

**MINUTES OF THE MEETING OF BRISLEY PARISH COUNCIL HELD ON TUESDAY 1
NOVEMBER 2016 AT THE VILLAGE HALL AT 7.00 P.M.**

Present: Councillor T Irons (Chair)
Councillor E Coe
Councillor K Brown
Councillor N Curl
Councillor P Dennis
Councillor J Dykes
Councillor S Jones

District Councillor G Bambridge

7 parishioners.

1. Apologies for absence.

County Councillor M Kiddle Morris sent his apologies.
Mr Cross of the Allotment Sub-committee sent his apologies.

2. Declarations of Pecuniary Interest.

Councillor Curl declared a DPI for Item 8.1.1.

3. Minutes of the Previous Meeting.

The minutes of the meeting of 4th October 2016 were proposed as a true and accurate record, and having been circulated be approved by Councillor Jane Dykes and seconded by Councillor Coe. All were in favour. The minutes were duly signed by the Chairman.

4. Resolution to Adjourn Meeting.

Resolution to adjourn meeting for 15 minutes public participation was passed at 10 minutes past 7.00p.m.

4.1 County and District Councillor Reports.

District Councillor Gordon Bambridge reported that the Local Plan Consultation concluded on 31st October. It will now be assessed and submitted to the inspector early in the New Year.

Devolution will be voted on by County Council on 7th November 2016 and he has written to our MP with concerns about voters in this area being dis-enfranchised in any vote on the matter. He attended a recent meeting in County Hall and raised his concerns with the County Council, the LEP and others for the people of Upper Wensum Ward and Breckland.

As a District member he continues to press the County Council on matters regarding the NDR and its affecting villages like Brisley.

From the week commencing 25th October the latest edition of the Breckland magazine is being delivered by SERCO. Councillor Bambridge welcomes any comments or feedback on this and promises to respond promptly to any questions.

4.2 Public Participation

There were no matters raised by the public.

The meeting was re-convened at 20 minutes past 7.00 p.m.

5. Report from Brisley Cricket Club.

A report was given by the Cricket Club member. He stated that this last year has been more successful with Dereham Cricket Club hiring the club which has raised income and assisted in maintenance costs. There are also plans for further initiatives for coaching and workshops as well as further publicity in a forthcoming EDP article. This year they are expecting a surplus of £3k with a £2k surplus for next year.

Further fundraising events were planned as well as additional improvements for the Club for 2017.

The Chairman responded that the Club was to be congratulated for all its hard work and that he was very pleased that the club had done so well.

6. Matters to report

6.1 To note any new problems

The Chairman announced that Councillor S Jones was resigning with immediate effect. He thanked Cllr Jones for all his commitment and hard work especially with regard to the Higher Level Stewardship and wished him well for the future.

The Chairman added that he will be issuing a Newsletter to ask the parishioners if they wish to hold an election to select a replacement or if they have any nominations for councillor.

6.2 To receive update on Parish Website

The new layout has been sent to all councillors by Mr Pearson and all councillors are happy with the proposals.

6.3 To note response to LAIS1393 Precept Consultation Norfolk

The Chairman noted the response to the above consultation and thanked Councillor Dykes for all her hard work in collating responses and drafting the final document.

6.4 Centenary Field Programme

The Chairman reported that a meeting was arranged for 3rd November 2016 with a member of the Norfolk County Council Estate department.

6.5 To discuss proposals for storage facilities for the churchyard

The Clerk proposed two alternative wooden storage units and it was agreed that the decision would be held over to the next meeting, when the Newsletter would have been circulated and comments invited from parishioners on the issue of storage.

7. Highways.

7.1 To receive reports on matters raised at the last meeting.

7.1. Signs in Gateley Road

The Clerk reported that she had reported the two signs in Gateley Road which are obscured by vegetation and they had been noted by the Highways Department.

The Clerk was asked to discover when the Rangers were next in the area.

7.1.2 Replacement junction sign on B1145 outside the Old Rectory

The Clerk reported that Highways had replaced this sign.

7.1.3 Regarding Item 7.6 September 2016 meeting – complaint about B1146 junction with School Road

The Chairman stated that Highway's Dept had replied to this matter. Although they were unable to comply with the parishioner's request, they had responded in a most thoughtful and comprehensive manner.

7.2 New problems regarding Highways

It was reported that there are potholes in the Gateley Road which had been white-lined so should be due for attention. The Clerk was asked to remind Highways that the potholes still needed attention.

7.3 Report on Speedwatch

It was reported that this will commence in the next few weeks.

7.4 Report regarding the complaint about B1146 junction with School Road

The Chairman stated that Highway's Dept had replied to this matter. Although they were unable to comply with the parishioner's request, they had responded in a most thoughtful and comprehensive manner.

8. Planning Applications

8.1 1

3PL/2016/1235/VAR Pond Farm. The Green Brisley NR20 5LL Alterations, extension and re-roofing –revised scheme (changing roofline and increase in width of southern extension, flint panels on wall of east extension)

Councillor Curl, on request, explained the revision to the planning application before leaving the meeting room.

It was unanimously agreed that these were minor amendments. Councillor Dykes proposed in favour, seconded by Councillor Coe. All agreed.

Councillor Curl returned to the meeting.

8.1.2

3PL/2016/1270/VAR The Bell, Elmham Road, Brisley NR20 5DW To remove "Prior to commencement" of condition 8 on 3PL/2016/0048/F

Due to the nature of condition 8, it was agreed to leave the decision to the Breckland planning officer.

8.2 Decisions

No decisions to report.

8.3 Enforcement

None.

8.4 To note response to Local Plan consultation

The Chairman noted the response and thanked councillor Dykes for her hard work in collating the Council's response to the Local Plan.

9. Brisley Common.

9.1.1 To receive report on any problems.

Councillor Curl reported that recently it appeared that the access to The Stables on the Common had been blocked. It was agreed that the Clerk would arrange a meeting of Councillors to visit and see if this presented a problem.

9.1.2 Councillor Jones reported that a contractor had given a price to clear the ditches and take away the trees. It would cost between £1300-1500 plus VAT. This task could be carried out as soon as possible and this is one of the tasks which need completing. Councillor Curl proposed and Councillor Dykes seconded the motion to accept the quote. All voted in favour to proceed; Councillor Jones to instruct the contractor.

9.1.3 Norfolk County Council – work on the Common

The Chairman reported that Norfolk County Council has apologised for the upheaval caused by the building work on the Common at the moment.

9.2 To receive report on Higher Level Stewardship

Councillor Jones reported that all was proceeding well with Harper's Green. However, whoever was taking over the management of the Higher Level Stewardship would need to ensure that the cattle were removed in good time.

9.3 To receive report on Grazing Rights Holders Meeting

Councillor Coe reported on the recent GRH meeting held on Tuesday 25th October 2016. It was noted from a meeting with Norfolk wildlife that future HLS funding was going to be more difficult to obtain and that larger projects had a better chance of success than smaller ones. Therefore, it may be that Lottery Funding may be available for projects such as renovating the ponds on the Common.

Councillor Jones reported that Tesco funding for projects up to £5,000 was available and this may be used for access gates to the Common. The Chairman added that he would produce a Newsletter asking the parishioners where they would locate such gates.

Councillor Coe reported that there had been a positive response to the Biodiversity Award.

A further meeting of the GRH would be arranged to discuss how to raise further funding.

Councillor Curl left the meeting at 8.05 pm.

9.4 To receive report regarding discussions regarding the Brisley Bell

Councillor Jones reported that he had discussed clearing out the pond to the right of the Bell (looking from the Bell) and had agreed with the owners of the Brisley Bell that they could do this at their own expense, after consulting Norfolk Wildlife.

10 Finance

10.1 Budget

The Clerk tabled the draft Budget for the next year.

It was agreed that the Clerk would arrange a meeting between Councillors Dykes, Dennis and herself to discuss the woodland funding.

A separate meeting would be arranged to discuss the Budget and grass cutting.

10.2 Balances and Cheques for Authorisation.

The balances and cheques for authorisation had been circulated and Councillor Dykes proposed and Councillor Coe seconded the resolution. All were in favour.

Bank Balance :-

FINANCE: 1st November 2016

Bank Balance:-					
Balance at:	04-10-16	Current account		£14,697	
		Deposit account		£20,000	
Plus	Receipts	Interest		£2.16	£2
					£34,700
Less	Payments	Unpresented cheques authorised on 6/9/16		-£278.97	
		Unpresented cheques authorised on 4/10/16		-£703.13	
		Direct Debit Anglian Water 6/7/16 to 28/9/16		-£28.58	-£1,010
Estimated balance at 1st November 2016		Current account		£13,689	
		Deposit account		£20,000	

Amount Available for Section 137 $239 \times £7.42 = £1773.38$

Spend to Date = zero

Cheques for Authorisation

Chq No	Payee	Description	Amount
545	J Rolleston	Clerk's salary October 2016 Invoice number 4	£278.97
546	Norfolk City Council	Rent for period 6/4/- 10/10/16 Invoice number 1391033	£835.00
547	J Rolleston	Reimburse for 2 printer cartridges (Receipt supplied)	£35.13
548	Norse Eastern Ltd	Grasscutting Invoice 05SI-0007154	£340.22

10.3 Purchase of laptop and new printer for Clerk

It was agreed that the Clerk was authorised to purchase the laptop and printer as detailed on the circulated report.

10.4 To consider employment contract for Clerk

It was agreed that Councillors Dykes and Coe would prepare an employment contract. .

11 Amenity Project**11.1 Progress Report**

The areas between the trees and the perimeter need to be cut as well as the car park hedge.

The Chairman reported on the outcome of the meeting with Norfolk Property Services. NPS had agreed that the rent for this coming year will remain the same and that another rent review notice would be issued for the next year. This will enable the Council to prepare their case to present to NPS at the next Rent review.

11.2 Re-staking of trees

Councillor Jones reported that due to the state of some of the trees, it may be better to cut those down. Councillor Dennis agreed to inspect the site later in November with Councillor Coe.

12. Regular Checks.

Councillors Dykes and Dennis submitted their reports for the allotments and the amenity areas.

On the issue of the pond at Patch Corner, Councillor Dennis will attend to this in the New Year.

13. To receive report from Allotment Sub-committee

In the absence of Mr Cross, Councillor Dykes read the report. It was agreed that the vacant plots would be advertised in the Upper Wensum Diary There was no correspondence to circulate.

14 Matters for the Next Meeting.

There were no matters raised for the next meeting.

15. Date of next Meeting

This was confirmed as Tuesday 6 December 2016 at 7.00p.m. at the Village Hall.

The meeting closed at 21.00 hours.