

# Brisley Parish Council

Bay Tree Cottage, School Road, Brisley, NR20 5LH

Minutes of the meeting of Brisley Parish Council held in the Village Hall on Wednesday 5<sup>th</sup> December 2018 at 7.00pm.

**Present:** Cllr Edward Coe (Chair)  
Cllr Katherine Brown (Vice-Chair)  
Cllr Bobby Green  
Cllr Peter Dennis  
Cllr Tony Irons  
Cllr Nicola Curl

County Cllr Mark Kiddle-Morris  
Six members of the public  
Sheryl Irving (Clerk)

## **1. Welcome and apologies for absence.**

Apologies were received from Cllr Henry Collinge and District Cllr Gordon Bambridge.

## **2. To receive declarations of interests.**

There were none received.

## **3. To approve the minutes of the meeting held on Wednesday 7<sup>TH</sup> November 2018.**

Cllr Dennis proposed that the minutes be accepted as a true record. This was seconded by Cllr Irons and agreed by Council. The Chairman duly signed the minutes.

## **4. County/District Councillor reports.**

C/Cllr Kiddle-Morris gave the following update:

He thanked the Council for the invitation to the recent Dedication Ceremony of the Centenary Field, it had been an excellent event.

The consultation period in respect of the budget will end on 23<sup>rd</sup> December 2018. It is anticipated there will be a 2.99% increase in Council Tax but no additional increase in respect of Adult Social Care.

The consultation has now closed in respect of the Children's Centres. The one local centre at Litcham is to be enhanced and the Council are looking for an additional two sites in the local area.

A £12.7M grant has been received from Government for pothole and highway improvements.

The current Police and Crime Commissioner has decided not to go ahead and submit a business case to take over the Norfolk Fire Service to the Secretary of State. However, once elected, the new Commissioner could decide to go ahead.

Highways are trialling temperature sensors on the roads to better identify where gritting is required. If successful, this would save money as roads which do not require it will then not be gritted.

A further £11M has been received from Government to increase fibre broadband coverage in Norfolk, some properties may require fibre direct to them as they are too far from the BT box.

There were no questions for the C/CLr and the Chairman thanked him for his input.

## **5. Open forum for Public Participation: a 15 minute opportunity to hear from members of the public.**

The following points were raised by members of the public:

- A query was raised regarding the two additional names being added to the war memorial – Cllr Curl agreed to consult the Church Council and ask that an explanation be added to the addition.
- Appreciation was given to the new benches in the Amenity Area.
- Appreciation was also given in respect of the pond which had been cleared on The Hill – Council intend to seed the area in the spring if necessary.
- It appears that some residents are of the belief that it is the parish council's responsibility to maintain all ditches in the parish – the Chairman confirmed that local residents are responsible for the ditches on or adjacent to their property and Council encourages residents to keep them clear to assist with drainage issues.
- A query was made regarding the badger sett on the amenity area – Cllr Dennis confirmed that the pathway was going to be moved slightly to take a wider sweep around the sett, for safety reasons.

## **6. Matters to report**

### **a) To receive an update regarding grass cutting contracts for 2019.**

The contract had been amended as requested at the previous council meeting and the updated contract was noted.

### **b) To receive an update in respect of the Village Emergency Telephone System (VETS).**

Council noted that all volunteers had now received trained and the system had been launched. The telephone number was circulated in the most recent newsletter and will be widely publicised.

### **c) To consider mole removal from the churchyard.**

Cllr Curl proposed removal of the moles at a cost of £140, this was seconded by Cllr Irons and agreed by Council.

### **d) To receive an update regarding the provision of a village website.**

The new website has gone live but is still work in progress.

### **e) To consider a funding request from the Campaign against the New Town.**

Council agreed that, should a second application be submitted, an extra-ordinary meeting be held where the views of local residents be obtained, a decision as to whether a donation should be made towards professional advice can then be made.

### **f) To consider a response to the Western Link consultation.**

Council agreed to make individual responses to the consultation.

### **g) To note the creation of a School 100 Club.**

Council were fully supportive of the initiative.

### **h) To confirm 2019 meeting dates (7.00pm).**

The following dates were noted:

- Wednesday 6<sup>th</sup> February
- Wednesday 6<sup>th</sup> March
- Wednesday 3<sup>rd</sup> April (Annual Parish Meeting)
- Wednesday 15<sup>th</sup> May (Annual Council Meeting)
- Wednesday 5<sup>th</sup> June
- Wednesday 3<sup>rd</sup> July
- Wednesday 4<sup>th</sup> September

- Wednesday 2<sup>nd</sup> October
- Wednesday 6<sup>th</sup> November
- Wednesday 4<sup>th</sup> December

## 7. Highways

### a) To receive an update on matters reported to Norfolk and Breckland Councils.

Council noted the following updates:

- Culvert on School Road – has been cleared.
- School Road Drain – will be actioned within six weeks.
- Patch Corner valve – on regular maintenance schedule.
- Stiles near to Church – no response to date.
- Willow Tree on Church Street – no response to date.

### b) To consider any new issues within the village.

There were no new issues raised.

## 8. Planning

### a) Applications for consideration.

There were no new applications to consider.

### b) Decisions to note.

- Tree House, Gateley Road (objections submitted) – currently undecided – noted.

## 9. Brisley Common

### a) To receive a report on Higher Level Stewardship.

A meeting had been held recently with a representative from the Norfolk Wildlife Trust who requested permission to survey wildlife on the Common, this will be part of a county-wide survey project.

It was noted that some scrub/gorse clearance was required but further advice was required from the Norfolk Wildlife Trust before this could be carried out.

A member of the public suggested that the Council liaise with the Upper Wensum Valley Conservation Group and an invite will be sent to them to join the next Grazing Rights Holders meeting.

### b) To receive an update regarding the renovation of the ponds.

Following the recent clearance of one pond, the trees will be cut shortly with the logs being offered to the working party members and the scrub will be burnt. Council agreed it had been a successful project to date and remained supportive.

It was also noted that one of the ponds on The Hill had been cleared and the second will be done when conditions allow – this will assist with drainage problems.

### c) To receive an update on issues relating to The Bell.

No parking advice signs had been erected to deter drivers from parking on the common now it is much wetter, this should stop any damage to the common.

It was also noted that the additional posts are due to be erected and this will continue to be monitored.

### d) To consider access to the common whilst electric fencing is in place.

Cllr Dennis will obtain quotes to build a 'cattle grid' as proposed for this purpose.

## 10. Amenity Project

### a) To receive an update on the Centenary Field.

Cllr Irons thanked everyone involved in this successful event and requested letters of thanks be sent to both the Rev'd and the resident who put together the exhibition in the village hall. The remaining funds are to be ring-fenced for any future maintenance requirements.

Cllr Green has installed the benches and, despite a complaint being received regarding the location of the bench near to School road, confirmed he had consulted with nearby residents who had all been very happy with the location.

The Chairman thanked Cllr Irons for this work in bringing this project to a successful conclusion.

## 11. To receive reports on the regular checks.

- North Green –there had been some police activity recently and enquiries had confirmed this was in relation to dog training. It was agreed a letter should be sent to the Norfolk Constabulary as notification should have been received, at the very least.
- South Green –the sheep fencing was being moved along and there had been no recent escapees.
- Footpaths & Stiles –the stiles at Old Hall Farm required some maintenance - the landowner will be notified.
- Churchyard – the moles will be dealt with (see item 6c).
- Play Area – the fireman's pole had not yet been repainted but this was due to be done shortly.
- Patch Corner – a tidy up will be carried out before Christmas.
- Allotments – no issues were noted.

## 12. Finance

### a) To receive a financial report for the year ending 31<sup>st</sup> March 2019.

Following discussion, Cllr Brown proposed acceptance of the report, this was seconded by Cllr Dennis and agreed by Council.

### b) To receive an update regarding change of bank account.

The application to Barclays is being progressed and the three signatories are due to attend a meeting in early January. It was agreed to initially transfer £500.00.

### c) To approve the following payments.

Cllr Curl proposed approval of the following payments, this was seconded by Cllr Irons and agreed by Council.

- |   |         |
|---|---------|
| • Clerk - Salary – Dec & Jan/Expenses     | £641.56 |
| • HMRC                                    | £28.80  |
| • Fransham PC (Clerk's Election Training) | £10.60  |
| • Grass Contractor                        | £50.00  |
| • Hedge Cutting Contractor                | £456.00 |
| • Website Administrator                   | £199.00 |

Cllr Irons noted that congratulations were in order to the Village Hall Committee who had received a grant to install state of the art cinema equipment.

**13. Correspondence for circulation.**

The following correspondence was noted:

- Rural Payments Agency – Transfer from Natural England.
- Norfolk Constabulary Newsletter – November edition.
- Norfolk Constabulary – Police Connect.
- Natural England Autumn Newsletter.

**14. To receive any new items for the next meeting (not for discussion).**

A new notice board had been received, at no cost to the Council, to replace the faulty one near to the Play Area and Cllr Brown requested that a decision be made as to the future of the defective notice board.

**15. To confirm that the next meeting of Brisley Parish Council will be held at 7.00pm on Wednesday 6<sup>th</sup> February 2019 at Brisley Village Hall.**

The date was noted.

The meeting closed at 8.47pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_