</u>
Balance at 01 05 15	8060.45
Plus HLS Nett	<u>1953.24</u>
	10013.69
Plus Amenity Project Nett-20734.71	
Play Area Nett-(224.13)	<u>20510.58</u>
Balance at 01 05 15	30524.27
Plus Income from Quiz Night Ring Fenced for Play Area	<u>418.05</u>
Balance at 01 04 15	30942.32

Amount available for Section 137 :234 x £7.36 = £1722.24

Spend to Date : £0.00

Cheques for authorisation:

431	B J Leigh	Salary Apr-£248.33 less PAYE -49.60	198.73
432	HMRC	PAYE Apr	49.60
433	Norfolk County Council	Rent for Amenity Area	835.00
434	Environment Agency	Drainage Charge	37.17
435	T Irons	Seed for Bund at Play Area	47.99
436	Norse Eastern Ltd	Grass cutting	252.28
437	Carpettime Ltd	Matting	750.00

15.3 Insurance 2015-2016.

A lengthy discussion was held regarding the insurance for the ensuing year. It was agreed to check on the insurance for the mower and roller at the Cricket Ground and not to insure the play equipment for damage as it was felt that this was not economic as the excess is £250 and any damage would be less than this amount. The Public Liability still would remain in force. The Clerk had received alternative quotations for parishes and in all cases the alternative companies were more expensive than Aviva through Cam and Company. Councillor Jones proposed and Councillor Brown seconded the resolution that as the Long Term agreement continues until 2016 the insurance should be renewed with Aviva at a cost of £400.56. All were in favour.

15.4 Town Lands.

Councillor Jones would investigate the possible increased rent for the Town Lands.

15.5 Membership of Community Action Norfolk-formerly Norfolk Rural Community Council.

Councillor Dennis proposed and Councillor Dykes seconded the resolution that bronze membership be taken out at a cost of £20.

16. Regular Checks.**16.1 Report.**

All checks had been completed and no faults found.

17. Amenity Project.**17.1 Update.**

The Clerk read out the report from the Chairman on the project. Councillor Dykes stated that she had received complaints that the play area could not be used by toddlers as it is too stony. Councillor Dennis stated that he had seen more using the area than he thought would. A car had been parked at the School Road end of the cross field track regularly which was against what had been decided. Councillor Dykes felt that a parking area should be provided at the School Road end of the area with a hard standing. Councillor Coe felt that there should be no parking at this point as the overflow car park for the village hall was adequate and that by encouraging parking here this could well lead to it being used as a rat run to Gateley Road. It was agreed to meet on site on 2 June at 1000 to discuss the matter further.

17.2 Additional Items for the Project.

This was deferred until the next meeting. The District Councillor suggested that a grant for a new path could be made to pride in Breckland and a further match funding could be applied for for a toddler area. He also suggested the use of concrete cloth and this will be investigated.

17.3 Allotments.

The AGM had been held on 27 April and all were in favour of the committee being a Sub-Committee of the Parish Council. The Public Liability section of the Parish Council insurance would cover the allotments but it would not cover personal belongings or sheds. Alan Cross was appointed Chairman, Councillor Dykes Treasurer and Andrew Savage Secretary. The Committee will pursue the matter of spraying off the unused plots. Some worries had been raised about dogs on the site and a notice will be placed on the gates informing dog owners to ensure their dogs do not enter the area.

17.4 Allotment committee.

Councillor Dennis proposed and Councillor Jones seconded the resolution that the Allotment Committee be a Sub-Committee of the Parish Council. All were in favour. Councillor Dyke and the Clerk will draft Terms of Reference for the Sub-Committee.

18. Correspondence.

The following correspondence would be circulated.

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| 18.1 | Clerks and Councils Direct May 2015 |
| 18.2 | Came and Company |
| 18.3 | King's Lynn Festival |

19. Matters for the Next Meeting.

- 19.1 Brisley Bell P.H.**

15. Date of next Meeting

This was confirmed as Wednesday 3 June 2015 at 7.30 p.m. at the Village Hall

The meeting closed at 2140 hours.