

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 5 NOVEMBER 2014 AT THE VILLAGE HALL AT 7.00 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

County Councillor M Kiddle Morris
District Councillor R Duffield.

5 parishioners.

1. Apologies for absence.

There were no apologies for absence.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Garwood proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 1 October 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Amenity Project.

4.1 Discussion with Brisley Playing Field Committee.

The meeting was adjourned.

The Chairman read out his thoughts on the history leading up to the formation of the committee. A parishioner queried whether a committee was necessary. The Chairman stated that when drawing up the play equipment requirements there had been no input from residents and the Parish Council was looking for a group of residents to give input. The Parish Council has taken note of the recommendations made by the Committee and has removed the Springer and modified the swings. At present the Parish Council is only putting in the play equipment. The land to the north could be developed later with goal posts. It was agreed that it would be better for the Parish Council to put in the equipment now as all grants have been paid to the Parish Council, and for the committee/group of Friends of the Play Area to look at any future equipment that may be needed and to raise the finance for it. It was agreed that at present nothing further will be done until the equipment is in and being used so that a sensible assessment of the usage can be made. This will enable future equipment to be identified. Councillor Curl said that once the equipment has been installed and used then feed back can be forwarded to the Parish Council. Councillor Brown felt that committee should be set up to raise finances for future equipment. It was queried whether the Parish Council would hold the funds raised by the committee and this would have to be agreed. Councillor Dennis felt that it was good that parishioners are willing to be involved and although the plan shows an orchard for part of the site this area could be used for another purpose. It was agreed that a Parish Meeting would not be held. At present a charity is not necessarily exempt from VAT whereas a

Parish Council is able to claim back VAT so it would be better in the future for the Parish Council to continue to purchase equipment provided this is within the law. Councillor Jones stated that he had obtained and sown special grass seed for the play area and when doing it he had not pulled up many stones. It was requested that the Committee use the Parish Council mower to cut the play area. The Committee was informed that the mower belongs to the Cricket Club as it was donated to them so it would be necessary to contact the cricket club. Councillors Irons and Dennis will coordinate with the Chairman of the Committee the bund. The parishioners were thanked for their attendance and for the input of the committee into the project.

4.2 Terms of Reference for the Committee.

These would not be needed at this point in time.

The meeting was reconvened.

4.3 Update on the Amenity Project.

The only other matter raised was that it had been confirmed that the ash tree on the corner of Gateley Road near the dog bin had got ash die back disease. It was to be confirmed with the owners of the adjacent field whose tree this is.

5. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1941.

5.1 County and District Councillor Reports.

The County Councillor had nothing to report.

The District Councillor informed the meeting about the Local Plan and to consider this carefully. He queried who is responsible for the maintenance of the trod and he was informed that this is Norfolk County Council. He suggested that the trod in Brisley and trods elsewhere area no longer as wide as the grass is not being cut back adequately. The Clerk will request that The Highway Community Rangers strim near to the trods. He also requested that the County Councillor ensure that any advise from those who grit the roads is taken as the person at present the person who is deciding does not drive and has no idea of the routes. The Chairman requested clarification on an article in Norfolk Matters stating that residents should ask their Parish Councils for grit bins. When Brisley asked for one this was refused. The County Councillor stated that it was unlikely that any more would be allowed as these would not be filled. Councillor Dennis complained that another infill had been granted permission despite the objections of the Parish Council. The District Councillor stated that he had tried to get this referred to the Planning Committee but the Chairman of the Committee would not allow this. He suggested that when considering the Local Plan housing should be put in that is sustainable.

5.2 Public.

There were no comments from the public.

The meeting was re-convened at 1955

6. Matters to report.

6.1 Website.

The website has virtually been re-organised and the Clerk had contacted the lady and she has confirmed that she is still willing to take on the maintenance of this. The necessary access will be set up and telephone assistance given. The PCC had requested that possibly there could be a link to the PCC website or if the PCC could add items to the PC website. The Clerk will contact the Churchwarden concerned.

6.2 Clay Pigeon Shooting.

The shooting has been every Wednesday and also on Saturdays so Enforcement at Breckland Council will be contacted

6.3 Remembrance Sunday.

There is no service on Remembrance Sunday at the church but there will be a service on 11 November with the laying of the wreath followed by laying a wreath at The Patch memorial. The Chairman will lay the wreath at the church and Mr Garwood at The Patch.

7. Highways.**7.1 Matters raised at the last meeting.**

The Highways Technician had confirmed that School Road would be inspected and since then the repair works had been carried out.

7.2 New problems.

There is a pothole on B1145 near to the gate into Councillor Jones field and the cones on the B1145 are still there and it was felt that a more permanent repair to the edge of the carriageway should be undertaken.

7.3 Local Highways Improvement.

Norfolk County Council had confirmed that it was not able to widen the footway outside Square House because of the presence of BT cables on the opposite kerb line. Norfolk County Council is now proposing a trod on the opposite verge to Square House starting opposite the existing crossing outside The Old Barn/Square House and then continuing east wards to join up with the existing trod. It was agreed to request a site meeting to discuss this and to query whether there will be any piping of grips into the moat and whether the road could be narrowed.

7.4 Footpaths.

The Footpath sign on Gateley needs checking, the footpath at the end of School Road across Parish Land needs cutting, the footpath on Mortice Hill needs spraying off and the footpath that runs from Gateley Road to the Green is blocked by sheep hurdles. The problems will be reported to Norfolk County Council.

7.5 Trod on B1145 on the South Green.

A lengthy discussion was held on this and it was agreed to discuss this at the same time as the site meeting concerning the widening of the footway on Church Street. It may be that the Parish Council can afford the length of trod but an alternative may be to have a shorter trod on the north side from the junction with Woods Lane.

7.6 Dog Fouling on School Road.

The Chairman reported that he had received a complaint and had responded to the complainant that it was necessary to have the names of the offenders so that these could be passed to the Dog Warden. A further note will be put in the next newsletter.

7.7 Parking on School Road.

The Chairman reported that he had received a complaint from a parishioner about the inconsiderate parking of parents near to the school so that it is not possible to access the complainant's property. The Chairman felt that everything possible had been done and there is no more that the Parish Council can do. Councillor Dennis felt that an area of hard core off School Road on the Amenity Project would enable parking there and not on School Road. However other Councillors felt that parents would not park that far away from the school. It was queried whether the complainant had proposed any constructive suggestions. It was agreed that the Chairman would contact the complainant and discuss the problem with him.

8. Planning.**8.1 Applications.**

8.1.1 3PL/2014/0917/F-Tumbleweed School Road-front bedroom extension and veranda, convert garage to bedroom & en-suite, replace flat roof with pitched roof.

No objection was raised to the application.

8.2 Decisions.

The following decisions were noted.

8.2.1 3PL/2014/0889/F-Heator House School Road- convert garage into bedroom & en-suite, roof lights, replace window with patio doors/side light windows. Permission.

8.2.2 3PL/2014/0790/F-Meadow View School Road-new dwelling and new access to existing. Permission.

8.3 Enforcement.**8.3.1 Matters Raised.**

The Clerk reported that he had contacted Enforcement at Breckland Council regarding the Cottages on Fludges Lane as no planning application had been received. There had been no response from Breckland Council to this e-mail.

8.4 Local Plan.

The consultation will commence on 17 November and there are drop in Sessions at Breckland Council Offices, Dereham and Swaffham. The document will be circulated for a decision to be made at the December meeting.

9. Brisley Common.**9.1 New Problems.**

There are a lot of thistles outside Alcote and the ditch to the north is overgrown. Two quotations are to be obtained for cutting the hedges on The Green and at the Amenity project.

9.2 Higher Level Stewardship.

Councillor Jones reported that he has confirmation from Norfolk Wildlife Trust that there should be a grant of about £450 for the fencing at Harpers Green.

9.3 Himalayan Balsam.

It was agreed to request that Norse cut this area two or three times during the growing season

9.4 Tracks across the Green.

The track across the South green appears to have recovered but the track on the north still needs closing. It is possible that the residents will be levelling the track from Gateley Road.

9.5 Clearance of ditches.

A quotation had been received from Michael Rix for £1500. Councillor Curl propose and Councillor Dennis seconded the resolution that this be accepted and commence the ditch clearing at Manor Farm Barns so that it will be possible to ascertain if the water is running from the pipe under the barns. All were in favour.

9.6 Manor Farm Barns.

The Clerk reported that he had contacted Spire Solicitors (Hood Vores and Allwood) and it would cost £210 per hour for advice. It was agreed not to proceed with this until such time as the ditch is cleared and then consider whether to request the legal advice.

9.7 Common Agricultural Policy.

The Clerk had received an offer of advice from NPS and he will request the information requires on Single Farm Payment for the Amenity area and for an Entry Level Stewardship for The Green.

10. Finance.**10.1 Budget.**

Councillor Coe proposed and Councillor Garwood seconded the resolution that the budget be approved. All were in favour.

10.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Curl proposed and Councillor Garwood seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 08 14	6043.39
Plus receipts- Interest-3.25	
Breckland precept-3500.00	
Breckland Rate Support grant-104.86	<u>3608.11</u>
	9651.50
Less cheques authorised 03 09 14-	<u>848.09</u>
Balance at 30 09 14	8803.41
Less unpresented cheques authorised 01 10 14	<u>857.46</u>
Balance at 01 10 14	7945.95
Less VAT on Amenity Project & HLS	<u>499.84</u>
Balance at 01 10 14	7446.11
Less HLS Nett	<u>321.80</u>
	7124.31
Plus Amenity Project Nett	<u>29364.77</u>
Balance at 01 10 14	36489.08

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

398	B J Leigh	Salary Oct-£242.97 less PAYE -48.60	194.37
399	HMRC	PAYE Oct	48.60
400	Norse Eastern Ltd	Grass Cutting	226.56
401	Norfolk County Council	Rent for Jubilee Woodland	835.00
402	William Jones(Farms) Ltd	Grass seed for Play Area	245.70
403	Royal British Legion Poppy Appeal	Donation	40.00
404	Andrew Bird	Fabrication of Notice Board for Jubilee Wood land	160.00

10.3 Royal British Legion Poppy Appeal.

Councillor Curl proposed and Councillor Garwood seconded the resolution that £40 be donated. All were in favour.

10.4 Precept 2015/16.

This was discussed and a decision will be made at the next meeting.

11. Regular Checks.**11.1 Report.**

There is a fence on the South Green and it was agreed not to purchase any more signs for the fences. A clearance of the Patch needs to be done inb the New year and this will be decided at the February meeting.

12. Correspondence.

The following correspondence would be circulated.

12.1

Clerks and Councils Direct November 2014

12.2

Breckland Local Plan Issues and Options

Consultation.

Norfolk County Council Budget 2015-18.

12.3

13. Matters for the Next Meeting.

13.1 Dates of Meetings for 2015.

14. Date of next Meeting

This was confirmed as Wednesday 3 December 2014 at 7.30 p.m. at the Village Hall.

The meeting closed at 2205 hours.