

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 3rd OCTOBER 2012 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor N Curl
Councillor P Dennis
Councillor J Garwood
Councillor s Jones-after co-option

2 members of the public.

1. Election of Chairman of the Parish Council.

Councillor Dennis proposed and Councillor Garwood seconded the resolution that Councillor Irons be elected Chairman of the meeting. All were in favour. Councillor Irons stated that he was prepared to become Chairman on the understanding that he would not attend any other meetings apart from those he attends at present. This was accepted and understood by all and the Chairmanship would be reviewed in May. The Declaration of acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman of the Parish Council.

Councillor Dennis proposed and Councillor Garwood seconded the resolution that Councillor Co be elected Vice-Chairman. All were in favour.

3. Apologies for absence.

Councillor Coe was attending another meeting on behalf of the Parish Council. County Councillor M Kiddle Morris and District Councillor R Duffield had sent their apologies.

4. Declarations of Pecuniary Interest.

Councillor Curl declared a DPI under appendix A in agenda item 14.1.

5. Minutes of the Previous Meeting.

Councillor Garwood proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 5 September 2012 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1938
There were no reports given or comments from the public.

The meeting was re-convened at 1939.

7. Co-option to the Parish Council.

Councillor Garwood proposed and Councillor Curl seconded the resolution that Stephen Jones be co-opted to the Parish Council. All were in favour. The Declaration of Acceptance of Office was duly signed and witnessed.

8. Matters to report.

8.1 Community Car.

No coordinator or drivers had volunteered nor had there been any requests for

transport to the Councillor or Clerk. The item is to be removed from the agenda.

8.2 Broadband from the Church Tower.

Councillor Curl reported that the Diocese had agreed with Freeclix to permit the use of a transmitter/receiver in the church tower. She explained the tariffs available and the cost of installation. It was agreed that an article would be placed in the church and Village by the PCC rather than have an Open Meeting. There is a benefit to the church as it is assisting the community and the church receives £1 per receiver.

8.3 Breckland Consultation.

Councillors Curl and Dennis reported on the meetings they had attended. The meetings were part of the consultation That Breckland Council is carrying out to finance a £3.5million shortfall in funding. Several options are being put forward including car parking charges, increased council tax and the reduction in some non-statutory services. It has been confirmed that Parish Councils will have to pay for the costs of the parish elections from 2015. Once the consultation has concluded Breckland Council will decide on the changes.

8.4 Remembrance Sunday.

The wreath laying will take place on 11 November at both the Patch at 1040 and the church at 1100 Councillor Garwood will ask her husband if he will lay the wreaths.

9. Brisley Common.

9.1 New Problems.

The cutting of the north Green had not been finished yet and Councillor Dennis will pursue the matter. The knotweed is being overtaken by the Himalayan Balsam on the Hill and the area may have to be cut again. The removal of the horses from the Green is to be actively pursued.

9.2 Higher Level Stewardship.

The Management Plan has been received and the Clerk will meet with Councillor Jones on site to discuss grazing and fencing.

10. Correspondence.

The following correspondence is to be circulated.

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| 10.1 | Clerks and Councils Direct September 2012 |
| 10.2 | Norfolk Playing Fields Association. |

11. Finance.

11.1 Budget.

This had been circulated and Councillor Dennis proposed and Councillor Garwood seconded the resolution that this be approved All were in favour.

11.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Curl proposed and Councillor Dennis seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 07 12	11695.56
Plus receipts-Interest-2.58	
Parker-Memorial-104.00	
UK Power wayleave-458.65	
RGR Memorial-104.00	
Duffield Town lands-35.00	
	<u>704.23</u>
	12399.79
Less cheques authorised 04 07 12-185.49	
Less cheques authorised 01 08 12-4510.00	
	<u>4695.49</u>

Balance at 31 08 12	7704.30
Less unpresented cheques authorised 05 09 12	<u>1417.49</u>
Balance at 05 09 12	6286.81

Amount available for Section 137 : 222x£6.80 = £1509.60
Spend to Date : £0.00

Cheques for authorisation:

256	B J Leigh	Salary Setember-£231.89 plus 16 additional hours for Amenity project @ £8.919 per hour =£374.59 less PAYE 74.80	299.79
257	HMRC	PAYE	74.80
258	C.G.M.	Grass Cutting August	246.30
259	Royal British Legion Poppy Appeal	Donation	40.00
260	Mazars	External Audit	144.00

11.3 External Audit.

The Clerk reported that the external Audit had been completed with no items of concern although the External Auditor did recommend a better risk assessment. As the Parish Council was one of the 5% of parish councils who had to provide full information it was pleasing that there had been no major concerns. The recommendations will be addressed.

12. Highways.

12.1 Matters raised at the last meeting.

The kiosk has not yet been painted.

12.2 New problems.

There is grass growing in the centre of Woods Lane again and this will be reported.

12.3 Parking on Church Street.

The situation will be monitored and discussed at the next meeting.

13. Regular Checks.

13.1 Report.

The Patch I satisfactory and the sheep on the south are being moved as per the regulations.

14. Footpaths.

14.1 FP10.

Councillor Curl reported that she had had a meeting with the Highways Engineer and the path as been cut and a gate will be provided as soon as possible.

Councillor Curl withdrew from the meeting.

It was agreed to contact Norfolk County Council to stress that this path must be opened up to all.

Councillor Curl rejoined the meeting.

14.2 New Problems.

The cutting of footpaths is now becoming a major problem and it was agreed to have this as an agenda item at the Annual Parish Meeting.

15. Amenity Project.**15.1 Update.**

Councillor Irons reported that the tenders had been opened but that no definite contractor had been appointed as there were several items that needed to be clarified. There is a possible cash flow problem which is being investigated and the long term maintenance was discussed although it was felt that the costs would be manageable over the lifetime of the project. The current tenant is to be written to requesting that he clears the land and as he is now out of contract the crop is technically the Parish Councils. He is also to be made aware that the Parish Council would seek restitution costs if the land is damaged during harvesting.

15.2 Reduced Funding from Breckland Council.

This will be discuss at the next sub-committee meeting.

16. Planning.**16.1 Decisions.**

The following decision was noted.

16.1.1 3PL/2012/0798/CA-Red Cottage The Green-demolition of rear extension, porch and carport. Partial demolition of damaged brickwork. Permission

17. Matters for the Next Meeting.**17.1 Precept****18. Date of next Meeting**

This was confirmed as Wednesday 7 November 2012 at the Village Hall at 7.30p.m.

The meeting closed at 2118 hours.