

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON
WEDNESDAY 3RD SEPTEMBER 2014 AT THE VILLAGE HALL AT 7.30 P.M.**

Present: Councillor T Irons (Chair)
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Garwood
Councillor S Jones

District Councillor R Duffield.

1. Apologies for absence.

Apologies for absence had been received from Councillor Coe who was away. Apologies for absence had also been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Jones proposed and Councillor Dennis seconded the resolution that the minutes of the meeting held on Wednesday 2 July 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 1932.

4.1 County and District Councillor Reports.

The District Councillor thanked the Parish Council for its invite to the official opening and he was pleasantly surprised at the number of villagers present. He thought it had been a successful event. He also stated that he did not think at the beginning that the project would become a reality and he congratulated the Parish Council on its achievements.

The Clerk reported on behalf of the County Councillor that the Big Switch and Save campaign would be running again this year and residents need to register with Breckland Council to save money on their energy bills. There is a review of polling stations underway following the recommendations from the Boundary Commission but this will not affect Brisley. From October more items will be able to be recycled in the kerbside , black wheelie bin, collection service. This will include more plastic items and glass. It was agreed to place an article in the newsletter to inform residents that if the bottle bank at the Village Hall is not used it is likely to be removed.

4.2 Public.

There were no comments from the public.

The meeting was re-convened at 1941

5. Matters to report.

5.1 Website.

The website is now being amended by John Relph and most items have already been placed on the site and links put in. As soon as this is finished the Clerk will

contact the lady and confirm that she is still willing to update this regularly..

5.2 Clay Pigeon Shooting.

Not much shooting had been heard in August. It was agreed to keep monitoring.

5.3 Wayleave across the Green for BT Open Reach.

The Clerk reported that he had been contacted by BT to allow a cable to cross The Green to 1 Fludges Cottages as the supply had been removed when the cottages were being renovated. He had spoken to the Chairman and it was agreed to allow this from the nearest pole on The Green underground to the highway. BT had agreed to pay the Parish Council £121.50 way leave.

5.4 Wayleave across The Green for Anglian Water.

The Parish Council had been contacted by the owner of Pond Farm who needed to replace the water main to the property. All Councillors had been contacted and permission granted.

5.5 Mid Norfolk Citizens' Advice Bureau AGM 17 September.

No one will be attending.

6. Highways.

6.1 Matters raised at the last meeting.

The verge at the junction of School Road and Fakenham Road had been cut back.

6.2 New problems.

The surface of School Road from B1145 to The Old Clink is deteriorating and this will be reported.

6.3 Local Highways Improvement.

The Clerk reported that he had contacted Norfolk County Council for a date for the work to be undertaken but he had not received this as yet.

6.4 Footpaths.

Fiddlers Lane had been cut and the footpath at the top of Mortice Hill is to be monitored as the field has been harvested and ploughed. Norfolk County Council is to be written to, to complain about the amount of money that is being spent on the long distance paths yet little or none is being allocated to all the other footpaths in the county.

Councillor Curl left the meeting.

7. Planning.

7.1 Applications.

7.1.1 3PL/2014/0680/F-Hall Farm Church Street-proposed indoor exercise pool.

This had been received in July and a response had needed to be sent to Breckland Council prior to this meeting. The plans had been circulated to all Councillors.

No objection had been raised to the application.

7.2 Decisions.

7.2.1 3PI/2014/0633/F-Groom Cottage The Green-construction of garden room extension and Loggia. Permission

7.2.2 3PL/2014/0680/F-Hall Farm Church Street-proposed indoor exercise pool. Permission

7.3 Enforcement.

7.3.1 Pond Farm Fakenham Road.

Breckland Council had reported that it had met the owner on site and had inspected the whole site and confirmed that there is no residential use taking place. There is a small old touring caravan on the site but this is used for storage purposes only not residential. No mention had been made of the wheelie bins and it was agreed to request the name of the owner.

7.3.2 The Cottages Fludges Lane.

The Chairman had requested that Breckland Council be contacted regarding the stainless steel flue that is installed and whether this can be sprayed to blend in more with the rural landscape. The Clerk had contacted Breckland Council and whilst discussing the Wayleave had met the owner who was not averse to spraying the flue. The Clerk had forwarded photographs to the officer at Breckland Council and she was now investigating and also the removal of the two front doors.

8. Brisley Common.

8.1 New Problems.

The sheep have again been getting out of the fenced area and there are now goats on the Green as well. The Clerk will check if there are grazing rights for goats. Councillors Dennis and Jones are to block the track on the north side before the winter to allow it to regenerate.

8.2 Higher Level Stewardship.

Councillor Jones reported that this is ticking along well.

8.3 Himalayan Balsam.

This had been strimmed but it needs to be done again and Councillor Dennis will contact the parishioners.

8.4 Topping of Thistles.

Patrick Cooper had confirmed that he had done some at the bottom end and in the middle of the south green. He is now trying to top the rest and he is aiming to spray in spring next year. The north side also needs spraying next spring.

8.5 Tracks across the South Green.

These appear to have repaired themselves but a reminder is to be placed in the newsletter only to use the established tracks around the edge.

8.6 Clearance of ditches.

Councillor Jones will ask Michael Rix for a quotation.

8.7 Shooting of rabbits.

A parishioner had requested that he be allowed to shoot rabbits on The Green. It was agreed unanimously not to allow this.

9. Finance.

9.1 Budget.

Councillor Garwood proposed and Councillor Jones seconded the resolution that the budget be approved. All were in favour.

9.2 Balances and Cheques for Authorisation.

These had been circulated and Councillor Garwood proposed and Councillor Dennis seconded the resolution that these be approved. All were in favour.

Bank Balance :-

Balance at 31 05 14	11990.87
Plus receipts- Interest-2.63	
NCC Recycling Credit-138.55	
HM Customs & Excise VAT Refund-(41.05)	
HMT Dividend-.14	
Interest-2.56	<u>102.83</u>
	12093.70
Less cheques authorised 07 05 14-93.41	
cheques authorised 04 06 14-5611.59	
cheques authorised 02 07 14-960.43	<u>6665.43</u>
Balance at 31 07 14	<u>5428.27</u>
Less VAT on Amenity Project & HLS	<u>327.12</u>
Balance at 04 06 14	<u>5101.15</u>
Less HLS Nett	<u>321.80</u>

	4779.35
Plus Amenity Project Nett	24588.93
Balance at 31 07 14	<u>29368.28</u>

Amount available for Section 137 : 227x£7.20 = £1634.40

Spend to Date : £0.00

Cheques for authorisation:

380	B J Leigh	Salary Aug-£242.97 less PAYE -48.60	194.37
381	HMRC	PAYE Aug	48.60
382	Norse Eastern Ltd	Grass Cutting –June-226.56- July-226.56	453.12
383	Justin Green	Fuel for pump	75.00
384	Norfolk RCC	Membership	20.00
385	Beetley Parish Council	Post for Dog Bin	57.00
386	B J Leigh	Anglian Water-33.84 Wine for supplier of Marquee-10.00	43.84
387	T Irons	Wooden Sign and Ribbon for Amenity Project	72.13
388	A K H Boesen	Spraying of allotment area	214.50
389	Mrs K Brown	Drinks and Nibbles for opening of Woodland	89.75

9.3 Anglian Water.

Councillor Garwood proposed and Councillor Jones seconded the resolution that this be paid by Direct Debit. All were in favour.

9.4 External Audit.

The Clerk reported that this had been completed with no comments from the External Auditor.

10. Regular Checks.

10.1 Report.

All areas are satisfactory and the tile has been replaced.

11. Amenity Project.

11.1 Update.

The Chairman reported that the Official Opening had been very successful and there had been an article in the Eastern Daily Press and he had been interviewed on Radio Norfolk. Breckland Council is to be requested to forward photographs of the event for all the Councillors.

11.2 Play area.

The Chairman explained the figures that had been circulated and the quotation from NGF Play which had been amended following an open meeting with interested parties. The grants should total £19210 if the match funding is fully utilised. Councillor Jones proposed and Councillor Dennis seconded the resolution that the quotation from NGF Play be accepted with the exception of the nest swing at a cost of £15914.00 plus VAT. In addition a bund is to be constructed a picnic table provided, three trees and a set of goal post. The nest swing could be incorporated at a later date if there is sufficient finance. A mesh path is also to be laid from the village hall car park to School Road.

12. Correspondence.

The following correspondence would be circulated.

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| 12.1 | Boundary Review Recommendations. |
| 12.2 | Kickstart. |
| 12.3 | CAP Policy Schemes |
| 12.4 | Clerks and Councils Direct September 2014 |

13. Matters for the Next Meeting.

There were no matters raised for the next meeting.

14. Date of next Meeting

This was confirmed as Wednesday 1 October 2014 at 7.30 p.m. at the Village Hall.

The meeting closed at 2137 hours.