

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON WEDNESDAY
4 NOVEMBER 2015 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Dykes
Councillor S Jones

District Councillor G Bambridge

4 parishioners.

1. Apologies for absence.

There were no apologies for absence. Apologies for absence had been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Dykes proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 7 October 2015 having been circulated be approved. All were in favour. The minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.

4.1 County and District Councillor Reports.

The District Councillor reported that the Local Plan will now be distributed for consultation after Christmas. There are some proposed changes to the grant procedure but this will not affect Parish Councils as Breckland Council will now be working with Norfolk Community Foundation to disperse the grants. He had attended a meeting in London with the Secretary of State regarding flooding problems. There is a quiz on 20 November in aid of Norfolk Accident Rescue Services and on 28 November a paramedic will be pulling a vehicle around Coltishall airfield for charity and there is a Carol Service on 14 December at North Tuddenham. There is no identifiable Rate Support Grant this year and this will be reduced over the next three years to zero.

District Councillor Bambridge withdrew from the meeting.

The Clerk reported on behalf of the County Councillor and stated that the County Councillor reported that Norfolk County Council is consulting on its budget which commenced on 30 October. Originally it was proposed that £169 million be saved but this has been reduced to £111 million. One of the options proposed is for an increase of 1.99% in the Council Tax. There are two bye elections on 19 November one of which is held by UKIP and the other by LibDem. If these change then the balance of the County Council could change.

4.2 Public.

There were no matters raised by the public.

The meeting was re-convened at 1940.

5. Matters to report.**5.1 Website.**

There was nothing to report.

5.2 Fabric of The Church.

Councillor Dennis stated that the church is an important building within the village. He wondered whether the Parish Council could support by assisting with the maintenance of the fabric of the church. He said that he would accept an increase on the precept to cover this but accepted that this might be controversial and would have to be agreed by all parishioners.

It was stated that the church would like assistance from someone with grant application experience to assist with the work to obtain funding. Councillor Dykes stated that the members need all the facts and figures if the Parish Council is to take on this as a project and consider raising the precept. The Clerk will check if it would be legal to raise the precept to cover this.

5.3 Start Time of Parish Council meetings.

Councillor Dykes proposed and Councillor Brown seconded the resolution that the meetings commence at 1900. All were in favour.

5.4 Breckland Town and Parish Council Forum 2 December.

No one would be attending.

5.5 Remembrance Sunday.

There is no service on 8 November but there is one on 11 November. The Chairman will lay the wreath at the church and Mr Garwood will be asked to lay the wreath at Patch Corner.

6. Highways.**6.1 Matters raised at the last meeting.**

There were no matters to be reported on.

6.2 New problems.

The storm drain on Woods Lane had been blocked by heavy agricultural vehicles and Norfolk County Council will be requested to clear this and cut back around the 30 m.p.h. sign as this is now obscured by vegetation.

6.3 Footpaths.

The electric fencing had been removed from FP10 but the posts are only 600mm apart and the footpath should be wider than this. The Chairman will speak to the landowner.

6.4 Survey on School Road.

The SAM2 sign had again shown that there was speeding along School Road and even though it was half term there had been a lot of vehicle movements. The data is to be forwarded to Safety Camera Partnership to attempt to have a camera on the road which can issue fixed penalty notices. The issue of ignoring the prohibition notice could be raised at the local SNAP meeting which is held at Breckland Council offices on the last Wednesday of November. The police could be informed at this meeting of the problem to try and get enforcement of the prohibition. Councillor Dennis stated that there should be a physical way of slowing traffic and The Highways Department are to be contacted to enquire if a restricted width is possible.

7. Planning.**7.1 Applications.**

There were no applications to consider.

7.2 Decisions.

There were no decisions to report.

8. Brisley Common.**8.1 Problems.**

It was reported that the sheep are escaping but the owner has apparently moved the problem sheep. The Clerk reported on an e-mail received about the electric fencing but if this fencing was removed there would be greater problems. Norfolk County Council is to be requested to move the 30m.p.h. limit as far as Panford Bridge and provide better signage. The track to the Roman Road has been cleared but it was found that garden rubbish is being dumped along this track. This will be noted in the Newsletter and in the Upper Wensum Diary. An instant of flytipping had been reported to Breckland Council but it had informed the person reporting that this is not on highway land. The Clerk had then been informed. The bags of rubbish are on The Green just to the west of Panford Bridge and Councillors will clear these.

8.2 Higher Level Stewardship.

Councillor Jones reported that Harpers Green had been topped and the Clerk had received a letter from the Grazing Rights holder that supplementary feeding had ceased. Councillor Jones and the Clerk are meeting with Norfolk Wildlife Trust on 10 November.

8.3 Tracks across the Green.

The two posts and chain had been put up but it was continually being removed. It was agreed to monitor this and decide at the next meeting if anything further needed to be done.

8.4 Repair to the Culvert.

This should be carried out in the next month.

8.5 Eradication of Himalayan Balsam and Japanese Knotweed.

The area had been sprayed around the edge and also spot sprayed where Japanese Knotweed was apparent.

9. Finance.**9.1 Budget.**

Councillor Dykes proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

9.2 Donation to Royal British legion Poppy Appeal.

Councillor Curl proposed and Councillor Dennis seconded the resolution that £40 be donated. All were in favour.

9.3 Balances and Cheques for Authorisation.

These had been circulated and Councillor Coe proposed and Councillor Brown seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 01 09 15	9376.61
Plus receipts-Interest-3.13	
Breckland Precept-3625.00	
Breckland Rate support Grant-104.86	<u>3732.99</u>
	13109.60
Less cheques authorised 02 09 15	<u>635.58</u>
Balance at 01 10 15	12474.02
Less unresented cheques authorised 07 10 15	<u>1014.26</u>
Balance at 07 10 15	11459.76
Less VAT on Amenity Project & HLS	<u>798.57</u>
Balance at 02 09 15	10661.19
Plus HLS Nett	<u>2752.16</u>
	13413.35
Plus Amenity Project Nett-20370.79	
Play Area Nett- 1295.26	<u>21666.05</u>
Balance at 07 10 15	<u>35079.40</u>

Plus Income from Quiz Night Ring Fenced for Play Area
Balance at 07 10 15

418.05
35497.45

Amount available for Section 137 :234 x £7.36 = £1722.24

Spend to Date : £0.00

Cheques for authorisation:

471	B J Leigh	Salary Oct-£286.53 plus 12 hours back pay for additional work on Code of transparency-£114.61 less PAYE -£80.40	320.74
472	HMRC	PAYE Oct	80.40
473	Mazars LLP	External Audit	240.00
474	Norse Eastern Ltd	Grass cutting	140.68
475	Royal British Legion Poppy Appeal	Donation	40.00
476	Norfolk County Council	Rent	835.00
477	Brisley Cricket Club	Loan	250.00

9.4 Rental for Town lands.

Councillor Jones stated that the rental for agricultural land is between £100 and £200 per acre. The area of the Town Lands is to be checked..

9.5 Precept.

The Rate Support Grant will be reduced to zero over the next three years. There is a 27% reduction for the financial year 2016/17 which will reduce the amount that Brisley Parish Council receives in the Rate Support Grant from £209.71 in 2015/16 to £153.00 in 2016/17 reduced to 50% in 2017/18 which will reduce the income to £105 and a reduction of 75% in 2018/19 which reduces the RSG to £52 and no RSG in 2019/20. A lengthy discussion was held on the precept for the following year. Now that certain figures had been received the proposed precept would be amended for the next meeting when a decision will be made.

10. Amenity project.

10.1 Update on the Project.

There was little to report as the mesh has not been laid and the football pitch has not been finished. Breckland Council is emptying the new dog bin but had queried the muddy area and whether this would get worse. It was agreed that this will not become any muddier so the bin can stay where it is at present. Councillor Dykes stated that she had received some complaints that the play area is still very stony. The Chairman stated that when he had requested help to clear the stones only one person had attended. The unallocated allotments had been sprayed by Councillor Jones.

10.2 Maintenance of the Amenity Area.

Councillor Coe proposed and Councillor Curl seconded the resolution that the quotation from Dewing Farm Services for cutting in between the trees for £600, cutting the footpaths and around the perimeter three times per annum for £270 and cutting the hedges for £270 and the quotation from Norse Eastern to cut the play area 14 times per annum for £560 and the allotment paths for £80 be accepted. All were in favour.

10.3 Laying of the Mesh Path.

Councillor Jones proposed and Councillor Coe seconded the resolution that the quotation from K W services for £500 be accepted. All were in favour.

11. Regular Checks.

There is a fence on the south Green but with no sign and the Chairman had

completed the Play Area Inspections. The Patch has no problems and is awaiting the work party.

12. Correspondence.

The following correspondence would be circulated:-

12.1

Clerks and Councils Direct November 2015

12.2

Signpost Autumn 2015

12.3

Norfolk County Council School Questionnaire

13. Matters for the Next Meeting.

13.1 Dates of meetings for 2016.

14. Date of next Meeting

This was confirmed as Wednesday 2 December 2015 at 7.00 p.m. at the Village Hall.

The meeting closed at 2140 hours.