

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON  
WEDNESDAY 1<sup>ST</sup> OCTOBER 2014 AT THE VILLAGE HALL AT 7.30 P.M.**

**Present:** Councillor T Irons (Chair)  
Councillor E Coe  
Councillor K Brown  
Councillor P Dennis  
Councillor J Garwood  
Councillor S Jones  
  
District Councillor R Duffield.

**1. Apologies for absence.**

Apologies for absence had been received from Councillor Curl who was away and these were accepted. Apologies for absence had also been received from County Councillor M Kiddle Morris.

**2. Declarations of Pecuniary Interest.**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Dennis proposed and Councillor Garwood seconded the resolution that the minutes of the meeting held on Wednesday 3 September 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Resolution to Adjourn Meeting.**

Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.

**4.1 County and District Councillor Reports.**

The District Councillor informed the meeting that if any soil is to be used for the bund at the play area then there is no restriction from Breckland Council provided that if this is from a new development then the relevant planning permission should be quoted. This will allow environmental Health at Breckland Council to check for any possible contamination.

He stated that no rates are being paid by the occupants of Pond Farm Fakenham Road and therefore no bins should be emptied. If the wheelie bins are seen then Breckland Council should be informed.

Breckland Council will be paying the Rate support grant again for the financial year 2015/16.

All households should have received notification of the changes to the recycling materials that can now be recycled in the black wheelie bin. It is important to inform all residents to continue to use the bottle bank otherwise it is possible that it will be removed.

The District Councillor also reported on the coverage in the local press about the 16 minute Council meeting. He stated that all Councillors receive the reports of the various committees and have the chance to speak at the Council meeting or to call any decision into the Overview and Scrutiny Committee. No one had raised any matters at the Council meeting.

**4.2 Public.**

The Cricket Club informed the members that the gate to the cricket pitch has had to be locked to prevent dog walkers fouling the area.

The parishioner also raised concerns about the proposed development at

Meadow View as at present there is no provision for parking on the site. This will exacerbate the problem on School Road close to the school as vehicles will have to be parked on the road. This will necessitate vehicles which are collecting children from the school having to park on a narrower part of School Road which would cause problems with passing..

The meeting was re-convened at 1948

## **5. Matters to report.**

### **5.1 Website.**

The website has virtually been re-organised and The Clerk will contact the lady to confirm if she is still willing to take on the maintenance of this.

### **5.2 Clay Pigeon Shooting.**

The shooting has been confined to Wednesdays. It was agreed to keep monitoring and if the shooting occurs every Wednesday then Enforcement at Breckland Council will be contacted.

### **5.3 Cutting of the Village Hall Car park.**

The Clerk had been informed that this had not been cut recently and he contacted the contractor who has now cut and trimmed the whole area.

## **6. Highways.**

### **6.1 Matters raised at the last meeting.**

The surface of School Road from B1145 to The Old Clink which is deteriorating had been reported. The Highway Community Rangers will be in the parish the week commencing 27 October.

### **6.2 New problems.**

No new problems were reported.

### **6.3 Local Highways Improvement.**

Norfolk County Council had confirmed that the B1145 footway widening and trod extension have been programmed and will be completed by the end of October. Norfolk County Council is to repeat the Local Highway Improvements scheme again in 2015/16. It was discussed that a possible extension to the trod along the south side of the B1145 along The Green be considered. This will be placed on the agenda for November.

Norfolk County Council is to be contacted to enquire if a formal right of way can be made across the new woodland.

### **6.4 Footpaths.**

The footpath near to the Old Hall, FP14, is to be checked to ensure that it is passable as it was thought that there are cattle in a field that is part of the footpath and this would prohibit some walkers from using the path.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2014/0790/F-Meadow View School Road-new dwelling and new access to existing.**

Councillor Jones proposed and Councillor Dennis seconded the resolution the this application be objected to. All were in favour.

It was felt that this was over development along School Road resulting in over density in a rural area and would destroy the rural street scene. It is also cramming a new dwelling into a small plot and there is no provision for parking and turning on the site which will exacerbate parking problems along School Road at drop off and collection times for the school. In addition there is still continuing problems with surface water drainage and sewage along School Road and this will only exacerbate the problem Last winter there was considerable surface water on the road caused by run off

from properties and this would increase with an additional dwelling. The District Councillor will request that this application be referred to the Planning Committee.

**7.1.2 3PL/2014/0889/F-Heator House School Road- convert garage into bedroom & en-suite, roof lights, replace window with patio doors/side light windows.**

It was agreed to raise no objection to this application.

**7.1.3 Old Chapel.**

The Chairman reported that he had been contacted by the owners who wished to replace the windows with new UPVC windows. He had informed them to contact Breckland Council to confirm if planning permission was needed.

**7.2 Decisions.**

There were no decisions to report.

**7.3 Enforcement.**

**7.3.1 Pond Farm Fakenham Road.**

Breckland Council had informed the Clerk that half the site is owned by people who reside in Stanfield and the other half by a person who lives in Dunham.

**7.3.2 The Cottages Fludges Lane.**

Breckland Council had confirmed that it had carried out an inspection and spoken to the planning agent. The agent had confirmed that an application will be submitted within month of September for the amendments to the original scheme. This will include windows on the front elevation in place of the two doors and a flue.

**8. Brisley Common.**

**8.1 New Problems.**

The sheep have again been getting out of the fenced area and there are now goats on the Green as well. Several wheelie bins had been stolen from near to the pill box. This had been reported to the police and new bins supplied by Breckland Council and the rubbish that had been emptied from the bins cleared.

**8.2 Higher Level Stewardship.**

Councillor Jones reported that the ragwort had been cleared and there is no more to be done this year.

**8.3 Himalayan Balsam.**

Councillor Dennis will check if this has been cleared.

**8.4 Tracks across the South Green.**

The closure of the track on the north Green has not been done and Councillors Dennis and Jones will erect the barriers.

**8.6 Clearance of ditches.**

Councillor Jones is meeting Michael Rix for a quotation on 2 October and will report at the next meeting. There is also a problem with the culvert under the barn that is now a residence. The legal position of whose responsibility this is will be checked. Councillor Jones and Dennis will check on site.

**8.7 Pond Survey.**

The Chairman had been informed that the final report should be ready by Christmas 2014.

**9. Finance.**

**9.1 Budget.**

Councillor Coe proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

**9.2 Balances and Cheques for Authorisation.**

These had been circulated and Councillor Coe proposed and Councillor

Dennis seconded the resolution that these be approved. All were in favour.

**Bank Balance :-**

Balance at 31 07 14	5428.27
Plus receipts-Interest-2.22	
-UK Power Networks Wayleave-491.40	
-BT Open reach-Way leave-121.50	615.12
Balance at 31 08 14	6043.39
Less unrepresented cheques authorised 03 09 14	848.09
Balance at 03 09 14	5195.30
Less VAT on Amenity Project & HLS	499.84
Balance at 04 06 14	4818.46
Less HLS Nett	321.80
	4496.66
Plus Amenity Project Nett	34050.43
Balance at 03 09 14	38547.09

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

390	B J Leigh	Salary Sep-£242.97 less PAYE -48.60	194.37
391	HMRC	PAYE Sep	48.60
392	Norse Eastern Ltd	Grass Cutting Aug	226.56
393	Mazars	External Audit	360.00
394.	B J Leigh	Postage-18.93 Mileage February 2014- August 2014 20 miles @ .45 per mile 9.00	27.93
395	Norfolk Woods and Hedges Ltd	Spraying of Woodland	738.00
396	NGF Play Ltd	30% Deposit	5718.60
397	Mrs J Garwood	Materials for Official opening	22.06

**9.3 Mid Norfolk Citizens Advice Bureau.**

It was agreed that no donations would be made to external organisations for the next five years as the Parish Council had donated its funds to the cricket club.

**10. Regular Checks.**

**10.1 Report.**

There was nothing to report.

**11. Amenity Project.**

**11.1 Update.**

The area around the individual trees had been sprayed again. The deposit of 30% is to be paid for the play area. The Chairman had had a meeting with the contractor for the play area and it had been agreed to withhold 5-10% of the cost until after the RoSPA inspection. Councillor Dennis will form the bund and hire the equipment. Mr. Fordham will be forming a committee of parents to take on the management of the play area.. The Clerk reported that Norfolk County Council is carrying out a rent review of the area and will report again next year. There is ash dieback in the tee on the corner of Gateley Road and The Tree Officer is being contacted as to whether the tee can be moved to the play area once it is felled. The Chairman had circulated a proposal to utilise the spare allotments by making them available free of charge to children from the school.

There was lengthy discussion about responsibility for the plots and it was agreed that the Allotment Committee would discuss the matter.

**12. Correspondence.**

The following correspondence would be circulated.

**12.1 NRCC Signpost Summer.**

**12.2 Norfolk County Council Budget review.**

**13. Matters for the Next Meeting.**

**13.1 Common Agricultural policy.**

**14. Date of next Meeting**

This was confirmed as Wednesday 5 November 2014 at 7.30 p.m. at the Village Hall.

The meeting closed at 2130 hours.