

Brisley Parish Council

Bay Tree Cottage, School Road, Brisley, NR20 5LH

Minutes of the meeting of Brisley Parish Council held at 7.00pm on Wednesday 7th November 2018 in the Village Hall.

Present: Cllr Ted Coe (Chair)
Cllr Katherine Brown (Vice Chair)
Cllr Tony Irons
Cllr Bobby Green
Cllr Henry Collinge
Cllr Peter Dennis

District Cllr Gordon Bambridge
Five members of the public
Sheryl Irving (Clerk)

1. Welcome and apologies for absence.

The Chairman welcomed everyone to the meeting. Apologies were received from Cllr Nicola Curl and County Cllr Mark Kiddle-Morris.

2. To receive declarations of interests.

In respect of item 12(b), the following declarations of interest were received:

Cllr Collinge – Barclays & Lloyds
Cllr Brown – Barclays & Lloyds
Cllr Dennis – Barclays & Lloyds
Cllr Coe – RBS & Nat West

It was agreed to grant a dispensation to allow councillors to take part in the discussion.

3. To approve the minutes of the meeting held on Wednesday 3rd October 2018.

Cllr Dennis proposed that the minutes be accepted as a true record, this was seconded by Cllr Brown and agreed by Council. The Chairman duly signed the minutes.

4. County/District Councillor reports.

D/Cllr Bambridge gave the following update:

The Local Plan is now unlikely to be approved until June 2020 and the five year land supply issue is unlikely to be resolved before approval. The Cllr is meeting with George Freeman MP and the Housing Minister to discuss the five year land supply policy and will report the results to Council. Plans for a commercial corridor along the A11 between Attleborough and Snetterton are in place which will bring job opportunities to the region.

The A47 dualling between Norwich and Dereham is expected to start in early 2021 and the NDR Western Link is likely to start in 2022, the consultation is currently online.

The proposed Garden Town was not supported by Breckland and will not go ahead at the present time.

The Chairman read a written report received from C/Cllr Mark Kiddle-Morris, in his absence.

The budget consultation is ongoing and can be viewed online, there will be an increase in council tax of 2.99%.

The Children's Centre consultation is also ongoing and it is proposed to close some of the current centres and move the service to local community centres etc, thereby increasing accessibility.

5. Open forum for Public Participation: a 15 minute opportunity to hear from members of the public.

The following points were raised:

- The footpath behind the Church is not easily accessible with a moveable bar across the top of the first stile and a new stile further on - Council agreed to investigate the problem.
- The pond project was supported.
- The speed of traffic in Church Street – the Sam II sign has been erected to monitor this.
- Dog Mess – large bags of mess are being dumped in the bins which make them impossible for other people to use – it was agreed to monitor this and attempt to identify the culprit. D/Cllr Bambridge advised that the dog warden may be able to assist.
- The village website is now completely out of action and cannot be restored – Council will address this later in the meeting.

The Chairman thanked D/Cllr Bambridge for his input and he then left the meeting.

6. Matters to report

a) To consider grass cutting contracts for 2019.

Cllr Dennis proposed that the grass cutting on the play area be reduced to monthly and to remain with the current contractors, who had provided a very good service in the latter part of the year when they took the contract over. This was seconded by Cllr Irons and agreed by Council.

b) To receive an update in respect of the Village Emergency Telephone System (VETS).

The system is now live and there is one final training session being arranged for the volunteers.

c) To receive an update in respect of access to the Village Hall.

The Village Hall Committee had confirmed that they will be addressing the access and footpath issues which had been raised and will:

- Request those who park there regularly to use the overflow car park.
- Separate the footpath from the car park.
- Provide specific parking for those with mobility issues.
- Roll the gravel to provide a more compact surface.
- To continue to monitor the situation.

d) To consider mole removal from the churchyard.

It was agreed to check the most recent contract prior to making a decision.

e) To consider the way forward regarding the provision of a village website.

It was agreed to approach a local resident for assistance. Cllr Irons proposed a total budget of £250 for the first year, this was seconded by Cllr Collinge and agreed by Council. It is possible the Village Hall Committee may contribute towards the cost.

f) To consider a response to the Norfolk Children Centre consultation.

It was felt Council were not equipped to give an informed response and it was agreed that Cllrs should make individual responses if they wished.

7. Highways

a) To receive an update on matters reported to Norfolk and Breckland Councils.

- Willow Tree on Church Street – Breckland cannot deal and the matter is now with Highways.

b) To consider any new issues within the village.

A verge grip on Church Street had been filled in during the installation of the fibre broadband – this will be reported.

c) To consider an application under the Parish Partnership Scheme for Village Gates.

It was agreed not to make an application for Village Gates.

8. Planning

a) Applications for consideration.

There were no new applications for consideration.

b) Decisions to note.

- Tree House, Gateley Road (objections submitted) – currently undecided – noted.

9. Brisley Common

a) To receive a report on Higher Level Stewardship – Harpers Green.

The scrub has now been cleared and the fencing will be installed in due course. A meeting is planned with a representative of the Norfolk Wildlife Trust to discuss the way forward.

b) To receive an update regarding the renovation of the ponds.

A report of the working party was in the most recent newsletter and had been well received.

It was agreed to monitor reports of possible pollutants in the water course.

c) To receive an update on The Bell –

- The installation of bollards – despite sending reminders, no action had been taken by The Bell and it was agreed that if there was no response to one final reminder, the matter should be reported to the Planning Inspectorate, who had set the condition that the bollards be installed.
- To consider the installation of posts opposite The Bell – it was agreed to erect signage to try and discourage parking.

d) To consider the installation of footpath gates on the common.

It was agreed to consider an alternative solution of portable cattle grids to use whilst the electric fencing was in place.

e) To note the draft Grazing Rights Holder meeting minutes and to consider any new issues raised.

The draft minutes were noted. The issue of a sleeper bridge was discussed and it was agreed to install a culvert rather than a bridge.

10. Amenity Project

a) To receive an update on the Centenary Field.

Arrangements are in place for the dedication ceremony on the 11th November. Cllr Dennis proposed that a post hole borer be hired at the cost of £31.50 to assist with the tree planting by the school children. This was seconded by Cllr Green and agreed by Council.

All expenditure in relation to the Centenary Field had been funded by a grant from the Heritage Lottery.

The Village Hall representative was thanked for his kind offer to open the village hall bar and supply nibbles. Thanks were also given to the local resident who had put together an excellent WW1 display to be shown in the village hall.

b) To consider ditching work to alleviate flooding on the Gateley Road.

A quote for £520 had been received and it was agreed this must be done at some time in the future. However, a quote for £1800 had also been obtained to clear the two ponds on The Hill and it was agreed this was the more urgent of the two as it should alleviate some of the flooding problems in School Road. Cllr Dennis proposed that The Hill work be carried out, this was seconded by Cllr Green and agreed by Council.

c) To receive an update regarding the rent review.

The reduced annual rent had been agreed and will take effect from 1st November 2018.

d) To consider moving pathway currently running over badger sett.

It was agreed that the pathway will be re-routed due to the health and safety issue of a possible hole collapse.

11. To receive reports on the regular checks.

- North Green – no issues reported.
- South Green – no issues reported.
- Footpaths & Stiles – discussed at item 5 above.
- Churchyard – no issues reported other than the moles as discussed at item 6d above.
- Play Area – no issues although the pole has not yet been repainted.
- Patch Corner – no issues reported.
- Allotments – no issues reported.

12. Finance

a) To receive a financial report for the year ending 31st March 2019.

Cllr Irons proposed acceptance of the report, this was seconded by Cllr Green and agreed by Council.

b) To consider moving bank accounts.

Cllr Irons proposed that the account be moved to Barclays, this was seconded by Cllr Green and agreed by Council.

c) To consider approval of Clerk's attendance at an Election training course (£10.60).

Cllr Collinge proposed that approval be given for the Clerk to attend an Election training course at a cost of £10.60, this was seconded by Cllr Irons and agreed by Council.

d) To approve the following payments.

Cllr Irons proposed approval of the following payments, this was seconded by Cllr Dennis and agreed by Council.

• Clerk - Salary – November/Expenses	£324.31
• Memorial Benches	£3239.20
• Contractor (Knotweed)	£495.00
• Grass Contractor	£260.00
• Community Heartbeat – Maintenance	£151.20
• Community Heartbeat – VETS session	£210.00
• WAVE (Anglian Water)	£110.93 (DD)
• RBL Poppy Appeal (2 x Wreaths)	£34.00 (S137 Payment)
• Sheryl Irving (CILCA Reference Books)	£51.80
• NCC (Brisley Estate Rent)	£835.00
• Sheryl Irving (Personal Protection Equipment)	£89.73
• Contractor (Ditching)	£2460.00
• Wooden Crosses	£70.22
• Cllr Tony Irons – Seeds etc	£20.09
• Printer Ink (Centenary Display)	£30.00
• Grass Contractor	£260
• Grass Contractor	£90
• ICO (Data Protection Registration)	£40.00
• Brisley Age UK	£50.00

e) To consider the draft budget for the year ending 31st March 2020.

Cllr Irons proposed the draft budget be approved, with the amendment in respect of grass cutting (item 6a above), this was seconded by Cllr Brown and agreed by Council.

Due mainly to the increased cost of grass cutting and ongoing drainage works, Cllr Brown proposed that the precept be increased to £9,000, this was seconded by Cllr Green and agreed by Council.

13. Correspondence for circulation.

The following correspondence was noted:

- Norfolk Boreas SOCC Document
- Responses to correspondence re proposed Garden Town
- Norfolk Constabulary Newsletter – October Edition
- Norfolk County Farms Annual Tenants Evening.
- Citizens Advice – thank you letter.
- Tracks Magazine – Norfolk County Farms
- NCC Budget Consultation Information

14. To receive any new items for the next meeting (not for discussion).

There were no new items for the next meeting.

15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 5th December 2018 at Brisley Village Hall.

The date of the next meeting was noted.

The meeting closed at 9.25pm.

Signed:

Date:
